Minutes of the Ordinary Meeting of the Northern Areas Council, held in the Council Chamber, 94 Ayr Street, Jamestown on Tuesday 14th October 2003.

PRESENT: Cr. JW Burgess
Cr. MJ Catford
Cr. DF McPherson
Cr. MJ Robinson
Cr. GD Scott
Cr. FC Sparks
Cr. WJ Walden
Cr. AG Woolford [entered the Council Chamber at 5:18 pm]
Paul McInerney (Chief Executive Officer)
Alan Thomson (Manager of Environmental Services)
Frank Roberts (Manager of Engineering Services) [entered Council Chamber at 6:12 pm]
Peter Ward (Manager of Finance & Administration) [entered Council Chamber at 8:02 pm]
Keith Hope (Community Projects Development Manager) [entered Council Chamber at 8:40 pm]
Roger Crowley (Senior Admin Officer)

APOLOGIES: Cr. DV Clark
Ben Coventry (Planning Officer)

ABSENT: Nil

MEETING COMMENCED: 5:03 pm

1. PREVIOUS MINUTES

Moved Cr. Robinson seconded Cr. Sparks that the minutes of the Ordinary Meeting and the Special Meeting of the Northern Areas Council held on the 9 September 2003 as circulated, be taken as read and confirmed

CARRIED 3652

2. BUSINESS ARISING FROM THE MINUTES

Nil

3. REVIEW OF DELEGATE APPOINTMENTS

Nil

4. ADVISORY COMMITTEES OF COUNCILS - REPORTS & FINDING

Nil

5. QUESTIONS WITHOUT NOTICE

Nil

6. QUESTIONS ON NOTICE

Nil

7. MOTIONS ON NOTICE

Nil
8. MOTIONS WITHOUT NOTICE

8.1 JAMESTOWN APEX CLUB - REQUEST TO PLACE A FLOODLIGHT ON THE ROTUNDA AT VICTORIA PARK, JAMESTOWN

Moved Cr. Sparks seconded Cr. Walden that Council refer for approval to Victoria Park Trust regarding the proposal for the supply and installation of a floodlight on the rotunda at Victoria Park, Jamestown by the Jamestown Apex Club.

CARRIED 3653

9. PETITIONS

Nil

10. DEPUTATIONS/VISITORS

Nil

11. ENVIRONMENTAL SERVICES REPORTS

11.1 PLANNING OFFICERS REPORT

Moved Cr. Robinson seconded Cr. Sparks that the Planning Officer’s Report be taken as read and noted.

CARRIED 3654

11.1.1 PLAN AMENDMENT REVIEW (PAR)

Planning SA has accepted the Statement of Intent for the proposed PAR with some additions based on new submission from Transport SA and Department for Environment.

QED are about halfway through preparing the Draft PAR and expect to have this ready by the end of October, a copy should be available at the November meeting for Members.

11.1.2 JAMESTOWN INDUSTRIAL LAND

Sawley Lock has been engaged to undertake the survey and sub-division of the industrial land, a preliminary plan of division provided with the Agenda.

Moved Cr. Scott seconded Cr. Walden that Council ratifies the quotation from Sawley Lock O’Callaghan for the survey and sub-division of the industrial land on Mannaranie Road, Jamestown

CARRIED 3655

Moved Cr. Scott seconded Cr. Walden that all Correspondence Reports be taken as read and noted.

CARRIED 3656

11.1.3 GEORGETOWN AIRSTRIP PROPOSAL

A letter has been forwarded to David Harslett concerning the decision at the September Council meeting regarding the sale of a Council road reserve in the Hundred of Yangya for an airstrip. No written reply has been received at the time of writing this report.
11.1.4 SURPLUS GOVERNMENT PROPERTIES NOTICE – OUTSIDE THE ADELAIDE METROPOLITAN AREA

Cr. Sparks declared an interest in Item 11.1.4 and left the Council Chamber at 5:16pm (Reason: owner of land adjoining sections 595, 603 and 604).

A notice has been received from Jack Nicolaou, Manager, Land Administration Branch, Department of Environment and Heritage seeking interest from Council in acquiring surplus land (for service provision) at market value in the Hd of Whyte. The land in question is sections 595, 603 and 604 which are vacant land formerly used as water catchment for a reservoir now farming and grazing. The Council has no land adjoining the sections mentioned other than Coleman Road passing through part of it.

Moved Cr. Catford seconded Cr. Walden that the Department of Environment and Heritage be requested to provide Council with details of the market value of the surplus land and to advise Council of the options for purchase by the general public if Council does not take up the offer.

CARRIED 3657

Cr. Sparks returned to the Council Chamber at 5:18pm
Cr. Woolford entered the Council Chamber at 5:18pm

11.1.5 TRANSFER OF FORMER RAILWAY CORRIDOR NORTH OF LAURA

Regarding Piece 52 and 55 Hd Booyoolie, being part of the old rail line running north from Laura.

Moved Cr. Woolford seconded Cr. McPherson that Council accept transfer of Pieces 52 and 55 Hd Booyoolie from Transport SA at no financial consideration and that the remediation work as recommended in the Environmental Site Assessment Report be carried out as part of Councils ongoing landscaping program.

CARRIED 3658

5:20 pm Moved Cr. Woolford seconded Cr. Scott that the meeting adjourn for the Development Assessment Panel meeting.

CARRIED 3659

5:44 pm Moved Cr. Scott seconded Cr. Woolford that the meeting be called back into session.

CARRIED 3660

11.2 ENVIRONMENTAL SERVICES MANAGERS REPORT

Moved Cr. Walden seconded Cr. Woolford that the Manager of Environmental Service’s Report be taken as read and noted.

