

# **Northern Areas Council**

## **Annual Report 2012/2013**



## INDEX

<b>Description</b>	<b>Page Number</b>
The Year in Brief	4
Council Profile	6
Strategic Profile	8
NAC Regional Touring Map	12
Elected Members	13
- Council Members	
- Council Meetings	
- Meeting Attendance	
- Elected Member Training and Development	
Council Committees	15
- Finance Committee	
- Works Committee	
Council appointed Delegates to organisations and Committees	16
- Key External Organisations Links	18
Citizen of the Year Awards 2013	18
Citizenship Ceremony	19
Corporate Services	20
Elector Representation	21
Current Representation of Council	21
Organisation Structure	23
Council Staff	23
Training Undertaken by Council Staff	25
Annual Business Plan and Budget 2012/13 Summary	26
Engineering	32
Fire Prevention	33
Environmental Services	34
- Development and Planning	
- Dog and Cat Management	
- Environmental Health	
- Swimming Pools	
- Building Fire Safety Committee	
- Immunizations	
- Heritage Act	
- Cemeteries	
- Development Plan Amendment township Review	
- Council Development Assessment Panel	
Community Development	37
- Community Projects Budget and Grant Rounds	
Community Programs	38
- Obesity Prevention and Lifestyle Program	
- Healthy Communities Initiative	
- Mid North Star Club Field Officer	
- Southern Flinders Regional Tourism Authority	
Flinders Mobile Library	41
Northern Areas Council Youth Advisory Committee	43

## INDEX

<b>Description</b>	<b>Page Number</b>
Public Consultation	44
- Internal Review of Council Decisions	
- Complaints Policy and Procedure	
- Tender Policy and Procedure	
- Procurement Policy	
- Community Lands	
- Application of Competition Principles-National Competition Policy	
- Confidentiality	
- Documents available to the Public	
- Freedom of Information	
- Distribution of Information	
- Amendment of Council Records	
Subsidiaries	48
Independence of Auditors	48
Work Health and Safety	49
Local Government Association Mutual Liability Scheme	52
- Risk Management Review 2012/2013	
Section 41 Committees of Council	54
Registers	55
- Codes	
- Statutory Policies	
- Local Government (Elections) Act 1999	
- Freedom of Information	
Policy Documents	55
General Council Policies	56
Work Health and Safety Policies and Procedures	58
Human Resources Policies	59
Central Local Government Region 2012/2013 Annual Report	60
NAC Annual Financial Statements 2012/2013	

## **THE YEAR IN BRIEF**

2012/2013 saw Council continuing to focus on its 2011-2016 Strategic Plan with the priorities reflecting the plan to move into a sound financial position, to manage assets, to provide a high standard of equitable service across the Council area and to support and develop its staff. The Strategic Plan guides Council in its direction moving forward, to achieve its objectives and meet community expectations.

At the November 2012 Ordinary meeting, Council considered the term of office for the position of Chairman, and resolved that that the term be for 2 years until the next general election of the Members of Council. (November 2014).

At this meeting, Council also considered the title of its Principal Member and agreed to change the title from Chairman to Mayor. Cr. Denis Clark was elected Mayor, and Cr. John Barberien Deputy Mayor.

Cr. Roger Lang tendered his resignation as a Council Member representing Yackamoorundie Ward at the November 2012 Council Meeting. In accordance with the Local Government (Elections) Act 1999, the Electoral Commission SA conducted a supplementary election to fill the position. Nominations opened on 24 January 2013 and at the close of nominations on 7 February 2013, only one nomination was received and accepted for the position.

In accordance with the requirements of s24(1) of the *Local Government (Elections) Act 1999*, Jeffrey William Burgess was elected. Cr. Burgess took his Declaration as a Member of Council on 12 February 2013. He brings considerable local government experience, having held the position of past Chairman of Council, along with representation on a number of local, regional and State committees.

Rural road maintenance continues to be a major focus, with the Engineering staff resheeting 63km of unsealed road during the year.

Maloney Asset Management Systems were contracted by Council to carry out an assessment of Council's roads, kerbing and footpaths as part of Council's Asset Management Plan, which was completed late 2012. This information will assist staff and Council in determining priorities on future expenditure and upgrades of its road network. Managing Council's assets remains a priority and Council is committed to working towards the improved delivery of road maintenance and construction schedules.

The 2012/2013 year saw the finalisation of a number of Council's major projects. The \$2.6Million Southern Flinders Regional Sports Stadium at Gladstone was completed and officially opened in September 2012 by Federal Senator for South Australia, Alex Gallacher. This joint use facility, which was project managed by Council's Manager, Environmental Services will serve as an important facility for the local and wider community.

The \$800,000 capital works program to implement key recommendations from the Spalding Flood Mitigation Plan, to alleviate floodwaters entering Spalding, was completed early in the 2012/2013 financial year.

The program involved considerable Council resources in doing earthworks, and was funded in a three way split between the Regional Flood Mitigation Program, Stormwater Management Authority and Northern Areas Council.

Council received significant funding from the Federal Government's Department of Health and Ageing through a \$300,000 Primary Care Infrastructure Grant to upgrade the Jamestown Medical Centre., which is a Council owned facility This grant funding was combined with a

further contribution of funds from Council in addition to project management from Council. The extensions were completed and officially opened in October 2012.

The town revitalisation capital works program continued at Fisher Street, Georgetown and was completed late 2012.

Council continues to operate a weekly kerbside waste collection service to all households within townships and on request to rural properties. Council staff implemented a new kerbside recycling scheme to every residence that receives the fortnightly kerbside service. This service is being well received by the residents as they become more educated about recycling.

Gladstone landfill site has been closed and covered, and a new transfer station site built on. New transfer station sites have been built at the Jamestown and Spalding landfill sites. These sites allow more separation of materials to assist with recycling targets set as part of Environmental Protection Authority (EPA) and Zerowaste SA legislation and guidelines. Council also joined the national stewardship scheme for the free ongoing recycling of e-waste including: televisions, monitors, printers, computers and other e-waste .

At the February 2012 Ordinary meeting, Council considered an options paper on the future of the Flinders Mobile Library. At that meeting Council gave in principle support for the establishment of a Section 41 Committee under the Northern Areas Council, for the future administration of the Flinders Mobile Library. Both the District Council of Mt Remarkable and the Port Pirie Regional Council passed similar resolutions.

A Resource and Funding Agreement was developed for the Flinders Mobile Library Service to reflect and outline the support and commitment from the constituent Councils. The Northern Areas Council administers the Library service for the three Councils. This agreement has a 5 year term, concluding on 30 June 2017.

Council has continued to review the status of its Section 41 Committees and management of volunteers. This is ongoing as a number of existing Section 41 Committees look to becoming incorporated. It is timely to mention and thank all volunteers who assist Council with maintaining many important assets in the Council area. Their contribution is vital and appreciated.

A note of appreciation to all Council employees for their dedication and commitment in ensuring timely services are provided to residents of the Council area and wider region.

Cr. Denis Clark  
Mayor

Roger Crowley  
Chief Executive Officer

## **COUNCIL PROFILE**

The Northern Areas Council is situated in the heartland of the Southern Flinders Ranges, approximately 200 kilometres north of Adelaide and within the traditional lands of the Nadjuri Aboriginal people. The Council area is divided into four Wards: Jamestown (4 Elected Members), Rocky River (3 Elected Members), Yackamoorundie (1 Elected Member) and Spalding (1 Elected Member). The Council covers an area of 3070km<sup>2</sup>, and has a total of 2,197km of roads of which 133km are sealed.

Council's towns and communities were developed during the prosperous times of traditional cereal and grazing practices complemented by forestry operations and in more recent years, tourism, events and wind energy infrastructure. Jamestown is the main service centre for the district with additional services offered at Gladstone, Laura and Spalding providing for the smaller communities of Caltowie, Georgetown, Gulnare, Stone Hut, Tarcowie and Yacka. Council's close network of towns offers a range of opportunities for shopping, recreation, employment, health and education. Together, Council and the community have built and maintained infrastructure such as recreation facilities and town halls to support the activities of local communities as well as generating interest and income from visitors and tourists.

The Council area hosts a number of significant events, including the Bundaleer Festival, Jamestown Fly-In and Air Spectacular, Laura Folk Fair, Jamestown Show and Jamestown Races as well as a number of local community events. Cycle infrastructure has increased in recent times offering residents and visitors the opportunity to use recreational and mountain biking trails, improving visitor numbers as well as providing options for healthy lifestyles.

The economy remains firmly based in broadacre farming, with the Jamestown Saleyards one of the few remaining regional livestock sales facilities. Recent windfarm development has made a strong contribution to the economy and has brought new families into the district. The projected roll-out of high speed broadband through Mid North will make the district more attractive to telecommuters and expand opportunities for health and education within the region.

## **COUNCIL LOGO**

The Council logo represents the rolling green hills which are a feature of the Council area, the golden crops that are grown throughout the three merged councils and the blue sky, The logo in total shows a landscape image which is a feature and a typical sight of all three merged Councils. The three slashes in the image also combine to show a ploughed paddock. The three slashes represent the three merged Councils. The colours are chosen to resemble that landscape image particularly the gold and brown to show cropping and soil.

## **CONTACT DETAILS AND OFFICE HOURS**

### Principal Office:

94 Ayr Street, JAMESTOWN SA 5491

Monday to Friday 9am – 5pm

Telephone 8664 1139

Fax 8664 1085

Email: [ceo@nacouncil.sa.gov.au](mailto:ceo@nacouncil.sa.gov.au)

Webpage: [www.nacouncil.sa.gov.au](http://www.nacouncil.sa.gov.au)

Branch Offices:

14 Fifth Street  
GLADSTONE SA 5473  
Monday to Friday  
9am-5pm  
(Closed for Lunch)  
Telephone: 8662 2018  
Fax: 8662 2394

Main Street  
SPALDING SA 5454  
Tuesdays 10am-2.30pm  
Thursdays 9am-5pm  
(Closed for Lunch)  
Telephone: 8845 2017  
Fax: 8845 2017

Depots:

Gladstone Works Depot  
Jamestown Works Depot

8662 2303  
8664 0372

Auditor:

Dean Newbery and Partners  
PO Box 755  
NORTH ADELAIDE SA 5006

Bank:

National Australia Bank  
Ayr Street  
JAMESTOWN SA 5491

Solicitors:

Norman Waterhouse Lawyers  
GPO Box 639  
ADELAIDE SA 5001

Voumard Solicitors  
PO Box 171  
JAMESTOWN SA 5491

## **STRATEGIC PROFILE**

It is a requirement under the Local Government Act 1999 (S122) that Council's Strategic Plan be reviewed every three years and within 12 months of Council elections.

The Strategic Management Plan was developed using the insights gained through consultation and provides a framework to guide Council over the next five years.

The Plan focuses on Council's priorities, reflecting the desire to move into a sound financial position, to manage assets, to provide a high standard of equitable service across the Council area, and to support and develop staff.

All of the day to day operations of Council are encompassed within these four goals.

The Strategic Plan is responsive to the community's expectation of Council and reflects a shared Council and Community vision.

