



**NORTHERN AREAS  
COUNCIL**

# Northern Areas Council Food Business Notification Form

94 Ayr Street, Jamestown SA 5491

• 08 8664 1139 • admin@nacouncil.sa.gov.au

• www.nacouncil.sa.gov.au

## SOUTH AUSTRALIA FOOD ACT 2001

### 86—Notification of food businesses

- (1) The proprietor of a food business must not conduct the food business unless the proprietor has given written notice, in the approved form, of the information specified in the Food Safety Standards that is to be notified to the appropriate enforcement agency before the business is conducted.

### OWNERSHIP DETAILS

Owners Name				
Trading Business Name				
Registered Business Name				
Business Address*				
Postal Address (if different)				
ABN			CAN**	
Phone		Mobile		Fax
Email				

\*If mobile vendor, provide address where vehicle is garaged or permanently stationed

\*\*does not apply to all businesses

### BUSINESS DETAILS

Business Address*			
Number of Employees Handling Food		Date Business Commenced	
Describe Business and its Operation: ..... ..... .....			
<b>Manufacturing Sector</b> Go to page 2		<b>Retail/Food Service Sector</b> Go to page 2	
<b>Distribution Sector</b> Go to page 3			

\*Business address may be different to the address of the business owner

### NOTES

Food businesses are categorised into three sectors. It is possible for a business to operate within more than one sector. For example; a meat processing business predominately making product for the wholesale market may also have a retail outlet on the same site. In this instance the business operates in both the manufacturing and the retail sector.

IS YOUR FOOD BUSINESS BASED AT YOUR HOME?	Y/N	ARE YOU A MOBILE FOOD VENDOR?	Y/N
---	-----	-------------------------------	-----

## MANUFACTURING SECTOR

### Types of Food Manufactured

Dairy Products	<input type="checkbox"/>	Processed Fruits &/or Vegetables	<input type="checkbox"/>	Soft Drinks/Juices/non-alcoholic Drinks	<input type="checkbox"/>
Raw Meat or Poultry	<input type="checkbox"/>	Cereal & Flour Products	<input type="checkbox"/>	Eggs or Egg Products	<input type="checkbox"/>
Processed Meat or Poultry	<input type="checkbox"/>	Bakery Goods, Bread, Pastries, Cakes	<input type="checkbox"/>	Sugar Products/Confectionary/Honey	<input type="checkbox"/>
Cooked Fermented Meat Products	<input type="checkbox"/>	Raw Fish, Shellfish & Seafood	<input type="checkbox"/>	Infant or Baby Foods	<input type="checkbox"/>
Uncooked Fermented Meat Products*	<input type="checkbox"/>	Processed Fish, Shellfish & Seafood	<input type="checkbox"/>	Alcoholic Beverages	<input type="checkbox"/>
Raw Fruit &/or Vegetables	<input type="checkbox"/>	Edible Oils & Oil Products	<input type="checkbox"/>	Ice &/or Water Products	<input type="checkbox"/>

Other (Please list): .....

Does your Business only manufacture Low Risk Food?

Do some or all of the foods manufacture have a Pathogen Reduction Step?

Does your Business manufacture uncooked, fermented, comminuted, processed or manufactured meat products?  Y/N

**NOTES**  
 The food manufacturing sector is sub-divided into broad categories based on the types of food produced, more than one category may apply;  
**Low Risk Food** is a food that is unlikely to contain pathogenic (potentially harmful) micro-organisms and will not normally support their growth.  
 A **Pathogen Reduction Step** is a processing step that significantly reduces the microbial population present in food materials. (eg: *cooking, pasteurisation, canning, fermentation*).  
**Uncooked Fermented Manufactured Meat Products** are processed meat products that do not include cooking in their creation.

## RETAIL/FOOD SERVICE SECTOR

### Food Business Type

Bakery	<input type="checkbox"/>	Farm Gate Retail	<input type="checkbox"/>	Supermarket	<input type="checkbox"/>
Butcher	<input type="checkbox"/>	Liquor Store	<input type="checkbox"/>	Fishmonger / Seafood Sales	<input type="checkbox"/>
Chemist / Pharmacy	<input type="checkbox"/>	Stall	<input type="checkbox"/>	Fruiterer / Green Grocer	<input type="checkbox"/>
Café	<input type="checkbox"/>	Mobile Food Vending Vehicle	<input type="checkbox"/>	Function Centre	<input type="checkbox"/>
Canteen	<input type="checkbox"/>	Restaurant	<input type="checkbox"/>	Temporary Food Business	<input type="checkbox"/>
Caterer	<input type="checkbox"/>	Service Station	<input type="checkbox"/>	Charity/Fund Raising/Community Org.	<input type="checkbox"/>
Child Care Centre	<input type="checkbox"/>	Snack Bar / Kiosk	<input type="checkbox"/>	Aged Care Facility	<input type="checkbox"/>
Delicatessen	<input type="checkbox"/>	Club / Sports Club	<input type="checkbox"/>	Hospital	<input type="checkbox"/>
Guest house / Bed & Breakfast	<input type="checkbox"/>	Pub / Tavern	<input type="checkbox"/>	Home Delivered Meals	<input type="checkbox"/>

Other (Please list including specialty shop): .....

Does your business handle food for or at a *fundraising event only*?  Y/N

Does your business handle unpackaged *potentially hazardous food (PHF)*?  Y/N

Does your business process unpackaged *PHF* and sell it as *ready-to-eat food*?  Y/N

Is the process limited to slicing, weighing, repacking, reheating or hot holding?  Y/N

**NOTES**  
 The retail & food service sector is sub-divided into broad categories based on the core activities of the business. This sector also includes businesses serving "risk persons", such as the elderly, and are considered as 'high priority'.  
**Potentially Hazardous Food** means food that has to be kept at certain temperatures to minimise the growth of any pathogenic microorganisms that may be present in the food or prevent the formation of toxins in the food.  
**Ready-to-eat foods** means food that is ordinarily consumed in the same state as that in which it is sold but does not include nuts in the shell; whole raw fruits; or vegetables that are intended for hulling, peeling or washing by the consumer.  
**Fund raising event** means an event that raises funds solely for a community or charitable cause and not for personal financial gain.

DISTRIBUTION SECTOR					
Distribution Business Type					
Importer	<input type="checkbox"/>	Cold Storage	<input type="checkbox"/>	Warehousing	<input type="checkbox"/>
Food Transport	<input type="checkbox"/>	Wholesale Distributor / Packer	<input type="checkbox"/>		<input type="checkbox"/>
Other (Please list): ..... ..... .....					
Does your Business only manufacture Low Risk Food (packaged and unpackaged) or Medium Risk Food, received and sold in original packaging?					

DECLARATION			
NOTIFICATION SUBMITTED BY:			
Applicant/Owner Signature:		Date:	

FOR OFFICE USE ONLY			
Notification Received By:		Date:	