CARRIED 3661

11.2.1 CORRESPONDENCE
11.2.1.1  BL & LD Smallacombe, Gladstone

Re: Council subsidy of earth works for Mid North Builders new hardware store in Laura. (188.1.3 / I15193)

Moved Cr. Walden seconded Cr. Scott that BL & LD Smallacombe be advised that any Council assistance to private businesses is based on the nature of the development, expansion and employment opportunities and that any assistance offered by Regional Development Boards is a matter between the applicant and the relevant Development Board.

CARRIED 3662

11.2.1.2  District Council of Peterborough, T.D. Barnes, CEO

Re: Proposal for a shared General Inspector

Moved Cr. Walden seconded Cr. Sparks that the District Council of Peterborough be congratulated on their endeavours and they be advised that Council could not justify 40% of an officers shared time; that the Chief Executive Officer investigate a part time or casual arrangement for a General Inspector with the District Council of Peterborough.

CARRIED 3663

11.2.1.3  M. Baker, Spalding

Re: Dog Complaint: Disc Number 0301650 (50.1.1 / I15326)

11.2.1.4  Gladstone Swimming Pool Management Committee, Alison Rodgers, Secretary

Re: Requesting financial support for the installation of an automatic watering system at Gladstone Swimming Pool (410.1.1 / I15225)

Moved Cr. McPherson seconded Cr. Walden that the cost of installing an automatic watering system at Gladstone Swimming Pool be included for consideration in 2004/05 budget.

CARRIED 3664

11.2.1.5  Cannon Restoration Committee, Charles Catford

Re: Funding for shelter – requesting Council to cover the cost of drawings/specifications and ongoing upkeep of cannon and shelter. (300.2.1 / I15723)

Moved Cr. Woolford seconded Cr. Scott that the cost of the architectural fees (to a maximum of $2,500) for a building to display the World War 1 Cannon be advanced from the $25,000 loan approved in principle by Council at its ordinary meeting in September 2003 and that Council assist with minor maintenance and general cleaning of the building.

CARRIED 3665
11.2.1.6 The Hon. Gary Hardgrave MP, Minister for Citizenship and Multicultural Affairs.

Re: Australian Citizenship Ceremonies Code & agreement to abide by the requirements of the Code. (55.1.5 / I15094)

Moved Cr. Robinson seconded Cr. Sparks that Council’s Chief Executive Officer sign the Letter of Agreement between the Commonwealth Government and Northern Areas Council as the organisation conducting Citizenship Ceremonies.

CARRIED 3666

11.2.1.7 Spalding Community Management Committee, Ian K Trengove, Chairperson

Re: Committee does not wish to use proceeds from sale of the Council Spalding house for repairs to the former Freemasons Hall at Spalding. (110.2.2 / I15282)

Moved Cr. Robinson seconded Cr. Woolford that Council recommend to the Spalding Community Management Committee and the Spalding History & Archives Group that they consider the former Spalding Rural Youth Hall as an alternative building for the History Group, due to the costs associated with upgrading the former Masonic Hall.

CARRIED 3667

11.2.1.8 Spalding Community Management Committee, Secretary, Meredith Wilsdon

Re: Disappointment at further community cropping area disappearing with the proposed extension of the rubbish dump at Spalding.

11.2.1.9 State Emergency Service, Robbie Klemm, Controller.

Re: Water Drainage and Car Parking (180.3.3 / I15244)

COMMENT: The drainage issues associated with Mid North Builders new building have been discussed with Council’s Works Manager and can be finalised after the building has been completed when all drainage outlets have been installed. Regarding the no parking area the yellow markings in front of the entrance to the SES have been removed as a result of road works and resurfacing and will be repainted.

11.2.2 Gladstone STEDS

Consultants have had a further inspection of the treatment plant site and disposal areas and have advised all property owners that they will be in Gladstone from 20th to 31st October to locate septic tanks. Consultants also advised that they anticipate commencing construction February/March 2004.

Frank Roberts entered the Council Chamber at 6:12 pm.
112.2.3 Gladstone Scout Hall

Moved Cr. Walden seconded Cr. Scott that the Manager of Environmental Services write to the Department of Environment and Heritage asking if the Minister is prepared to meet the cost of maintenance and upgrading the Gladstone Scout Hall, as the land is owned by the Crown (Crown Reserve - under care control and management of Council).

CARRIED 3668

ITEMS PRESENTED AT THE MEETING

11.2.1 CORRESPONDENCE

11.2.1.10 David & Marrianne Frost, Blyth
Re: Request to share cost of boundary fence with Jamestown Cemetery (115332 90.1.4)

Moved Cr. Robinson seconded Cr. Scott that Council contribute a maximum of $800 as half share of supplying and installing a 1.5 metre high zincalume fence along the boundary between Jamestown Cemetery and lots 23 & 24 Berkley Street, Jamestown.

CARRIED 3669

11.2.1.11 Gladstone Community Development & Tourism Assoc. Inc.
Re: Letter confirming location of Gladstone Information Signs

11.2.1.12 Spalding Oval Re: Electrical Upgrade

As a result of a minor power failure at the Spalding Oval an assessment was made of the electrical supply to all buildings at the Spalding oval. The assessment indicated that the power supply to all existing buildings would not meet the demand if all electrical appliances, lighting etc were used. This was the case at the last Spalding Rodeo. The recommendation from the electrician is that a power supply of 120 amp is required to be able to service the electrical demand and allow for a small surplus for additional appliances. The cost of the complete upgrade is (excluding trenching) $14,510.00.