The 2011-2016 Strategic Management Plan was adopted by Council at their meeting on 20 September 2011. A 6 month status report was completed in January 2012. The Strategic Plan was again reviewed in May 2012, and minor amendments made, then reviewed again in May 2013, with some timelines amended.

### The Strategy

#### Goal 1 - Financial Sustainability

##### Outcome:

Operate at break even by 2018 and achieve a cash surplus by 2022.

##### Actions:

1. Raise enough income to cover expenditure and maintain Council assets

Comment: Ongoing and reviewed through the 2012/2013 budget planning process.

2. Identify and communicate forward planning about rate policies to achieve financial goals

Comment: Initial communication at setting of Long Term Financial Plan in 2011.

3. Secure other sources of funding

Comment: Ongoing, Special Local Roads application, Laura Stormwater/Reuse, Tourism Quality National Landscapes Tourism Grant, Federal Volunteers Grant, Office for Recreation and Sport, Local Government Association of SA Solar Innovation Fund, Epic Energy Community Sponsorship Program and Zerowaste.

##### Outcome:

Prudent and effective financial management.

##### Actions:

1. Identify and implement efficiency gains across Council operations

Comment: Commencement of implementation of recommendations outlined in the Janet Binder Report (January 2012) Continuous Improvement Policy in place. Review of parks and gardens operations, commencement of review of casual cleaners at Council buildings and facilities. Consolidation of administration for Jamestown Hydrotherapy Pool and Gymnasium.



Change the culture about how we spend to achieve a more sustainable balance between immediate and ongoing costs.

Comment: Culture change driven by Council and CEO.

2. Strive to exceed expectations

Comment: Ongoing commitment

### Goal 2 - Effective Management of infrastructure, assets and built environment

Outcome:

Road (including footpaths and kerbing) repair program continues at an achievable level.

Actions:

1. Review the road network and determine maintenance standards of all roads

Comment: Asset Management Plan being undertaken.

2. Develop a road renewal/maintenance plan under an Asset Management Plan

Comment: Asset Management Plan for roadworks was undertaken which will enable priority for works. Until fully implemented, continuing with current priority list of road maintenance/resheeting.

3. Actively seek funding to accelerate road maintenance and upgrades

Comment: Ongoing Roads to Recovery funding.

Outcome:

All non road assets owned by Council (eg buildings and recreation facilities) are used effectively by the community.

Actions:

1. Audit Council assets and use of assets

Comment: In progress, list of buildings collated for review. Inspections planned by Senior Officers.

2. Consult with community to determine criteria for retention and disposal of assets

Comment: Sale of surplus land at Laura (Lot 582) and Jamestown (Lot 3 McLeod Road).

3. Communicate with the community regarding rationalisation of community assets

Comment: Community meetings have been held with Council Members and staff in attendance to discuss community assets and building/facility needs/usage.

4. Generate an Asset Management Plan for retained assets

Comment: In progress, list of buildings collated for review and inspections planned by Senior Officers.

5. Rationalise assets that are not the core business of Council

Comment: Senior Managers to undertake inspections and report to Council on rationalisation of assets in consultation with the community.

Outcome: Stormwater projects are delivered as scheduled.

Actions:

1. Stormwater projects currently underway are completed as scheduled

### Goal 3 – Deliver a high standard of service to our community on an equitable basis

#### Outcome:

Council aspires to meet community expectations regarding equitable development, management and maintenance of community services.

#### Actions:

1. Review all services delivered by Council (including all in-kind support) to identify cost savings and provide equitable services.

Comment: Ongoing Elected Member and Staff discussions to review services to the community.

2. Review Section 41 Committees by June 2012

Comment: In progress. Section 41 Committees (Development Associations) first approached in 2010/2011. Jamestown Development Association moving towards Incorporation, and discussions have been held with groups at Spalding and Yacka. Ongoing work still to be done.

#### Outcome:

Better delivery of Community Projects budget

#### Actions:

1. Develop and implement an open and transparent process to deliver the Community Projects Budget.

Comment: Two rounds of funding were allocated during the 2012/2013 financial year. Round One was held in November 2012 and Round Two in March 2013. \$34,381 in funds was distributed to 14 groups.

#### Outcome:

Planning process encourage appropriate development and timely responses.

#### Actions:

1. Empower staff to continue to be proactive and be responsive in their consideration of planning applications.

Comment: Ongoing and staff continue to exercise best and timely practice regarding the management of development applications in line with available resources. Consultant Planner assists with assessment of development applications.

2. Monitor and facilitate opportunities for commercial and industrial growth

Comment: Ongoing. Review of Development Plan to ensure appropriate land supply is met.

Development Plan Amendment ongoing to ensure correct and sufficient zoning and development in the future.

#### Outcome:

Support regional partnerships

#### Actions:

1. Monitor, participate in, and where appropriate facilitate regional partnerships to achieve Council and Community goals.

Comment: Ongoing partnerships with Mid North Star Club, Southern Flinders Regional Tourism Authority, (SFRTA), Healthy Communities Initiatives (HCI), Northern Passenger Transport Network (NPTN), Yorke and Mid North Regional Development Australia (YMNDA), Obesity Prevention and Lifestyle Program (OPAL), Central Local Government Region (CLGR).

#### Goal 4 – Council recruits and retains highly skilled staff

**Outcome:**

Staff are capable, approachable and have a high level of skills and knowledge about Local Government.

**Actions:**

1. Continue to provide training and development to build and maintain skills and support continuous improvement.

Comment: Training Needs Analysis is implemented across the whole organisation (Elected Member and Staff), as part of Performance Review process. Ongoing in house and external training is available and encouraged within budget limits.

2. Recruit the right people

Comment: Ongoing within the organisation with retirement and resignation of works and administration staff. Promotion of Council as a preferred workplace.

3. Provide regular, structured performance reviews

Comment: Ongoing. Department Managers to be trained in performance management to enable timely performance reviews to be undertaken regularly with all staff..

**Outcome:**

Staff have a 'can do' attitude and work as a united team

**Actions:**

1. Recognise and celebrate achievements

Comment: Staff achievements to be recognised during Performance Review process and promotion within Staff newsletters and meetings. Regular Toolbox Meetings, Staff Meetings, on site meetings are held to distribute information to staff by Managers.

**Outcome:**

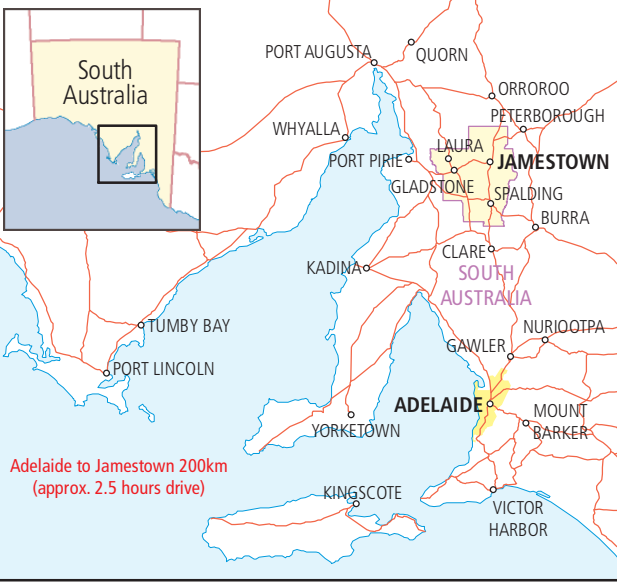
Safe, efficient work systems and community safety

**Actions:**

1. Maintain Risk and Workers Health and Safety management systems for council operations and assets. .

Comment: Development, adoption, implementation and monitoring of WHS and Injury Management Plan to address hazards and risks ensuring accountability and responsibility. Improve safety culture across the organisation by effective planning, consultation, communication and training. WH&S is incorporated into the budget eg training, plant/equipment/protective clothing. Implementation of a Risk Management framework integrated throughout Council operations.

Risk Management Officer responsible for regular updates at monthly Department Manager's meetings, including the review of and development of policies. Quarterly WHS meetings are held with Management and employee representatives.



**NORTHERN AREAS  
COUNCIL**

Regional Touring Map



## ELECTED MEMBERS

Northern Areas Council comprises four wards:

- Jamestown
- Rocky River
- Yackamoorundie
- Spalding

The Northern Areas Council community is represented by nine members. In November 2012 Council moved by resolution to change the name of the principal member from Chairman to Mayor and resolved by resolution that the term be until the next general election of Members of Council. (November 2014).

On 22 November 2012, Cr. Roger Lang gave notice of his resignation from the office of Councillor of the Northern Areas Council, with the resignation which resulted in a casual vacancy for Councillor for the Yackamoorundie Ward.

A supplementary Election was held in Yackamoorundie Ward and conducted by the S.A. Electoral Commissioner (in accordance with the local Government Elections Act 1999).

At the close on nominations on 7 February 2013, one nomination had been received.

Cr. Burgess undertook his Declaration as a Member of Council on Tuesday 12<sup>th</sup> February 2013.

### Council Members

Cr. Denis Clark (Mayor)	Jamestown Ward
Cr. John Barberien (Deputy Mayor)	Rocky River Ward
Cr. Merv Robinson	Jamestown Ward
Cr. Leon Pollard	Jamestown Ward
Cr. Glan Moore	Jamestown Ward
Cr. Roger Lang	Yackamoorundie Ward (resigned November 2012)
Cr. Jeff Burgess	Yackamoorundie Ward (from February 2013)
Cr. Tim Zander	Rocky River Ward
Cr. Geoff Lange	Rocky River Ward
Cr. Ben Browne	Spalding Ward

### Council Meetings

Council's Ordinary Meeting's are held on the third Tuesday of each month at 5.00pm in the Council Chamber, 94 Ayr Street, Jamestown.

Council Meetings are open to the public and Council encourages Electors to attend.

Members of the public can write to Council on any relevant issue or topic. To be included in the Agenda for any Council Meeting, items need to be submitted at least 10 days prior to the respective Council Meeting to ensure inclusion on the Agenda for distribution to Elected Members prior to the meeting.

Agendas and Minutes of all meetings are available for inspection at the Council's Administration Offices located at Jamestown, Gladstone and Spalding. These documents are also included on Council's website at [www.nacouncil.sa.gov.au](http://www.nacouncil.sa.gov.au).

With the permission of the Mayor, any member of the public can address Council personally, or as a representative of any group or Committee, to discuss relevant issues.

Written petitions covering issues within Council's jurisdiction can be addressed to the Council.

## Meeting Attendance

12 Ordinary Council meetings and 3 Special Meetings were held between July 2012 and June 2013. Council member attendances at these meetings were as follows:

Name	Number Ordinary Meetings	Number Ordinary Meetings Attended	Number Special Meetings	Number Special Meetings Attended
Cr. Ben Browne	12	12	3	3
Cr. Denis Clark (Mayor)	12	12	3	3
Cr. John Barberien (Deputy Mayor)	12	12	3	3
Cr. Jeff Burgess (from 13.2.2013)	5	5	3	0
Cr. Roger Lang (resigned 22 November 2012)	5	5	3	1
Cr. Geoff Lange	12	11	3	2
Cr. Glan Moore	12	12	3	3
Cr. Leon Pollard	12	11	3	3
Cr. Merv Robinson	12	12	3	2
Cr. Tim Zander	12	12	3	0

## Elected Member Training and Development

The Northern Areas Council is committed to providing training and development activities for its Council Members and recognises its responsibility to develop and adopt a policy for this purpose under the Local Government Act, section 80A. Council adopted this Policy in 2006, and it is reviewed annually.