Moved Cr. Woolford seconded Cr. Walden that council contribute a maximum of one third of the cost of the electrical upgrade at the Spalding Oval and that the Spalding Community Management Committee arrange the funds necessary to complete the upgrade.

Amendment to the Motion

Moved Cr. Catford seconded Cr. Scott that Council contribute a maximum of $5000 towards the cost of the electrical upgrade at the Spalding Oval and that the Spalding Community Management Committee arrange the funds necessary to complete the upgrade.

CARRIED 3670

The amendment became the motion.

CARRIED 3671
17. COUNCIL DELEGATES REPORTS (BF)

Averil Cooper:
Averil Cooper attended the meeting at 6:28 pm and presented a report on issues arising from her attendance as Council’s delegate on the Mid North Regional Development Board.

- The Development Boards are currently undergoing a rationalisation process and looking at various options including amalgamating. Once a proposal is determined, feedback will be sought from Council.
- A Food Industry Development Officer has been appointed for a 12 months.
- Migration Officer addressed the Board on using skilled migrants in rural areas to ease the labour shortfall.
- Attended Austrade Workshop and Regional Development Conference.

Presentation concluded at 6:40 pm.

11.3 UNSAFE BOUNDARY FENCE - SPALDING

Moved Cr. Scott seconded Cr. Woolford that the Manager of Environmental Services arrange for the replacement of the unsafe brick fence between 25 Munduney Street, Spalding and the area containing the historical plaque, with a pre-finished metal fence; That the fence replacement cost be shared equally between Council and the owner, J.A. Verran.

CARRIED 3672

11.4 CONFIDENTIAL MATTERS

- Correspondence - Land Use Proposal under Development Plan
- Belalie Brook Restaurant Lease

(1) Moved Cr. Robinson seconded Cr. Walden:

(a) that under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting, with the exception of staff now present, in order to consider in confidence Agenda Item Number 11.4;

(b) that the council is satisfied that it is necessary that the public be excluded to enable the Council to discuss and consider the matter at the meeting on the following grounds:

commercial information of a confidential nature that would, if disclosed—

Correspondence - Land Use Proposal under development Plan
Prejudice the commercial position of the person who supplied it

Belalie Brook Restaurant Lease
Prejudice the commercial position of the person who supplied it

(c) that accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential (at 6:43 pm).

CARRIED 3678

(3) **Belalie Brook Restaurant lease**
    
    Re: Surrender of Lease form dated 15 September 2003, signed by DG & EF Mudge.

    Moved Cr. Catford seconded Cr. Robinson that Council’s seal be placed on the Belalie Brook Restaurant Surrender of Lease Form with DG & EF Mudge and the Chairman and Chief Executive Officer be authorised to sign the document.

    CARRIED 3679

(4) Moved Cr. Robinson seconded Cr. McPherson that the Chief Executive Officer call for expressions of interest for the potential use of Lot 100 of File Plan 240201, Hundred of Belalie, formerly known as the Belalie Brook Restaurant, and adjoining land.

    CARRIED 3680

(5) Moved Cr. Scott seconded Cr. Woolford that an order be made under the provisions of Section 91(7) of the Local Government Act 1999 that:

    **Land Use Proposal under Development Plan:**
    The undermentioned document, discussion and resolutions of the subject matter of that document having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds that it is commercial information of a confidential nature (not being a trade secret) the disclosure of which -

    (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

    (ii) would, on balance, be contrary to the public interest;

    for a period of 12 months or until a development application is received by Council, whichever is the earlier.

    Document: Item 11.4. Correspondence - Land Use Proposal under Development Plan: Correspondence and plan.

    **Belalie Brook Restaurant Lease**
    The undermentioned document and discussion of the subject matter of that document having been dealt with on a confidential basis under Section 90 of the Act, should be kept
confidential on the grounds that it is commercial information of a confidential nature (not being a trade secret) the disclosure of which -

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(iii) would, on balance, be contrary to the public interest; for a period of 12 months or until reviewed by Council, whichever is the earlier.

Document: Item 11.4. Correspondence - Belalie Brook Restaurant Lease: Correspondence.

CARRIED 3682

(6) Moved Cr. McPherson seconded Cr. Walden that the Council meeting now resume in open session (at 7pm).

CARRIED 3683

Meeting Adjourned

7:01 pm Moved Cr McPherson seconded Cr. Walden that the meeting adjourn for the evening meal.

CARRIED 3684

Meeting Resumed

8:02 pm Moved Cr. Robinson seconded Cr. Walden that the meeting be called back into session. (With the exception of Cr Sparks and Alan Thomson)

CARRIED 3685

Peter Ward entered the Council Chamber at 8:02 pm.

12. FINANCE AND ADMINISTRATION MANAGER’S REPORT

Moved Cr. Scott seconded McPherson that the Manager of Finance & Admin Report be taken as read and noted.

CARRIED 3686

Peter Ward announced his resignation, his last day being 7 November 2003. He has taken up a position with the District Council of Barunga West.

12.1 BANK RECONCILIATION


Moved Cr. Scott seconded Cr. Walden that the Bank Reconciliation and LGFA Deposits report as at 30 September 2003 be accepted.

CARRIED 3687

Cr Sparks returned to the Council Chamber at 8:05pm.
12.2 CHEQUES LISTING
Cheque listing for September 2003.

Moved Cr. McPherson seconded Cr. Woolford that cheques numbered 9810-9882, Electronic Fund Transfers numbered EF 2995-3085 and National Online transfers (wages) totalling $406,169.35 be passed for payment.

CARRIED 3688

12.3 BUDGET COMPARISON
Budget comparison for the 3 months to September 30 2003 is attached.

Moved Cr. Woolford seconded Cr. Robinson that the Budget comparison for the 3 months ended 30 September 2003 be adopted.

CARRIED 3689

12.4 CASH RECEIPTING 2002-03
Details of cash receipts for the Council in 2002-03 were provided with the Agenda, in tabular and graphical format.

12.5 BUILDING TOUR
Environmental Services Manager, Alan Thomson and I inspected various Council buildings in the south and east of the Council district. The intention is to cost any repairs or renovations required to maintain the buildings and other assets at acceptable levels. This information will be used in preparation of the long term financial plan for the Council, insofar as it ties in with the adopted strategic plan.

12.6 WHITE, MJ, FJ & TM, Trevor White
Re: Assessment A3999, unpaid rates at due date - advised that cheque went missing in the mail. (360.1.3 / I15276)

12.7 ROCKY RIVER BUS
The Rocky River Health Service have purchased a mobile phone, with prepaid calls, for the Community Bus. It was purchased following a breakdown at Wirrabarra forest as a safety item.

12.8 RECORDS MANAGEMENT PROGRAM
Jan Lawrence & Associates have completed their record management review. They have identified records for destruction and provided instructions and direction for council employees to maintain archives and records in the prescribed manner.

12.9 IAN SHIELDS, Tarcowie Resident
Re: Concern that the due date for Single Farm Enterprise applications closed on 30 June, but ratepayers notified of rebate with rate notice after 30 June (360.1.7 / I15205)

12.10 D ROGERS - ASSESSMENTS A2675 & A2676
Re: Overcharging of fixed charge on 2 adjoining properties

Moved Cr. Catford seconded Cr. Scott that the Manager of Finance & Administration calculate the amount overcharged on Assessments A2675 & A2676 and credit against the outstanding rates.

CARRIED 3690

Peter Ward left the Council Chamber at 8:20 pm.

13. ENGINEERING SERVICES REPORT

Moved Cr. Woolford seconded Cr. Sparks that the Manager of Engineering Services Report be taken as read and noted.

CARRIED 3691

13.1 MAJOR WORKS

13.1.1 JAMESTOWN BOOLEROO ROAD
Rubble raising is being carried out at Buttericks Pit for 3.3km of road still to be constructed, this material will be needed to be crushed

13.1.2.1 PORT PI RI E/ PORT BROUGHTON ROAD
These works have now been primer sealed with the final seal to be completed within the next month

13.1.2.2 CALTOWI E/ STONE HUT ROAD
Survey and design are being undertaken for the completion of this project

13.1.2.3 LAURA/ APPILA ROAD
Survey works are being undertaken on this road

13.1.2.4 FLOOD MITIGATION
Jacka Creek - Terrestrial planting complete, some aquatic planting remaining
Gladstone Flood Study - Will be taking a trip to Adelaide to finalise possible drainage analysis.

13.2 DISTRICT CONSTRUCTION PROGRAM

13.2.1 BELALIE NORTH ROAD- SECTION ONE
Remaining 800m section of rubble has been spread and compacted to complete job.

13.2.2 NARRI DY/ KOOLUNGA ROAD
Sheeting is now completed (Total of 6kms)

13.2.3 CRONIN ROAD
Resheeting works have commenced on this road 4.5km

13.2.4 COL SMARTS ROAD
A total length of 1.8km has been sheeted

13.2.5 HORNSDALE ROAD
Rubble/patching has been done over the length of the school bus route 4km
13.2.6 GUS KELLY ROAD
Has had 2km resheeted

13.2.7 NARRIDY
Thomas Street and Brook Street have been resheeted to a total 0.8km

13.2.8 PRIVATE WORKS
Sheeting driveway and shed areas
Sheeting private road way

13.3 PROPOSED FORWARD WORK PLAN
• Continue sheeting operations on Cronin Road
• Hartwig Road has been formed up and carting of rubble is in progress for new sheeting construction
• Set out survey line and build 400m³ for sealing of Detour Road – Gladstone
• Belalie East resheeting started hauling rubble

13.4 DOZING/ CRUSHING
• Rubble Raising has taken place at Boultons, Lawsons, Campbells and Humphris pits in the Hundreds of Mannananrie and Whyte
• Rubble crushing is currently taking place at Moores pit for Cronin Road

13.5 GENERAL MAINTENANCE – ROADS
• Jamestown – Patching, edging and crack sealing
• Reshaping with new Scarifier Blades has been carried out on the Gladstone end of Appila – Gladstone Road, Georgetown – Caltowie Road, McKenzie Road on the western end, Hosking Road, southern end of Gus Kelly Road and Gladstone end of Bondowie Road. General feed back from the locals using these repaired roads has been excellent

13.6 PATROL GRADING
• Grading in some areas has been too dry during September

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13.7 GENERAL MAINTENANCE – TOWNSHIPS

13.7.1 LAURA
• Regular mowing and slashing of township has been done
• Erect stands for new 24lt yellow top street bins
• Digging trench across Victoria Street to facilitate new toilets
13.7.2.1 JAMESTOWN
- Weekly general mowing of lawns and oval
- General township grass slashing
- Fallen tree removal
- Cleaned grandstand prior to long weekend show
- Tar patching

13.7.2.2 GLADSTONE
- Noticeboard relocated to relevant position
- General mowing and slashing of township
- Sealing of road shoulders has been completed in front of St. Josephs Primary School
- Tree trimming is being done as time becomes available
- Material supplied for topping up trenches in lawn on Gladstone Street