In accordance with Council's Training and Development Policy, Elected Members were provided the opportunity to undertake training and development opportunities (both externally and in house) during 2012/2013 in the following areas:

- iPad Training
- Volunteer Management
- Council and Committee Meeting Procedures and Chairing Skills
- CEO Performance Management
- New Member Induction

## Elected Members' Allowances

Following the November 2010 Council Elections, a Member of a Council is entitled to the allowance determined by the Remuneration Tribunal in relation to the Member's office and indexed in accordance with the Local Government Act 1999.

On 25 August 2010, the Remuneration Tribunal released its first Council Members' Allowances Determination (**the Determination**).

The Determination, which took effect following the first ordinary meeting of Council held after the conclusion of the November 2010 local government elections, determines that all Councils will be classified into one of five groups, and allowances set in accordance with the relevant group.

Allowances for Councillors were set as follows:

<b>Group</b>	<b>Allowance (\$ per annum)</b>
Group 1	16,800
Group 2	14,000
Group 3	11,300
Group 4	8,000
Group 5	5,000

Principal Members' Allowances are set at four times that of a Councillor of that Council, and Deputy Mayors/ Deputy Chairpersons and presiding members of standing committees have an allowance set at one and a quarter (1.25) times that of a Councillor of that Council.

The Northern Areas Council is in Group 4. The Annual allowances for the Northern Areas Council Members are:

Councillor	\$8,000 per annum
Deputy Chairperson	\$10,000 per annum
Chairperson	\$32,000 per annum

Council Member Allowances are paid quarterly in arrears.

### **Allowances**

Council Members are reimbursed for motor vehicle costs for travelling incurred as a consequence of the Member's attendance at a function or activity on the business of the Council at a rate of 35 cents per kilometre.

Council Members are reimbursed for motor vehicle costs for travelling expenses incurred by the Member in undertaking an eligible journey to the extent that those expenses are attributable to travel outside the area of the Council at a rate of 35 cents per kilometre.

Expenses incurred by the Member as a consequence of the Member's attendance at a conference, seminar, training course or other similar activity which is directly or closely related to the performance or discharge of the roles or duties of a Member of a Council is considered by Council on merit.

### **COUNCIL COMMITTEES**

#### **Finance Committee**

At its meeting held on 15<sup>th</sup> February 2011, Council adopted Terms of Reference for the Finance Committee. Delegates to the Finance Committee were reviewed in line with other delegate appointments in November 2012.

The Finance Committee comprises the whole Council and met on one occasion during the year – 12 February 2013.

#### **Works Committee**

Delegates to the Works Committee were reviewed in line with other delegate appointments in November 2012.

At the November 2012 meeting, Council amended the terms of reference of the Works Committee to "Membership of the Committee shall consist of all Members".

The Works Committee met on the following dates:

14 August 2012, 18 October 2012 and 31 January 2013.

### COUNCIL APPOINTED DELEGATES TO ORGANISATIONS AND COMMITTEES

ORGANISATION	APPOINTED DELEGATE
<u>Local Government Association Bodies</u>	
Local Government Association	- Mayor - Deputy Mayor (proxy)
Local Government Finance Authority of SA	- Mayor - Deputy Mayor (proxy)
<u>Regionally Appointed Delegates</u>	
Mid North Health Advisory Council	- Cr. Clark
Northern Passenger Transport Network	- Cr. Lange - Manager Community Development
<u>Section 43 Regional Subsidiaries</u>	
Flinders Mobile Library	- Cr. Lange - Judith Gill Manager Corporate Services (proxy)
Central Local Government Region	- Mayor - Deputy Mayor
Central Local Government Region Committees - Central Region Water Committee - Central Region Waste Management Committee - Central Region Transport Committee	- Cr. Clark - Roger Crowley (elected by CLGR) - Paula Duncan Tiver - Peter Broughill
<u>Section 101A Development Act 1993</u>	
Strategic Planning and Development Policy Committee (established June 2011)	- Cr. Clark - Cr. Burgess - Cr. Barberien - Cr. Moore - Cr. Lange - Cr. Zander - Cr. Pollard
<u>Section 41 Committees of the Northern Areas Council</u>	
Northern Areas Council Finance Committee (established March 2011)	All Council Members
Northern Areas Council Works Committee (established March 2011)	All Council Members
CEO Performance Management Panel (established	- Cr. Clark



ORGANISATION	APPOINTED DELEGATE
January 2011)	- Cr. Browne - Cr. Lange - Cr. Barberien (proxy)
Southern Flinders Regional Sports Complex Management Committee (established August 2011)	- Cr. Zander - Cr. Lange (proxy) - Scott Crawford - Tom Humphris - John Hennessey - Ian Harslett - David Humphris (proxy)
Ewart Oval Management Committee (Gladstone)	- Cr. Zander
Gladstone Hall Management Committee	- Cr. Zander
Gladstone Swimming Pool Management Committee	- Cr. Zander
Gulnare Memorial Institute	- Cr. Burgess
Jamestown Development Association	- Cr. Robinson - Cr. Pollard - Cr. Clark (Proxy) - Cr. Moore (Proxy)
Jamestown Health and Ambulance Centre Management Committee	- Cr. Moore - Cr. Pollard - Max Prior (community rep) - Jim Moss (community rep)
Jamestown Regional Hydrotherapy Pool Committee	- Cr. Moore
Jamestown Swimming Pool Management Committee	- Cr. Robinson
Laura Civic Centre Management Committee	- Cr. Barberien
Mid North be active Field Officer Management Committee	- Manager Community Development
Northern Areas Community Road Safety Committee	- Cr. Lange - Cr. Browne (proxy)
	- Risk Management Officer
Northern Areas Council Audit Committee	- Cr. Clark - Cr. Pollard - Lavonne Lea
Southern Flinders Regional Tourism Authority	- Cr. Lange - Cr. Barberien (proxy) - Manager Community Development.
Spalding Community Management Committee	- Spalding Ward Councillor
Spalding Swimming Pool Management Committee	- Spalding Ward Councillor
Stone Hut Soldiers Memorial Hall Committee	- Cr. Barberien

ORGANISATION	APPOINTED DELEGATE
Victoria Park Trust (Jamestown)	- Cr. Moore
Yacka Community Development Board	- Cr. Browne - Cr. Burgess (Proxy)
Yacka Hall Committee	- Leanne Kunoth
<u>CFS</u>	
Bundaleer CFS Group	- Cr Lange
Hallett CFS Group	- Cr. Robinson
<u>Community Based Organisations</u>	
AGL Hallett Wind Farm Community Fund Panel	- Cr. Burgess - Manager of Community Development
Gladstone Community Development & Tourism Association Inc	- Cr. Zander
Georgetown Community Development Association Inc	- Yackamoorundie Ward Councillor
Jamestown Community Library	- Cr. Pollard - Cr. Moore - Vivian Hector - Chief Executive Officer
Rocky River District Health and Care Service Bus Committee	Cr. Lange CEO (proxy)

### Key External Organisation Links

Council is a member of involved with a number of statute and operational organisations, including:

- Central Local Government Region of Councils
- Local Government Association of SA
- Local Government Finance Authority of SA
- Northern Passenger Transport Network
- Northern and Yorke Natural Resource Management Board
- Regional Development Australia Yorke and Mid North

### CITIZEN OF THE YEAR AWARDS 2013

Northern Areas Council's Citizen of the Year for 2013 was awarded to Spalding resident Lynette Hammat for her tireless commitment to the Spalding community, through sporting, community and service organisations

Young Citizen of the Year Award was presented to Kate Broadbent from Laura for her community activities in Laura.

The Community Event of the Year was awarded to the Jamestown Fly In and Air Spectacular held in October 2012, which saw spectators from every State in Australia attend.

Mayor Denis Clark presented the recipients of the 2013 Northern Areas Council Australia Day Awards at the Council's official Australia Day Breakfast function at Spalding on 26 January 2013.

**CITIZENSHIP CEREMONY**

Chairman Browne presided over 2 citizenship ceremonies in Jamestown, on 17 July and 25 August 2013 for Erma Du Preez & Marthinus Du Toit and Paul & Sarah Fuller.

Mayor Clark presided over a citizenship ceremony on 14 June 2013 for Jamestown residents Sonia Keevy, Lionel Keevy & Renzo Fenati.

.

## **CORPORATE SERVICES**

During 2012/13 a range of administrative improvements and efficiencies were introduced to Councils operations.

iPads – Elected members commenced a trial of iPads for agenda viewing to reduce the time and cost of printing hard copy agendas. The success of the trial has led to ongoing use by elected members and a further rollout to 5 managers.

Intranet – a new intranet site was established on unity for publication of internal documents and information. Staff can now access the most up to date version of general information and policies from this site including Work Health & Safety policies and procedures.

The site is also available for Elected Members to download relevant agendas.

Customer Service Requests – A new system was introduced for the receipt of customer service requests as part of the existing SynergySoft package. Such requests are now captured as part of Councils Records management System and allocated to relevant staff for actioning. Reports are produced which allow elected members to monitor the progress of customer service requests.

Records Management –Implementation of computerised systems has accelerated in the last 12 months. Major improvements include the capture of incoming and outgoing emails by relevant staff. The level of electronic usage of records management is also increasing reducing the need for circulation of hard copy documentation.

Web site – Councils web site [www.nacouncil.sa.gov.au](http://www.nacouncil.sa.gov.au) received a much needed overhaul during the year. In conjunction with a change in look and feel to modernise the site a review of all the information contained was conducted. Outdated web pages were updated or removed and new more relevant information added inline with common enquiries and that which is available on other Council web sites.

Office Solar - The Jamestown office had installed a 20KW solar power system. The annual power saving of approx \$6,000 has mitigated rising electricity costs and will repay the investment in around 5 to 6 years.

Section 41 finances - The 2012/13 year has seen Councils computer system incorporate all transactions for the Flinders Mobile Library, Jamestown Regional Hydrotherapy Pool and Gymnasium Management Committee and the Jamestown Health and Ambulance Centre Management Committee. This change has led to reduced duplication compared to when the groups finances were manually recorded. In addition the Obesity Prevention & Lifestyle (OPAL) Program finances have also come under the control of Council.

**ELECTOR REPRESENTATION**

Section 12 (4) of the Local Government Act 1999 requires Council to undertake a review of all aspects of its composition and the division (or potential division) of the Council into wards at least once in every eight (8) years.

Pursuant to Section 12 (13) (a) of the Local Government Act 1999, the Northern Areas Council last completed a representation review in 2009, which ensured fair and equitable representation of all electors prior to the 2010 Local Government elections.