13.7.2.3 SPALDING
- General mowing of township
- Dug another waste pit site within dump compound and relocated compound entrance

13.7.2.4 YACKA
- General mowing of township, to be completed as wet weather subsides

13.7.2.5 CALTOWIE
- New playground equipment installed with removal of old equipment
- Clearing of some trees in playground reserve

13.7.2.6 GULNARE
- Removed cut down pines from oval
- Pot hole repaired near park entrance gate

13.8 GENERAL MAINTENANCE
- Jamestown truck wash down bay cleaned Tuesday 23rd September
- Museum right of way entrance sheeted – Jamestown
- Moyle Street drain repaired
- Medical Centre paving repaired
- Memorial park pipes repaired – Jamestown
- Road bridge ‘W’ beam was repaired on Laura - Appila Road
- Preparation for Jamestown Show and Races

13.9 CORRECTION SERVICES TEAM
- Creek bank clean up at Jamestown and Gladstone on 24th and 17th September
- Mowing and whipper snipper Park at Gladstone

13.10 WASTE MANAGEMENT

13.10.1 NORTHERN WASTE MANAGEMENT
- New truck could be ready by the end of the year
- Trip to Melbourne to view truck assembly and street sweeper

13.10.2 DUMPS
- Pushed in Laura and Gladstone dumps
- Dug new hole at Spalding and relocated dump entry gate
- DrumMUSTER compound expanded at Gladstone
13.11 OCCUPATIONAL HEALTH SAFETY & WELFARE

13.11.1 DEPOT INSPECTIONS

13.11.2 ISSUES ARISING FROM OHS&W MEETINGS

13.11.3 TRAINING COURSES
- Excavator/Crusher Operation at Moore’s pit, Jamestown
- Work experience lad working with Robert Lock at Gladstone

13.11.4 INDUCTION NEW EMPLOYEE
- Ron Bellchambers, Dog Control Officer

13.11.5 OTHER ISSUES
- OHS meeting held 27th August 2003
- All outside staff have received their clothing issue for 2003
- Completed fire extinguisher 6 monthly tests for depot, offices and vehicles (August 2003)
- Completed all first aid kits 6 monthly inspection (August 2003)
- Completed - chains and slings lifting equipment annual inspection (September)
- Completed Electrical safety tagging for Jamestown depot, office, Spalding depot and office (September 2003)

13.12 METROCOUNT
Metrocount data analysis substantiates that the rapid deterioration of rubble road surfaces is increased due to excessive speeds.
Below is a list of the maximum recorded speeds from selected roads;
- Laura - Appila Rd 157kph
- Laura - Beetaloo Rd 148kph
- Georgetown - Caltowie Rd 147kph
- Belalie North Rd 160kph
- Hornsdale Rd 152kph

13.13 PLANT - GENERAL
- Starter motor needs replacement on crusher
- J D slasher tractor has had to have an engine overhaul as water is getting into sump unit
- Report attached to Agenda - Recommendation to purchase MIG Welder and Hard Facing Attachment

Moved Cr. Sparks seconded Cr. Scott that a MIG Welder and Hard Facing unit be purchased.

CARRIED 3692

13.14 CONTRACTORS
- Footpath Repairs in Jamestown
- Road crack sealing, patching and edging – Jamestown
- Slashing along Caltowie and Whyte Yarcowie Roads
- Footpath maintenance – Cross Street Gladstone
- Sealing of North Terrace Rd shoulders (front of school)
- Raise rubble in Buttericks pit
- Tree trimming in Laura cemetery
- Repairing of bridge ‘W’ beam Laura-Appila road
- DrumMUSTER campaign completed with containers collected from all three sites totalling 14,621. 7033 steel and 7588 plastic
13.15 STAFF LEAVE/CHANGES

13.16 JAMESTOWN COMMUNITY SCHOOL DROP OFF ZONE
Contractors to seal school drop off zone during school holiday break

13.17 CEMETERIES
- Relined Jamestown cemetery for additional sites
- Burial at Gladstone, Laura, Jamestown
- Mowing Gladstone, Laura, Jamestown

13.18 TREE REMOVAL PROGRAM
- Jamestown High School trees removed
- Tree removed High Street Gladstone
- Tree removed in Laura cemetery over hanging wall
- Stumps - Spalding
- Overhanging tree limbs on 9 Mile road

13.19 VEHICLE CHANGEOVER PROGRAM
Discussed after Item 13.24

13.20 CORRESPONDENCE
13.20.1 Mary Hawker, North Bungaree
Re: Condition of CAS Hawker Road at North Bungaree (375.11.2 / I15185)

13.20.2 Australian Local Government Association
Re: Asking for Council's active support for the campaign to renew the Australian Government's $1.2 billion Roads to Recovery (R2R) program. (375.1.1 / I15268)

Moved Cr. McPherson seconded Cr. Sparks that Council support the campaign seeking to renew the Australian Government's Roads to Recovery Program.

CARRIED 3693

13.21 CORRESPONDENCE FOR INFORMATION
13.21.1 The National Trust of South Australia, Jamestown Branch
Re: Thanks to the Works Team, for the excellent job they have done on the Right of Way into the Museum. (375.11.2 / I15206)

13.21.2 Jamestown Development Association
Re: Ramping of the footpath into the entrance of Foodland, Jamestown - Recommendation to the Northern Areas Council that a Disabled Vehicle park be made available adjacent to the War Memorial on Irvine Street and that access there be via corner of Ayr and Irvine Street. (120.2.3 / I15262)

Moved Cr. Sparks seconded Cr. Robinson that in accordance with the Road Traffic Act 1961, a Disabled Vehicle Parking Zone be marked with appropriate signage adjacent to the War Memorial on Irvine Street, Jamestown and that a disabled access ramp be constructed on the Irvine Street footpath adjacent to Foodland.

CARRIED 3694
13.21.3 National Black Spot Programme
Re: Rural Project Information and Eligibility of Sites

Moved Cr. Scott seconded Cr. McPherson that as Council’s Consulting Engineer Trevor Mace make a submission for the Black Spot Programme on Council’s behalf.

CARRIED 3695

13.21.4 Bryony Taylor, Laura Caravan Park
Re: Thanking Council for its support in financing the cost of trimming the trees and recent resealing of the roads within the park

Items Presented at the Meeting

13.22 TREE FOR REMOVAL
A large gum tree located adjacent to Jones Street Drain needs to be removed as it is in the flight path of the Jamestown Air Strip and protrudes into the air space.

Moved Cr. Robinson seconded Cr. Woolford that the large gum tree located adjacent to Jones Street Drain, Jamestown and identified by the Manager of Engineering Services, be removed.

CARRIED 3696

13.23 Second Hand Vehicles

Moved Cr. Sparks seconded Cr. McPherson that the Works Manager be authorised to purchase second hand vehicles within the adopted budget allocation.

CARRIED 3697

13.24 Jamestown Golf Club
A request has been received from the Jamestown Golf Club to have the entrance road re-sheeted. The Golf Club has offered to contribute $2,000.

Moved Cr. Woolford seconded Cr. Robinson that Council undertake re-sheeting works on the entrance road to the Jamestown Golf Club, with a contribution of $2,000 from the Golf Club.

CARRIED 3698

Keith Hope entered the Council Chamber at 8:40 pm.

13.19 VEHICLE CHANGEOVER PROGRAM
Quotations tabled at the meeting

(1) New Vehicle - Manager of Engineering Services

Moved Cr. Catford seconded Cr. Robinson that Council accept the quotation from Kent Perry Ford for the purchase of a Ford BA Falcon sedan and trading in Holden Commodore WKJ 061.

CARRIED 3699
(2) **New Vehicle – Manager of Environmental Services**

Moved Cr. McPherson seconded Cr. Woolford that Council accept the quotation from Kent Perry Ford for the purchase of a Ford Focus CL sedan and trading in Toyota Avalon WLE 467.

CARRIED 3700

(3) **New Vehicle – Administration**

Moved Cr. Catford seconded Cr. Scott that Council accept the quotation from Eyre Auto Group for the purchase of a Toyota Camry Altise sedan and trading in Toyota Camry WKB 167.

**Amendment to the Motion**

Moved Cr. Sparks seconded Cr. Walden that Council accept the quotation from Gibb & Sons for the purchase of a Mitsubishi Lancer LS sedan and trading in Toyota Camry WKB 167.

CARRIED 3701

The amendment became the motion and was put.

CARRIED 3702

14. **COMMUNITY PROJECTS DEVELOPMENT MANAGER’S REPORT**

Moved Cr. McPherson seconded Cr. Catford that the Community Projects Development Manager’s Report be taken as read and noted.

CARRIED 3703

14.1 **SUBMISSIONS DETERMINATIONS**

Since the last report there has been determination on a further five funding applications:

- Heritage cemetery grant for the Jamestown Lions Club valued at $2,000,
- Active Club grant for BSR Football Club valued at $500,
- Active Club grant for Jamestown Indoor Bowling Club valued at $1,500,
- Active Club grant for Caltowie Bowling Club valued at $1,200,
- Active Club grant for Jamestown Golf Club valued at $4,000,

Summary of activities to date (statistics cumulative from May 2002):

- 127 Applications approved* valued at $1,152,955
- 4 Funding submissions pending valued at $4,550
- 38 Funding applications missed valued at $1,044,720
- 182 Funding submissions written valued at** $2,430,115

*includes applications for neighbouring communities
** includes applications resubmitted

Of all applications determined

<table>
<thead>
<tr>
<th>127 approved</th>
<th>Success rate</th>
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<tbody>
<tr>
<td>38 declined</td>
<td>23%</td>
</tr>
<tr>
<td>165 total</td>
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14.2 **STATUS OF SIGNIFICANT ON-GOING PROJECTS**
14.2.1 PRIVACY POLICY
Council has been asked to submit a copy of its Privacy Policy as an adjunct to reporting on a funding project. A draft Privacy Policy has been prepared for consideration of Council and a copy is attached.

Moved Cr. Robinson seconded Cr. Catford that Council adopt the draft Privacy Policy (as provided in the Council meeting Agenda) as Council’s Privacy Policy.

CARRIED 3704

14.2.2 SOUTHERN FLINDERS TOURISM INFRASTRUCTURE
The Port Pirie Regional Development Board have allocated an officer to coordinate all projects making up the Southern Flinders Tourism Infrastructure Program. Major projects for Council’s district include upgraded public toilets at Gladstone and Jamestown and town entrances and street furniture in Laura, Spalding, Gladstone and Jamestown. Respective town development boards have been asked to prioritise project activities for their towns. Projects are expected to be completed by mid 2004.

14.2.3 JAMESTOWN HYDROTHERAPY POOL
Heart Foundation, Sue Dunn, SA Local Government Awards Coordinator.

Re: 2003 Heart Foundation Kellogg Local Government Awards - SA Results - Council’s Hydrotherapy Pool Project has been judged as Highly Commended in the Small Rural and Remote Community Project category.
215.2.1 / I15095

Moved Cr. Sparks seconded Cr. Scott that the Hydrotherapy Pool Project be entered in the 2004 Heart Foundation Kellogg Local Government Awards.