The Review outcome was as follows:

- Council will continue to have wards. There will be four wards.
- The total number of electors will be nine, as listed below:
  1. Jamestown Ward: 4 Elected Members
  2. Spalding Ward: 1 Elected Member
  3. Rocky River Ward: 3 Elected Members
  4. Yackamoорundie Ward: 1 Elected Member
- The existing Ward names of Jamestown, Spalding and Rocky River will continue to be used;
- The Georgetown Ward was renamed Yackamoорundie Ward;
- A Chairperson will be elected from within the nine Elected Members elected by the voters.

**CURRENT REPRESENTATION OF COUNCIL**

According to the House of Assembly Roll and the Supplementary Voters Roll, as maintained by Council, there were 4455 persons eligible to vote in Local Government elections in the Northern Areas Council. Electors 4455 – No of Wards 4 – Quota per Member – 495.

**NORTHERN AREAS COUNCIL - 30.06.13**

	Electors =			4455	No of Wards =	4	Quota per Member =	495
	No of Elected Members	H/A Roll	CEO Roll	No of Actual Electors	Calculated Electors per Member		% Variation From Quota	
Jamestown	4	1546	421	1967	491		-0.81%	
Spalding	1	355	140	495	495		0.00%	
Rocky River	3	1136	330	1466	488		-1.41%	
Yackamoорundie	1	330	197	527	527		6.46%	
Totals	9	3367	1088	4455				
	9			4455				

Total Electors divided by Total Number of Elected Ward Members

= 4455 divided by 9

=

**495**

House of Assembly figures as at 30.06.13 = 3367  
Council Voters Roll figures as at 31.12.12 = 1088

Comparison to Councils of a similar size:

The Northern Areas Council ward quota of 495 is comparable to Councils in South Australia of a similar size.

Name	Number Of Electors	Number of Elected Members	Representation Quota
Tatiara	4588	10	458
Wakefield	4854	11	441
Coorong	3925	9	436

Council's next elector representation review is due in 2017.

## **ORGANISATIONAL STRUCTURE**

Council's organisation is headed by Chief Executive Officer and Department Manager's covering Engineering Services, Environmental Services, Corporate Services, Community Development and Flinders Mobile Library.

As at 30 June 2013, 6 staff members were paid a salary package, which varied from individual to individual.

Packages included:

- Required employer superannuation contribution
- Private use of vehicle
- Home phone & internet reimbursement
- Mobile phone

All other staff received their remuneration in accordance with relevant Awards and Enterprise Bargaining Agreements.

## **COUNCIL STAFF**

### **Chief Executive Officer – Roger Crowley**

(Appointed Chief Executive Officer, –July 2011)

Overall responsibility in ensuring:

- The objectives of the Council's Strategic Plan are achieved;
- The policies of the Council are properly put into effect;
- The general management objectives and principles of personnel management as prescribed in the Local Government Act are put into effect;
- Management plans and budgets as determined by the Council are implemented;
- Other management, financial plans and controls are developed and implemented as required;
- The management of all areas of activity is of a high standard, and that operations are efficient and effective;
- Adequate planning is in place to ensure that the Council's immediate and long term objectives are achieved;
- Statutory requirements associated with the Council's activities are adhered to;
- Adequate resources are available to carry out all programs required by the Council;
- The Occupational Health, Safety and Welfare of all employees is ensured in his role as the Responsible Officer, under the WHS Act;

### **Manager of Corporate Services – David Rattley**

Appointed - June 2008

Responsible For:

- Preparation of budget
- Preparation of annual financial statements
- GST monitoring in departments and returns as required.
- Prepare Grants Commission returns ie ABS, BAS, etc
- Financial management, including financial planning
- Financial reporting
- All accounting functions
- The rating system
- Internal control
- Payroll management

### **Manager of Engineering Services – Peter Broughill**

Appointed - November 2011

Responsible For:

- Effective and efficient operation of the outside work force engaged in capital and maintenance works;
- Promotion of the interests of the Council in the community;
- Oversee the allocation of plant and labour resources;
- Control the procurement of materials within an approved budget;
- Preparation of cost estimates for major works schemes when directed;
- Participation in the training and development of employees;
- Ensure the effective implementation of the Council's Works Programme;

**Manager of Environmental Services – Alan Thomson**

Appointed - July 1997

Responsible For:

- Statutory requirements under the Building Rules
- Building and general facilities maintenance
- Statutory requirements in respect to environmental and community health and associated regulations
- Septic tank and effluent disposal schemes
- Curator of Cemeteries
- Development Plans
- Compliance with Development applications and approvals
- Immunizations
- Dog Control
- Inspectorial Services
- Heritage requirements
- Management of by-laws and permits
- Management of general inspection
- Activities associated with the Development Act and Plan

**Manager of Community Projects – James Lang**

Appointed - May 2012

Responsible For:

- Assisting community groups with the preparation of high quality funding submissions;
- Providing executive support to communities in the implementation of projects;
- Assistance to town development associations in strategic planning;
- Managing Council initiated (or Council supported) economic, community, cultural, youth and/or tourism related activities as required;
- Assistance with the drafting of complex or special correspondence and reports;
- Assistance with the preparation of Council Meeting Agendas and Recording of Council Meeting Minutes as required;
- Regular positive media coverage of Council and/or district projects and activities;
- Development of relationships with local and state media outlets;
- Exploration and implementation of opportunities and strategies to promote Council and its communities within Northern Areas Council and the region;
- Management of volunteers at Swimming Pools.

**Flinders Mobile Library Manager – Louise Simpson**

Employee of Council from 1 July 2012

Responsible for:

- Planning and managing the Flinders Mobile Library Service in accordance with the Flinders Mobile Library Management Committee's decisions and objectives;
- Manage staff and services to provide efficient and high quality library services;



- Ensure services, projects and programs provided comply with all legislative and funding agreement requirements;
- Provide library services to the community within the framework of the Libraries Board of South Australia guidelines and the Flinders Mobile Library Management Committee's policies.

#### **TRAINING UNDERTAKEN BY COUNCIL STAFF**

WHS One System Policies and Procedures	WHS Risk Management – Advanced
Regional Mutual Liability Scheme Forum	Annual Report Preparation
Roads and Work Conference	Native Title and Aboriginal Heritage Act
Customer Service Module	Norman Waterhouse Regional Seminar
Residential Fire Prevention Officer's Seminar	CEO's Residential Seminar
Superannuation Information Session	Volunteer Management in Local Government
One System Document Development	Overview WHS System
Chemwatch Product Information Session	Contractor Induction Training
Update of procedures for receiving nominations	Communication and Consultation
Hazard Management Training	SA Local Government Financial Management Conference
Rates Administration Fundamentals	WHS Act 2012
Policy Writing and Getting Started	Roles and Responsibilities of Team Leaders
Injury Management, Rehabilitation and Return to Work Co-ordinator	WHS Roadshow
Freedom of Information	Rates Modelling/Billing/End of Financial Year
Social Media Training	E Waste Pathways Forum

## ANNUAL BUSINESS PLAN & BUDGET 2012/13 SUMMARY

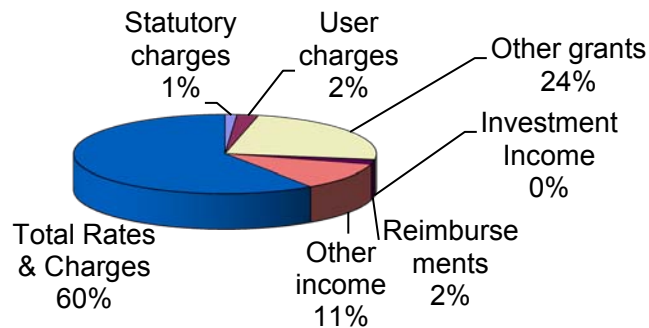
Northern Areas Council is responsible for maintaining the community's \$60 million worth of assets which includes local roads and footpaths, stormwater drainage, land and buildings. In addition, Council provides services for the benefit of its residents such as waste management, street lighting, libraries and parks and gardens.

There are also certain services that Councils are required to provide under various Acts of Parliament such as planning and development and dog management. The reality is that these services cost money and Council's rates are the main source of funds to maintain these services and facilities.

Northern Areas Council produces a Strategic Plan and 10 Year Forward Financial Estimates that outline the long term priorities and objectives, including infrastructure needs for the community, and the costs to deliver them. This provides the framework for determining the level of rates, debt and service provision for the community.

In 2012/13 the Northern Areas Council raised \$9.6m of revenue (excluding Loans). Of this, \$8.9m is operating revenue which includes \$4.0m in net general rates.

### 2012/13 Operating Revenue Mix



So, for around \$2.80 per day, the average ratepayer will receive the benefits of the following services which are proposed to be set down as part of the 2012/13 budget:

### Capital Improvement Program

#### Transport

Kerbing & footpath program \$111,000.

Re-sealing of existing sealed roads \$500,000 Unsealed road re-sheeting \$1,115,000.

Bridges \$151,000

Stormwater & flood design works at Laura \$456,000 (half grant funded)

Plant replacement program - Loans of \$1,044,800

#### Sport & Recreation

Playgrounds \$27,000

#### Community Amenities

Waste Transfer Station \$440,000

Council's 2012/13 operating budget totals \$9.9m and includes some of the following major services:

- \$920,000 will be spent on domestic waste collection, street cleaning and waste transfer operations;
- \$1.2m on infrastructure maintenance; and
- \$425,000 on maintaining parks and gardens across the Council.

### Significant Influences and Priorities

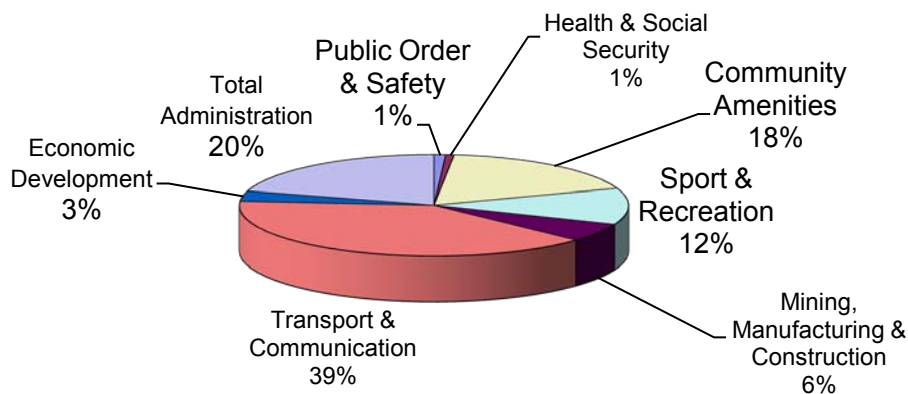
A number of significant factors have influenced the preparation of Council's 2012/13 Annual Business Plan. These include:

- Council to make gradual improvements towards a financially sustainable operating position.
- requirements to maintain infrastructure assets to acceptable standards including roads, footpaths, lighting, storm water drainage, street trees and plantings, open space and Council properties
- reduction/removal of State/Commonwealth grant funding for services deemed to continue
- new fees/changes imposed by other government agencies e.g waste levy, NRM levy

In response to these factors, and to minimise the burden on rate-payers, the Annual Business Plan was prepared within the following guidelines:

- the annual business plan will result in the total revenue raised through general rates increasing by 12.0% (excluding growth)
- reduction of a range of discretionary spending to reflect a need to "tighten our belts".
- maintenance of service levels for continuing Council programs and activities
- Renewed long term focus on road spending

### 2012/13 Operating Expense Mix



For every \$100 paid in rates and charges, as a guide only, the breakdown in all Council expenses is as follows (there is no reflection made for grant funded or income generating activities).