CARRIED 3705

14.3 MEETINGS ATTENDED
Southern Flinders Tourism (Pt Pirie)
Southern Flinders Tourism (Melrose)
Hydrotherapy Pool Meeting
Clare Valley Tourism Meeting

15. CHIEF EXECUTIVE OFFICER’S REPORT

Moved Cr. Sparks seconded Cr. Woolford that the Chief Executive Officer’s Report be taken as read and noted.

CARRIED 3706

Item Presented at the Meeting

15.16 DISCUSSION ON THE MID NORTH REGIONAL BOARD PRESENTATION HELD 17TH JUNE 2003 (B/ F)

(1) Moved Cr. Robinson seconded Cr. Woolford:

(a) that under the provisions of Section 90(2) of the Local Government Act 1999 an order be made that the public be excluded from attendance at the meeting, with the
exception of staff now present, in order to consider in confidence Agenda Item Number 15.16;

(d) that the council is satisfied that it is necessary that the public be excluded to enable the Council to discuss and consider the matter at the meeting on the following grounds:

commercial information of a confidential nature that would, if disclosed—

Prejudice the commercial position of the person who supplied it.

(e) that accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or discussion confidential (at 9:01 pm).

CARRIED 3707

(3) Moved Cr. Woolford seconded Cr. Sparks that an order be made under the provisions of Section 91(7) of the Local Government Act 1999 that the motion, undermentioned document and discussion of the subject matter of that document, and resolutions having been dealt with on a confidential basis under Section 90 of the Act, should be kept confidential on the grounds that it is commercial information of a confidential nature (not being a trade secret) the disclosure of which -

(i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and

(ii) would, on balance, be contrary to the public interest;

for a period of 12 months or until reviewed by Council at an earlier Council meeting.

Document: Item 15.16. Confidential Matter - documents and discussion of:

- DISCUSSION ON THE MID NORTH REGIONAL BOARD PRESENTATION HELD 17TH JUNE 2003

CARRIED 3709

(4) Moved Cr. Walden seconded Cr. Woolford that the Council meeting now resume in open session (at 9:47 pm).

CARRIED 3710

15.1 BELALIE BROOK RESTAURANT - LEASE
Discussed at Item 11.4
15.2 MID NORTH REGION COMMUNITY CABINET ON MONDAY 27TH AND TUESDAY 28TH OCTOBER, 2003.

The Department for the Premier and Cabinet have advised that State Cabinet will be visiting Jamestown as part of the Mid North Regional Community Cabinet on Monday 27th and Tuesday 28th October, 2003.

15.3 PRESIDENT OF LOCAL GOVERNMENT ASSOCIATION
Cr John Legoe (Kingston) was the successful candidate for the position of President of the Local Government Association. On behalf of all staff I would like to congratulate the Chairman on putting his name on the ballot paper, providing an option for this region to have representation at the highest level of local government. It is pleasing to note Cr Burgess was appointed as a Senior Vice President of the Executive of the Local Government Association.

15.4 LOCAL GOVERNMENT ASSOCIATION - ANNUAL GENERAL MEETING
Chairman Burgess, Cr Catford and myself attended this meeting on Friday 3rd October, 2003.

15.5 JAMESTOWN RETIREMENT VILLAGE CONCEPT (FORMER JAMESTOWN PRIMARY SCHOOL LANDS)
Members will note in correspondence various replies coming in on a newspaper press release that sought interest from the public on the concept. I would seek Council approval to engage appropriate companies to prepare a draft concept housing estate based on some of the submissions received to date. This concept plan could then be put out for formal public comment to stimulate further detailed thought on appropriate housing design.

Moved Cr. Scott seconded Cr. Robinson that a draft concept housing estate plan be prepared and that the Chief Executive Officer be authorised to engage a consultant.

CARRIED 3711

15.6 VISIT BY TRANSPORT SA
Transport SA Regional Manager, Jeff Lane and Planning Engineer, Mick Lorenz have requested a meeting with myself and Frank Roberts to discuss organisational changes at Transport SA and the 2003/2004 Works Program. The meeting (expected to run for approximately 1 hour, depending on issues raised) is scheduled for Friday 24th October, 9.30am at the Jamestown Administration Centre.

15.7 JAMESTOWN SKATEPARK PROPOSAL
I have been approached by members of the NAC Youth Advisory Committee who wish to present their proposal for a Jamestown Skate Park to Council. The Committee are presently finalising their proposal, and I would expect the presentation to take place in the next few months.

15.8 PORT PIRIE REGIONAL DEVELOPMENT BOARD PRESENTATION TO COUNCIL
Although originally scheduled for this month’s meeting, due to the absence of the Board’s Chairman John Banfield, the Port Pirie Regional Development Board presentation will now take place at Council’s November meeting at 4pm.
15.9 **STEP BY STEP ASSET MANAGEMENT PROGRAM**
On Thursday 25th September, 2003, David Hope from Skilmar, who is our mentor on the Northern Areas Council Asset Management System met for a hectic day with Managers of the three departments and myself to progress our planning further. Copy of the overall framework for our Asset Management Program provided in Agenda. David Hope was impressed with the amount of preliminary work that has been undertaken by Alex Stencel, Frank Roberts, Alan Thomson and Pete Ward in moving towards 20 year asset management plans linked to our Strategic Plan and to our annual budgeting program.