- Parks, Gardens & Recreation \$4.41*
- Municipal Governance \$1.02*
- Halls & Library Services \$1.22*
- Public Health & Safety \$0.98*
- Administration & Customer Service \$11.95*
- Insurance \$5.03*

*Planning, Development & Compliance \$2.28*  
*Community & Economic Development \$1.62*  
*Engineering, Depot & Plant Services \$24.25*  
*Roads and related activities \$32.09*  
*Community Amenities (incl. Waste Mgt) \$11.15*  
*Debt Servicing \$4.00*

### **Rate Calculation**

This plan, which outlines Council's long term priorities and objectives, including infrastructure needs for the community and the cost to deliver them, provides the framework for determining the level of rates, debt and service provision for the community.

Once this framework is adopted, the parameters for the budget and the level of rates required to balance the budget is determined. The amount of rates payable by a ratepayer is determined by multiplying their property value by the rate in the dollar and by adding the fixed charge.

### **General Rates**

All land within a council area, except for land specifically exempt (e.g. crown land, council occupied land and other land prescribed in the Local Government Act 1999 – refer Section 168 of the Local Government Act 1999), is rateable. The Local Government Act provides for a Council to raise revenue for the broad purposes of the Council through a general rate, which applies to all rateable properties.

\$4,035,000 net general rate revenue was raised in a total revenue budget of \$8,899,300. Council set a general rate of 0.2365 cents in the dollar for rural assessments and 0.2998 cents in the dollar for urban assessments to raise the necessary revenue.

### **Differential General Rates**

Council proposes to impose differential general rates based on:

- whether the land is rural or urban,
- a general rate of 0.2365 cents in the dollar for rural assessments and 0.2998 cents in the dollar for urban assessments.
- generating \$2,565,000 being raised from rural rates and \$1,470,000 being raised from urban rates

### **Fixed Charge**

Council imposed a fixed charge on rateable properties of \$270, calculated as approximately 50% of the previous two year average actual administration & governance costs. The fixed charge is levied against the whole of an allotment (including land under a separate lease or licence) and only one fixed charge is levied against two or more pieces of adjoining land, whether intercepted by a road or not, if the land is owned by the same owner(s) and occupied by the same occupier(s). Council believes that a fixed charge provides an equitable base for the rating system.

If two or more pieces of rateable land within the area of the Council constitute a single farm enterprise, only one fixed charge may be imposed against the whole of the land. The Single Farm Enterprise provision allows for eligible farmers to achieve more equitable distribution of the fixed charge (which reflects the changing nature of farm holdings in the area). Approval is subject to a written application and such evidence as Council may reasonably require. Applications must be received by June 30 to take effect in the following financial year.

### Annual Service Charges

Council provides a CWMS, to all properties in Jamestown. Council will recover the full cost of operating, maintaining and improving this service for this financial year (includes setting aside funds for the future replacement of the assets employed in providing the service) through the imposition of an annual service charge of \$366.00 per occupied property unit and \$318.00 per unoccupied unit.

Council provides a CWMS, to all properties in Laura. Council will recover the full cost of servicing the construction loan, operating, maintaining and improving this service for this financial year through the imposition of an annual service charge of \$366.00 per occupied property unit and \$318.00 per unoccupied unit.

Council provides a CWMS, to all properties in the Moyletown area of Jamestown. Council will recover the full cost of servicing the construction loan, operating, maintaining and improving this service for this financial year through the imposition of a service charge of \$366.00 per occupied property unit and \$318.00 per unoccupied unit.

Council provides a CWMS, to all properties in Gladstone. Council will recover the full cost of servicing the construction loan, operating, maintaining and improving this service for this financial year through the imposition of a service charge of \$366.00 per occupied property unit and \$318.00 per unoccupied unit.

Council levied a service charge for garbage collection where Council currently has a garbage pickup. This annual service charge will be calculated at 100% of anticipated costs of roadside garbage collection and disposal for all areas having a pickup. The Garbage Annual Service Charge proposed for 2012/13 year is \$230.00 per unit (2 bin system).

*Property valuations do not determine the rates income to Council.*

Valuations are only used to determine how much each ratepayer contributes to the total rates required.

Property capital value assessment comes from a Government valuation adopted by the Council. Any objection should be made within 60 days of receiving the annual instalment rates notice. Objections should be forwarded to:

State Valuation Office  
GPO Box 1354  
ADELAIDE SA 5001  
Phone: 1300 653 346

If an objection is upheld, the Valuer-General will advise Council and rates notices will be amended.

In total, Council has budgeted \$29,500 to support rate relief options across the Council. This money will reduce rates levied for eligible pensioners and community organisations who provide subsidised support services to meet community expectations in areas such as aged care, sport and recreation and education.

Eligible pensioners may be entitled to a concession on rates, if not currently receiving one. Application forms, which include information on the concessions, are available from the Council at the Jamestown, Gladstone and Spalding offices. They are also available from Department for Families and Communities which administers the concession scheme on behalf of the State Government (Concession Hotline 1300 307 758). An eligible pensioner must hold a Centrelink or

Veterans Pension Card or State Concession Card. The applicant must also be responsible for the payment of rates on the property for which they are claiming a concession. Payment of rates must not be withheld pending assessment of an application by the State Government as penalties apply to unpaid rates. A refund will be paid if Council is advised that a concession applies and the rates have already been paid.

Self-funded retirees who currently hold a State Seniors Card may be eligible for a concession toward Council rates. In the case of couples, both must qualify, or if only one holds a State Seniors Card, the other must not be in paid employment for more than 20 hours per week. If applicants have not received a concession on their rates notice, or would like further information, please contact the Revenue SA Call Centre on 1300 366 150.

The Department for Families and Communities may assist eligible persons receiving State and Commonwealth allowances with the payment of Council rates for their principal place of residence (remissions are not available on vacant land or rental premises). Please contact the nearest Families SA District Centre for details or phone the Concessions Hotline on 1800 307 758.

The Local Government Act permits a Council, on the application of a ratepayer, to partially or wholly remit rates or to postpone rates, on the basis of hardship.

Approximate rate increases per week for a typical residential property, will be \$2.10 on general rates and \$0.77 on the separate waste collection charge.

### **Rate Capping**

Council has previously capped any increase in rates paid for all properties from the 2005-06 financial year to the 2008-09 financial year at 10%. This was replaced by a rate cap upon application of 50% from the 2009/10 financial year. Rate capping does not apply to properties where the current ratepayer was not a ratepayer for that property prior to 1<sup>st</sup> July 2011 or where a building/development approval has been granted since 1<sup>st</sup> July 2011 valued at \$20,000 or more. Applications for the rebate must be received by 31 August 2012. The removal of the 10% rate cap has resulted in a fairer redistribution of the rates burden in line with property capital values.

Council offered incentives for the early payment of rates. A discount of 2% will applied if rates are paid in full by 1st September 2012.

The payment of rates will be by four equal or approximately equal instalments, with the instalments falling due on the following dates:

- First instalment – 1<sup>st</sup> September 2012
- Second instalment – 1<sup>st</sup> December 2012
- Third instalment – 1<sup>st</sup> March 2013
- Fourth instalment – 1<sup>st</sup> June 2013

If the payment due date is not a business day, the rates are due on the next business day following the non-business day on which the payment falls due.

Rates may be paid:

- By post
- BPAY
- By Direct Deposit into Council's Bank Account:  
NAB - Jamestown, BSB: 085-645, Account No: 68 199 9824 Account Name: Northern Areas Council. **Please use your assessment number as the reference number**
- In person at the Council offices at:
  - 94 Ayr Street, Jamestown during the hours of 9:00am to 5:00pm Monday to Friday

- 14 Fifth Street, Gladstone during the hours of 9:00am to 1:00pm and 1:30pm to 5:00pm Monday to Friday
  - 11 Main Street, Spalding during the hours of 10:00am & 2:30pm Tuesdays & 9:00am to 1:00pm and 1:30pm to 5:00pm on Thursdays.
- Via Australia Post - In person at any Post Office, By Phone on 13 18 16 using Visa or Mastercard or go to [postbillpay.com.au](http://postbillpay.com.au)

Any ratepayer who may, or is likely to experience difficulty with meeting the standard payment arrangements is invited to contact the Rates Officer, to discuss alternative payment arrangements. Council treats such inquiries confidentially.

The Local Government Act provides that a Council may sell any property where the rates have been in arrears for three years or more. Council is required to notify the owner of the land of its intention to sell the land, provide the owner with details of the outstanding amounts, and advise the owner of its intention to sell the land if payment of the outstanding amount is not received within one month.

#### Natural Resources Management Levy

As part of the Northern & Yorke Natural Resources Management Region, Council proposes to set a Separate Rate for the Northern & Yorke NRM Board Levy of 0.0141 cents in the \$ to recover the \$185,804 set by the Board as this district's contribution.

Any queries relating to the NRM Levy should be directed to:

Northern & Yorke NRM Board  
PO Box 175, Crystal Brook SA 5523  
Phone: (08) 8636 2361  
Email: [board@nynrm.sa.gov.au](mailto:board@nynrm.sa.gov.au)

This levy is shown as a separate item on all rate notices.

## ENGINEERING SERVICES

Northern Areas Council covers an area of 3070km<sup>2</sup> and maintains 2197km of roadways, mainly open surface and unsealed. 133 km of Council's road network is sealed. This Council area covers a number of townships, the largest being Jamestown, and other major towns are Laura, Gladstone, Spalding and Georgetown, and a number of smaller townships including Yacka, Gulnare, Caltowie, Narridy, Stone Hut and Tarcowie.

Rural road maintenance has occupied the majority of plant and labour allocations through resheeting, patrol grading, maintenance reseals and some private work that has been undertaken.

During 2012/2013, Council resheeted 63km of its road network, on all or part of the following roads: Yarrowie Rd, Bradtke Rd, Booborowie Rd, Belalie East Rd, Andrews Rd, Glasson Rd, Tarcowie-Peterborough Rd, Gladstone-Beetaloo Rd, Idlib Rd, Williams Rd, Kidman Stock Route, Zanker Rd, Laura-Caltowie Rd, Amey Rd, Jacka Rd.

### Roads resealed :

Jamestown-Whyte Yarcowie Rd; Murchland Drive, Jamestown; Ward St, Gladstone; Ash Crescent, Gladstone; Third Street, Gladstone; Samuel Street, Laura; Henry Street, Laura; William Street, Laura; Alexander Street, Laura; Whyte Street, Laura; East and West Carpark Ayr Street, Jamestown

No road sealing was carried out during the 2012/13 financial year.