15.10 **FLINDERS MOBILE LIBRARY TRUCK TENDER**
The Flinders Mobile Library Truck Tender Committee will meet at 2pm on Friday 17th October, 2003, at Gladstone to examine the Truck Tenders received. Frank Roberts will also attend.

15.11 **CENTRAL LOCAL GOVERNMENT REGION - ANNUAL GENERAL MEETING**
The Annual General Meeting of the Central Local Government Region will be held at Port Pirie on Friday 17th October, 2003.

15.12 **MID NORTH RURAL YOUTH HEALTH COMMITTEE**
Terms of Reference and Minutes from the Mid North Rural Youth Health Committee Meeting held on 29th August, 2003 were enclosed for Members Information.

15.13 **CENTRAL LOCAL GOVERNMENT REGION - ACTIVITY SUMMARY**
Activity Summary as at 19 September 2003 enclosed in Agenda for Members Information.

15.14 **RURAL SERVICES SURVEY**
For Members Information, included under separate cover Draft 1 of the Northern Areas Council, Rural Services Survey carried out by Dakima Consulting Pty Ltd/Emcorp Pty Ltd.

15.15 **OCCUPATIONAL HEALTH, SAFETY AND WELFARE REPORT**
Debbie Kelly, - In house training with Sue Napper - End of Day Procedure, Banking Procedure and Agenda Preparation, ongoing. 
Sue Napper, Kerry Moore and Heather Sommerville - “Handling Difficult People, Interpersonal Diagnostic Tools, Customer Relations, Passive Cycle, Assertive Techniques, 2 days, 29/8/03 and 1/9/03, Melrose. 
Debbie Kelly - Community Arts Network, “Portfolios, Grant Applications, Arts Organisations, Project Development, Managing Your Work, Workplace Culture, Funding”, 22-26/9/03, Adelaide, 5 days

16. **CORRESPONDENCE**

16.1 **CORRESPONDENCE FOR DECISION**

16.1.1 **B.J. Amey, Caltowie Resident**
Re: Old Primary School Site Development - would like to see the site developed into a complex with 2 bedroom units with a low maintenance garden.
16.1.2 Mariette Dierickx, Stone Hut Resident
Re: Multi use housing cluster complex at Jamestown - interested in this project.

16.1.3 Local Government Association, Circular 39.7
Re: Call for nomination for representative on Country Arts SA’s Board of Trustees. (62.1.1 / I15296)

Moved Cr. Catford seconded Cr. Sparks that Council recommends the nomination of Ken Maddigan as the LGA representative on Country Arts SA’s Board of Trustees
TIED 3712

16.2 CORRESPONDENCE FOR INFORMATION

16.2.1 Jamestown Development Association, Averil Cooper, Secretary.
Re: Water Tank Incentive Scheme. (445.1.1 / I15261)

16.2.2 Mid North Rural Counselling & Information Service Inc., Kathy Ottens.
Re: Thankyou for financial and in kind support. (120.4.1 / I15226)

16.2.3 Gladstone Swimming Pool Management Committee, Alison Rogers, Secretary.
Re: Management Committee Members (410.1.1 / I15162)

16.2.4 Jamestown Development Association, June Swearse, Chairperson
Re: Comment on the Strategic Plan - commend Council on a clear, concise and objective plan that indicates its commitment to the future viability and vibrancy of the Northern Areas Council area. (140.1.1 / I15163)

16.2.5 Local Government Association, Fiona Jenkins, Circular 37.9
Re: Local Sustainability Exchange Scheme - call for applications from country Councils (210.6.1 / I15175)

16.2.6 City of West Torrens
Re: Minister’s Local Government Forum, Meeting Notes (210.4.1 / I15117)

16.2.7 Central Local Government Region of SA Inc.
Re: Newsletter No.2 September 2003 (210.4.2 / I15186)

16.2.8 Local Government Association, Wendy Campana, Executive Director
Re: Media Release: SA Councils working together (210.4.1 / I15348)

16.2.9 Local Government Association
Re: Index for Report No. 36 04 September 2003

16.2.10 Local Government Association
Re: Index for Report No. 37 11 September 2003
16.2.11 Local Government Association
Re: Index for Report No. 38 18 September 2003

16.2.12 Local Government Association
Re: Index for Report No. 39 25 September 2003

16.2.13 Local Government Association
Re: Index for Report No. 40 02 October 2003

Item Presented at the Meeting

16.2.14 Laura Memorial Civic Centre
Re: Submission for money to build disabled toilets (90.5.3/i

17. COUNCIL DELEGATES REPORTS

Cr. McPherson:
- Gladstone Swimming Pool Management Committee meeting
- SA Government Grants Commission meeting
- Farewell barbeque to Narelle Schmidt
- Opening of Happy Rock Café in Gladstone
- Gladstone Hall Committee meeting

Cr. Catford:
- LGA AGM in Adelaide

Cr. Walden:
- Port Pirie Regional Development Board meeting
- Laura Hospital meeting
- Port Pirie Mayoral Ball

Cr. Woolford:
- Laura Community Development & Tourism Association meeting
- Laura Civic Centre Management Committee meeting
- Natural Resource Management meeting in Port Pirie

Cr. Scott:
- Spalding Community Management Committee meeting
- Spalding Rodeo Sub-Committee meeting
- Water Resource meeting in Clare

Cr. Robinson:
- Jamestown Development Association meeting

18. NEXT MEETING OF COUNCIL

Council’s Next Ordinary Meeting will be held on Tuesday November 11th 2003, commencing at 5.00pm.

19. MEETING CLOSURE
The Chairman declared the meeting closed at 10:20 pm.

Confirmed at the Ordinary Meeting held on 11th November 2003.

Chairman