Major projects Council's engineering staff worked on during the year included:

- Trial of new material for resheeting of Andrews Rd;
- Closure of Gladstone Landfill;
- Final construction work carried out on Jamestown and Spalding Landfill closure;
- Construction of 3 new transfer stations carried out at Gladstone, Jamestown and Spalding;
- Completion of Southern Flinders Regional Sports Complex external work;
- New paving carried out on Herbert Street Laura.

The Rural Property Addressing project continued with the addressing signs erected by a contractor during August and September. Finalisation of replacement and new signs is expected to occur in the first quarter of the 2013/14 financial year.

Council maintains 1 airstrip located at Jamestown, and 3 Community Waste Water Management Systems, located at Jamestown, Laura and Gladstone. A water reuse plant is located at Jamestown.

In line with Council's plant replacement program a new Volvo Prime Mover, a small maintenance truck, forklift, watercart trailer, Manager of Engineering new vehicle, 2 x new utilities, along with a number of smaller plant items were purchased.

Gladstone Landfill site was closed and covered, with a new transfer station site was built. New transfer station sites were built at Jamestown and Spalding. These sites have included more separation of materials to assist with recycling targets set as part of new legislation. Council also joined the national stewardship scheme for the free ongoing recycling of e-waste including televisions, monitors, printers, computers and other e-waste that is part of the scheme.



Council continues to operate a weekly kerbside waste collection service to all households within townships and on request to rural properties. Council staff implemented a new kerbside recycling scheme with the delivery of 140lt bins to every residence that receives this service. These bins will be used for the weekly waste collection and the 240lt bins the residents already had will be used for the fortnightly collection. This service was well received by the residents and has been increasing as people become more educated about recycling.

### **FIRE PREVENTION**

The Northern Areas Council encourages all residents and its ratepayers to undertake necessary fire prevention measures on their properties.

An advertising campaign was run through local newspapers circulating in the district along with information provided in Council Newsletters and Council Offices. Inspection of township properties was undertaken during October 2012.

67 Section 105F notices, and one Expiation Notice under The Fire and Emergency Services Act was issued in 2012/2013 financial year.

## ENVIRONMENTAL SERVICES

Council provides a range of services, many being prescribed by various Acts and Regulations.

-  Building Code of Australia
-  Local Government Cemeteries Act
-  Development Act
-  Dog and Cat Management Act
-  Environment Protection Act
-  Food Act
-  Heritage Act

### Development and Planning

A total of 148 development applications were approved in the 2012/2013 year, with a total value of \$6.591M. This was compared to 159 applications approved in 2011/2012 with a total value of \$7.409M, and 155 approved in 2010/2011 valued at \$15.5M.

Dwellings	21
Additions/Renovations	12
Sheds/Garages/Carports	56
Verandah/Pergolas	14
Land Division	8
Variation to Application	1
Swimming Pool	3
Solar panel installations	8
Internal modifications	7
Demolitions	2
Change of Use	2
Storage Units	1
Signage	3
Shipping Containers	2
Pool Pavilion	1
Dams	2
Relocation of Sheds	2
Miscellaneous	3
Total Number of Applications	148
Value of Development Applications	\$6,591,737.00

### Dog and Cat Management

Council has continued to encourage and promote responsible dog ownership, through education and awareness processes, and held a free microchipping day during the year. Council is encouraging cat owners to have their cats microchipped as part of the microchipping service.

The majority of dog complaints are dealt within a minimum timeframe and where possible returned to their owners. Microchipped animals have assisted this process.

Council's Dog and Cat Control Officer conducts annual town surveys checking for unregistered dogs. The annual surveys have enabled Council to not only increase the level of dog registration but is a valuable means of educating dog owners on their legal responsibilities.

Council's Dog and Cat Control Officer conducts information sessions in schools which is aimed at educating children on behaviour with dogs.

Number of dogs registered	1250
Dog registration fees collected	\$ 26,177.00
Reported dog attacks	5
Barking dog complaints	3
Expiation notices issued	15
Number of dogs impounded	15
Number of notices for wandering dogs	7
Number of notices for dog harassments	3
Number of notices for owning unregistered dog	5

### **Environmental Health**

Council's Environmental Health Officer, Alan Thomson conducted 22 health inspections throughout the Council area in 2012/2013.

Council is aware of health education within the community and provides Food Information Kits to food businesses and community groups, and advice to organisations running events within the Council area, in terms of the food handling and preparation.

### **Swimming Pools**

Council owns and operated three public swimming pools located at Jamestown, Gladstone and Spalding. For these pools to continue to operate requires the assistance of volunteers. Council is ensuring that all volunteers appropriately trained and with an increasing emphasis on WH S Act requirements applicable to volunteers.

A range of school and VACSWIM courses are run at these pools during the summer season along with competitive swimming carnivals and trainings.

### **Building Fire Safety Committee**

Pursuant to Section 71 of the Development Act, 1993, the Northern Areas Council Building Fire Safety Committee carried out inspections and provided guidance for many licensed premises and premises offering overnight accommodation.

Inspections are now being extended to include council owned facilities and a number of businesses operating large workshops.

The Building Fire Safety Committee consists of:  
Peter Harmer, Harmer LG  
Colin Paton. CFS Building Fire Safety Branch  
Alan Thomson, Manager, Environmental Services

### **Immunizations**

Council fund an immunization program in the Council area, contracting this service to the Rocky River Health Service. The immunization program is conducted monthly at public clinics and in schools.

### **Heritage Act**

The "Heritage of the Upper North" report issued by the Department of Environment and Heritage lists places, buildings etc in the Northern Areas Council that are entered in the State Heritage Register and are places of local heritage value.

The last Heritage Survey was undertaken by Flightpath Architects in February 2011.

### **Cemeteries**

Council owned and operated cemeteries are in following townships:  
Jamestown, Spalding, Laura, Georgetown, Gulnare, Gladstone, Caltowie, Tarcowie, Narridy

and Yacka.

Council's Manager, Environmental Services is the Curator of Cemeteries. The Yacka Cemetery Trust own and operate the Yacka cemetery ie burials, leases, grave digging..

Council staff have responsibility for leases, burials, plaques for columbarium's and placement of ashes, along with maintenance of cemetery grounds. Genealogy enquiries are dealt with at all three Council's Offices, with assistance from local historical groups.

#### **Development Plan Amendment Township Review**

Council endorsed the Northern Areas Council Township Development Review draft report allowing community consultation to commence for a 6 week consultation period.

The Department of Planning and Local Government (DPLG) reviewed the Statement of Intent (SOI) and has commended Council for its preliminary detailed strategic work in the form of the Spatial Outcomes Report. Agency and public consultation has been undertaken.

Staff are continuing to work with Planning Consultant Bob Hart, to identify contaminated land sites in townships. The review is expected to be completed by the end of June 2014.

#### **Council Development Assessment Panel**

The Council Development Assessment Panel (CDAP) is an independent body that has powers delegated to it relating to planning assessment.

The role of CDAP is to consider any applications referred to it by the Planning Officer. The Planning Officer deals with the majority of the Development Applications under delegated authority.

#### Membership

The Council's Development Assessment Panel consists of:

- Presiding Member: Narelle Schmidt
- Independent Members: Tracey Cunningham, Ian Trengove, Jo-Anne Daly and Jill Wilsdon
- Elected Members: Cr.Geoff Lange and Cr. Merv Robinson

Two Development Assessment Panel meetings were held on 14<sup>th</sup> March and 26<sup>th</sup> August 2013. Council's Development Assessment Panel consist of two Council Members and five Independent members.

#### Sitting Fees

Presiding Member - \$150 per meeting, Independent Members and Council Members - \$100 per meeting.

Travelling Allowance – 75 cents per kilometre

## COMMUNITY DEVELOPMENT

Council's Community Projects Development Manager, was successful in securing the following grant funds from external sources, during the 2012/2013 financial year.

Grant	Applicant	Project
Tourism Quality (TQUAL) National Landscapes Tourism Grant	Southern Flinders Regional Tourism Authority	Adventure Tourism and Geo Tourism Project
Federal Volunteers Grants	Jamestown Development Association	PA System for the Jamestown Memorial Hall
Office for Recreation and Sport	Jamestown Amateur Swimming Club	Upgrade of existing change room facility
Office for Recreation and Sport	Laura Sporting Reserve	Irrigation Replacement Scheme
Office for Recreation and Sport	Spalding Sports Association	Establishment of the Spalding Community Gym
Office for Recreation and Sport	Yacka Bowling Club	Upgrade of the clubhouse and air conditioning
Department of Veterans Affairs	Jamestown R & SL Sub Branch	Restoration of War Memorial
Local Government Association of South Australia Solar Innovation Fund	Northern Areas Council	Jamestown CWMS Solar Energy Project
Zero Waste	Northern Areas Council	E Waste Storage facility for Waste Transfer Station
Epic Energy Community Sponsorship Program	Jamestown Hydrotherapy Pool and Gymnasium	Rehabilitation and fitness equipment

### Community Projects Budget and Grant Rounds

Since 2008/09 Council has assigned funds to the Community Projects Budget to consider 'one-off' requests from community groups for support where projects do not 'fit' existing funding or grant guidelines.

With the increasing number of 'one-off' requests being presented to Council from both Section 41 Committees or Incorporated community and sporting groups, it became prevalent that a process was required to ensure the fair and equitable distribution of the funds.

The allocation of funds from the Community Projects Budget was distributed over two grant rounds one in November 2012 and February 2013. A total of 34 applications were received with funding allocated to the following 14 groups:

Successful Applicants 2012/13	Awarded
Laura Community Development & Tourism Association	\$3,000
Yacka Bowling Club	\$3,000
Jamestown Mural Festival Committee	\$320
Jamestown Apex Club	\$3,000
Gladstone Community Development & Tourism	\$3,000

Association	
Jamestown R & SL Sub Branch	\$1,540
Spalding Swimming Pool Management Committee	\$3,000
Spalding Sports Association	\$3,000
Elsewhere Clay Target Club	\$3,000
Jamestown Memorial Hall Management Committee	\$3,000
Gladstone Service Club	\$2,500
Laura Senior Citizens	\$3,000
Laura Folk Fair	\$1,500
Gladstone Swimming Club	\$1,521
	\$34,381

## Community Programs

During 2012/2013 Council continued to participate in joint regional initiatives that provide opportunities or assistance for its residents. These initiatives provided transport assistance, sport and recreation development and support for families and individuals to eat well and be active.

### Obesity Prevention & Lifestyle (OPAL) Program

Council together with the District Council of Mount Remarkable, the District Council of Peterborough and the Rural Health Team were successful in receiving funding for five years to implement the Obesity Prevention and Lifestyle (OPAL) funding.

OPAL is a joint Federal, State (SA Health) and Local Government healthy weight initiative aimed at 0 – 18 year olds. OPAL aims to encourage government and local community groups to work together to develop and implement community-wide solutions to health issues.

The Rural Health Team contributing 40% of the required local funds with the three participating Local Council's contributing the remaining 60%. Contributions and benefits are on a basis of District Council of Mount Remarkable (40%), Northern Areas Council (40%) and District Council of Peterborough (20%). These percentages reflect both the respective Council's share of financial input and share of the project resources, both human and financial.

The OPAL Manager and OPAL Support Officer will implement State interventions and local initiatives to support children, families and the community to eat well and be active. Some activities conducted through the 2012/2013 year included:

- Southern Flinders Regional Sports Stadium Official Opening - Coordinating healthy lunch for 500 students on Opening Day in conjunction with "Come & Try event"
- Council Walking Challenge - "Think Feet First"
- Community Pedometer loan scheme
- Funky Feet Walking Program for Preschools
- Healthy Programs Network
- School Breakfast surveys
- Park and Walk strategies

- Installation of drinking fountains
- Liaison with NAC YAC Committees
- Mobile Activity Kit
- Community Garden planning

### **Healthy Communities Initiative**

Funding received through Phase Two of the Department for Health and Ageing's the Healthy Communities Initiative will implement Southern Flinders LIFE (Living is for Everyone). Southern Flinders LIFE is a joint project between the District Council of Mount Remarkable, District Council of Orroroo/Carrieton, District Council of Peterborough, Port Pirie Regional Council and Northern Areas Council and the Port Pirie Regional Health.

The Healthy Communities Initiative aims to increase the number of adults predominantly not in the paid workforce engaged in physical activity and healthy eating programs and activities.

The Initiative has supported a Healthy Communities Coordinator within the region to oversee and coordinate the implementation of Southern Flinders LIFE within the five Councils. The Coordinator will continue to implement the following initiatives into 2012/2013:

- subsidise the costs to individuals of participating in healthy eating, physical activity or healthy lifestyle programs;
- run or partner with community based healthy lifestyle programs;
- subsidise training for community members to run community based healthy lifestyle programs where this does not contradict professional or accreditation requirements of specific programs.

The Coordinator will split her time equally to work across the five regions. While based at the District Council of Mount Remarkable, the Coordinator will be in the Northern Areas Council region one day per fortnight, as a minimum.

Some activities have included:

- Community gym establishment
- Heart Foundation Walking Groups
- Healthy Spaces and Places
- Southern Flinders LIFE program
- Community Mentor recruitment

### **Mid North Starclub Field Officer**

Council continued commitment what was formally known as the Mid North *be active* Field Officer, know the Mid North Starclub Officer, along with the Port Pirie Regional Council, District Council of Mount Remarkable, District Council of Orroroo Carrieton, District Council of Peterborough, Port Pirie Regional Health Service and the Office for Recreation and Sport.

The role of the *be active* Field Officer is to work with Sporting Clubs, associations, schools and physical activity providers to support the development of active recreation and sport; further develop clubs and organisations and the programs and services they provide; and increase community participation in active sport and recreation programs. There has been an increased focus on establishing good governance practices and policies through the Starclub program.

The active Field Officer has concentrated efforts towards:

- **Coaching, Officiating & Volunteers**
  - Coloured Shirt Program (beginning umpires)
  - Essentials to Coaching Children Course
  - Recruiting & Retaining Volunteers
  - Succession Planning
- **Safe Supportive Environments**
  - Child Safe Officers Course
  - Child Safe Environment Workshop
  - Play By the Rules
  - Codes of Conduct
  - Inclusion
- **Club Management Structures and Processes**
  - Constitutions
  - Governance
  - Committee Member
  - Board Director
  - Finance
  - Strategic Planning
  - Amalgamation
  - Risk Management

### **Southern Flinders Regional Tourism Authority**

Council continued commitment to the Southern Flinders Regional Tourism Authority (SFRTA), in conjunction with the District Council of Mount Remarkable and the Port Pirie Regional Council. With the Flinders Ranges now recognised as part of the Australian National Landscapes Program, the SFRTA invited operators to participate in the National Landscape Experience Development Program. Following from the success of the event, a further session was held at the Sir Hubert Wilkins Visitor Centre. The SFRTA was successful in achieving funding for this event, with a common purpose to upskill tourism operators within the region and to focus on a common brand position.

The SFRTA continued to support tourism operators across the region, with significant activity occurring across the entire Council area. Support was predominantly undertaken by the SFRTA's Tourism Development Manager, in addition to consultation with Council's Manager, Community Development.

Southern Flinders Tourism Development Manager has tendered his resignation, effective July 2013, and will relocate to Queensland. The position will be advertised in the coming months.



## FLINDERS MOBILE LIBRARY

In 2012/13 the Flinders Mobile Library changed administration structure from a Section 43 Regional Subsidiary to being a Section 41 Committee of the Northern Areas Council.

The Flinders Mobile Library continued to provide library services to residents of the Northern Areas Council, Mount Remarkable District Council and the Port Pirie Regional Council. In 2012/13 this comprised of the below number of residents from each council area serviced by the Library:

<b>Population</b>	<b>2012/13</b>
Mt Remarkable	2998
Northern Areas	2655
Pirie Regional	791
<b>Total</b>	<b>6444</b>

### **Statistics**

Total Loans 2012-2013:	40943
2011-2012:	39321
Holds Placed by borrowers in 2012-2013.	3134
Incoming items received from other Libraries	1977
Outgoing Loans to other Libraries	3725
e-books & e-audio loaned by our customers	110
Items in the Collection	18843
Total Registered Borrowers	1538

The 2012/13 financial year saw the completion of several long term projects.

### **'one card' Library Management System**

From July – December 2012, staff worked tirelessly to prepare for the move to the “one card” State wide Library Management System. In preparation for the change, staff attended 3 days of intensive training in Adelaide during September. This was followed by extensive testing of data and final cleaning of the Library’s existing database ready for the data to be moved. The transition occurred on 6 December 2012.

The Library celebrated going live with a launch of the “one Card” system at Port Germein attended by Councillors and Staff from all three Councils, Committee members, library staff from neighbouring libraries, Public Libraries Staff and library borrowers.

Both borrowers and staff have gained benefit for being part of the new network allowing access to over 2 million items, being able to use their one library card at any library in the network, placing holds, and seeing the collection being far more accessible to borrowers.

Since joining the network staff have participated in a number of Web-based training sessions to increase knowledge and proficiency in the system. As part of a network, emphasis is placed on consistent standards that need to be maintained across the network to insure the accuracy of data and consistency of services across all libraries services that borrowers may use. This training is provided as part of the membership of the network at no extra cost to the library.

#### **“Overdrive” e-book and e-audiobook Library Service**

In March 2013 Public Libraries SA launched the “Overdrive” e-book and e-audiobook library service. This service is in addition to traditional borrowing services offered by libraries. Access to e-books and e-audios would be unaffordable for small libraries, without a strong state network. The “Overdrive” service is paid for out of the Library budget provided by the state government for book stock and is taken as a levy of 3% off the top of the library book budget.

Although the collection available was small when the service was launched, around 5000 items, like all good libraries, the collection will grow over time to meet the needs of the communities that it serves. 110 electronic items were borrowed between March and June 2013.

#### **Truck Refurbishment**

During the year the Library Truck received a refurbishment with the replacement of the wheelchair lifter, carpet replaced, new signwriting on the truck including new logo and the replacement of the customer service desk in the truck.

## **NORTHERN AREAS COUNCIL YOUTH ADVISORY COMMITTEE (NACYAC)**

NACYAC provides the youth in the Northern Areas Council region with a voice in the decision making on youth events and activities, relative to them in the community. NACYAC continued to hold monthly meetings throughout the year.

### **The NACYAC Track**

This event is held annually at the Jamestown Show and is NACYAC's biggest fundraising event for the year.

This mirrors the Yellow Brick Road event held at the Royal Adelaide Show. This "track" event receives support and donations from the community and was well patronised in October 2012. The committee raised over \$1000 from this event which has in part been used for other events and programs held for the youth of the region.

### **Jamestown Christmas Pageant**

NACYAC Committee members entered a float as a teambuilding exercise and promotion of NACYAC within the community, for the Jamestown Christmas Pageant held in December 2012.

### **National Youth Week**

National Youth Week 2013 celebration, 'NACYAC'S Mid Week Carnival', was held on Wednesday 10<sup>th</sup> April 2013 at the Gladstone High School. The event included indoor Laser Skirmish, Smoothie Revolution Bikes, Pizza oven, and a health board, and was held after school hours. The event attracted over 100 youth, the largest NACYAC attended event held in Gladstone. NACYAC worked in conjunction with OPAL throughout the planning and running of the event and provided the youth with a healthy, nutritional evening meal.

### **NACYAC Promotions**

NACYAC produced a flyer and promotional materials distributed through schools within the Northern Areas Council area. NACYAC also undertook a survey for the youth within the region to gain information on what the youth want to see NACYAC focus on and what issues the youth feel are the biggest within the Council region.

### **NACYAC Partnerships**

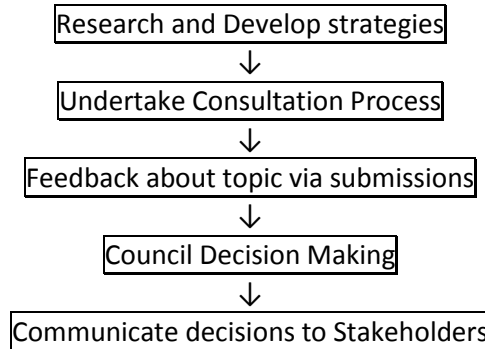
NACYAC have taken a leadership role from OPAL in changing environments to provide healthy options at all events, Programs, meetings etc. NACYAC have been working closely with OPAL and support all efforts to make positive changes for the youth within our region. With OPAL's help NACYAC have strategically thought of healthier catering options. NACYAC provide healthy nutritional meals and snacks, along with 'water only' at events. NACYAC also work with OPAL to make sure all prizes in the NACYAC Track are healthy and active options.

**PUBLIC CONSULTATION**

The Council consults with local residents on particular issues that affect their neighbourhood.

Northern Areas Council has adopted a Public Consultation Policy in accordance with Section 50 of the Local Government Act 1999. This Policy was reviewed in November and March 2013, with no change. The policy is available for inspection at the Council Offices and on Councils website.

The steps taken in implementing the Consultation and Decision Making processes are outlined below:



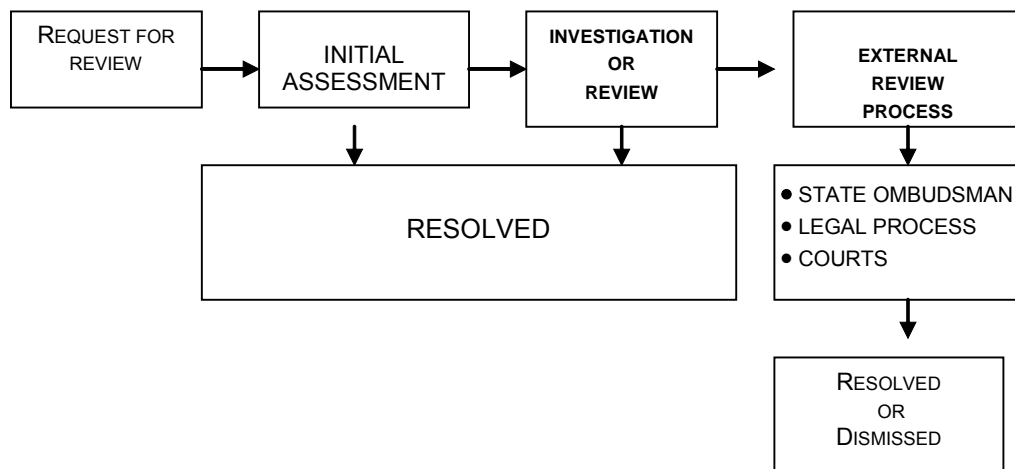
**INTERNAL REVIEW OF COUNCIL DECISIONS**

The Northern Areas Council is committed to transparent decision making processes, and to providing access to a fair and objective procedure of the internal review of decisions.

Grievances may arise as a result of dissatisfaction with a decision about a policy, procedure, service or fee. All attempts are made to resolve grievances quickly and efficiently, without the need for formal applications for review to be lodged. The procedure provides guidance for dealing with formal requests for internal review of decisions of Council, its employees, and other people acting on behalf of Council.

The Northern Areas Council Internal Review of Council Decisions Procedure, has been adopted in accordance with Section 270 of the Local Government Act. The policy was reviewed in November and March 2013. A copy is available on Councils website.

The following diagram demonstrates the review processes available to the applicant for the review of Council decisions.



Applications Received.

One application for review was received during 2012/2013 year. The application related to the charge for cleaning up a block under Section 105F of the Fire and Emergency Services Act. The outcome of the application was the crediting of the full amount of the charge.

## **COMPLAINTS POLICY AND PROCEDURE**

Section 270 of the *Local Government Act 1999* requires Council to maintain a procedure about “complaints about the actions of the council, employees of the council, or other persons acting on behalf of the council.”

This Complaints Handling Procedure commences at the point that a complaint is received and covers processes for

- resolving complaints
- using complaint investigations to directly inform service improvements

The aim of this procedure, which is available on Council’s website, is to ensure complainants receive a fair, consistent and structured process when staff are managing complaints about actions of the Council or its officers or representatives. This procedure does not apply to matters that do not fall within Council’s jurisdiction. These types of issues will be referred to other agencies.

This Policy and Procedure was reviewed in march 2013.

## **TENDER POLICY AND PROCEDURE**

Council’s Tender Policy and Procedure has established basic principles that allow industry to have an equal opportunity to compete and participate. They aim to protect the interest of all parties and to ensure propriety and public accountability in arranging contracts within local government. Council’s Tender Policy and Procedure was reviewed in December 2012, without change.

Tenders are called if:

- (1) the expected value for any one item of plant or machinery is over \$440,000 (including GST).
- (2) the expected value for any other one item of a goods or service is over \$110,000 (including GST).

The execution of projects by contract, or the supply of goods or services, are initiated by one of four basic tendering procedures. These being:

- Open Tenders. All interested parties are invited through open public advertisement to tender on a common basis. Tenderers are required to prove they have the necessary competence, resources, quality, occupational health and safety management and financial capacity to undertake the work.
- Selected Tenders. A limited number of organisations are directly invited to tender because of their proven experience or recognised ability to undertake particular work.
- Negotiated Tenders. A firm tender is arrived at by negotiation with a single prospective organisation. The negotiations must be carried out in good faith.
- Pre-registered tenders. Expressions of interest are invited for a project. Applicants are evaluated with a small number meeting the required criteria then being invited to tender.

This Policy and Procedure was reviewed in March 2013. A copy of Council’s Tender Policy is available on the Council website.

## **PROCUREMENT POLICY**

Council’s Procurement Policy was adopted in June 2010.

The purpose of this policy is to establish a framework of broad principles to ensure that the procurement of goods and services by Council are:

- timely
- competitive and cost effective
- of quality and fit for intended purpose
- support the efficient delivery of Council services
- are conducted transparently and ethically in accord with relevant legislation

The existence of this Policy is to provide Elected Members, Council officers, potential suppliers and buyers and the Community with a framework detailing how procurement activities will be undertaken by Council in a consistent, fair and transparent manner.

The Policy was reviewed in March 2013, with no change.

## **COMMUNITY LANDS**

Council has compiled a register of all lands determined through public consultation that are not excluded from the definition of community land.

Pursuant to Section 197 (3) of the Local Government Act 1999, Council at its meeting on 14<sup>th</sup> December 2004, adopted Management Plans for all Council Community Lands.

## **APPLICATION OF COMPETITION PRINCIPLES–NATIONAL COMPETITION POLICY**

In accordance with the Revised Clause 7 Statement on the Application of Competition Principles to Local Government under the Competitive Principles Agreement (September 2002), Council is required to review its business activities in order to determine whether Council is involved in any “significant business activities”, that should be subject to the Government Business Enterprises (Competition) Act 1996.

### Private Works

Council undertaken private works during the year, on an ad hoc basis, dependant on workload, however this was not considered to be a significant activity under the Competition Principles..

There were no activities conducted by Council in Category 1 (ie business activities with an annual revenue in excess of \$2 million, *or* employing assets in excess of \$20million).

During the reporting period, Council did not receive any complaints regarding the application of competitive neutrality.

## **CONFIDENTIALITY**

During 2012/2013, Council excluded the public from their meetings on 5 occasions.

Matters considered under confidentiality were: Industrial land extension land requirements, sale of surplus Council land.

Council considered in each instance, the need to maintain confidentiality.

Number of occasions that information originally declared confidential has subsequently been made publicly available;

- 2

Number of occasions that information declared has still not subsequently been made publicly available:

- 3

## **DOCUMENTS AVAILABLE TO THE PUBLIC**

The following documents are available for public inspection at the Council Office, 9 am to 5 pm Monday to Friday at 94 Ayr Street, Jamestown from the reception staff. Members of the

public may purchase copies of these documents and the current charges (GST inclusive) are shown below.

Document	Available	Fee
Council Meeting Minutes	Subscription – posted locally	\$50 per annum
Council Agenda	Subscription – full copies postage and handling	\$100 per annum
Council Agenda	Subscription – Agenda full copies at the standard copy rate per page	25 cents per page

Council charges 25 cents per page for the following documents:

• Council Agenda
• Council Minutes
• Annual Financial Statements
• Assessment Book Entry
• CEO’s Roll
• Delegation of Legislation Register
• Development Application Register
• Development Applications by Consent
• Information Statement for Freedom of Information
• Register of Elected Members Allowances and Benefits
• Register of Employees’ Salaries, Wages and Benefits
• Register of Fees and Charges Levied by Council
• Register of Public Streets and Roads
• Statutory Appointments
• Strategic Plan
• Supplementary Development Plans previously on Exhibition
• The Budget Statement

**Policy Documents**

• General Policy Manual
• Code of Conduct for Council Members
• Code Of Practice for Access to Council Meetings and Council Documents
• Internal Review of Council Decisions Procedure
• Order Making Policy
• Public Consultation Policy
• Tender Policy & Procedure
• Code of Conduct to be observed by employees
• Purchase of Goods and Services Policy
• Privacy Policy
• Sale and Disposal of Land or Other Assets Policy

**FREEDOM OF INFORMATION**

Requests for other information not included in the above listed documents are considered in accordance with Section 9 of the Freedom of Information Act, 1991. The Freedom of Information Act 1991 provides legislation and guidelines for access and provision of information to the public. Requests under the FOI Act 1991 for access to documents in the possession of Council should be accompanied by the relevant application fee and directed in writing to:

Administration Officer  
 CEO’s Unit  
 Northern Areas Council

PO Box 120  
Jamestown SA 5491

Forms are available at the Council Office. Applications will be responded to as soon as possible within the statutory 30 days of Council receiving the properly completed Freedom of Information Request Form, together with the application and search fees.

In 2012-2013 Council received two Freedom of Information requests: a list of all the businesses that own and operate Cooling Towers in South Australia; a request for file notes taken in regards to a Development Application.

Determination of the applications: a copy of Council's register containing details of the cooling towers was provided to the applicant; file notes taken in regards to the Development Application were provided to the applicant.

#### Freedom Of Information Statement

Requirements of Section 9 of the Freedom of Information Act in relation to the contents of an Information Statement are included in this Annual Report.

#### **DISTRIBUTION OF INFORMATION**

Council distributes a regular newsletter to all householders within the Council area. Council also has a comprehensive mailing list of people who have requested a copy of the newsletter, but live outside the householder distribution network. The newsletter is an update of Council activities, forthcoming events, changes to services (ie dump times, etc) and provides a vital link between Council and communities.

In addition to the Council newsletter, Council utilises local regional newspapers circulating in the area, with regular press releases, notices required under legislation and general information to the wider community. These newspapers are the: *Northern Argus* (based at Clare) and the *Flinders News* (based at Port Pirie), *Jamestown Journal*, *Gladstone Gazette*, *Mid North Broadcaster*, *Spalding Scribe*, *Laura Cares*. Council also uses local radio networks to broadcast information to residents.

Council has established a website which further enhances Council's ability to provide information on its services to the community. This website has links to towns and community organisations within the Council area. The website is also updated with Council Meeting Minutes and Agendas, Employment vacancies etc. The website address is [www.nacouncil.sa.gov.au](http://www.nacouncil.sa.gov.au).

#### **AMENDMENT OF COUNCIL RECORDS**

A Member of the public may gain access to Council documents to make amendments concerning their personal affairs by making a request under the Local Government Act 1999. A member of the public may then request a correction to any information about themselves that is incomplete, incorrect, misleading or out of date. To gain access to these Council records, a member of the public must complete a Freedom of Information Request Form as indicated above outlining the records, that person wishes to inspect.

#### **SUBSIDIARIES**

The Central Local Government Region was incorporated under provisions of the Local Government Act 1999. A regional subsidiary of its member Councils: Barossa, Barunga West, Clare & Gilbert Valleys, Copper Coast, Flinders Ranges, Light, Mallala, Mount Remarkable, Northern Areas, Orroroo/Carrieton, Peterborough, Port Pirie, Wakefield and Yorke Peninsula. A copy of the 2012/2013 Annual Report is attached.

#### **INDEPENDENCE OF AUDITORS**

Council's Audit fees for the 2012/2013 financial year were \$9988.00. There were no non audit fees paid.



## WORK HEALTH AND SAFETY

From 1 January 2013, South Australia's work health and safety legislation – which includes the *Work Health and Safety Act 2012 (SA)* and the *Work Health and Safety Regulations 2012 (SA)*, supported by Codes of Practice, aligned with New South Wales, Queensland, Tasmania, the Australian Capital Territory, the Northern Territory and the Commonwealth.

With the nationwide adoption of the model laws, workers across Australia can enjoy the same standard of health and safety protection regardless of where they work, or the work they do.

The key principles of the *Work Health and Safety Act 2012 (SA)* are consistent with long established and familiar occupational health and safety standards. From January 2013, the Act:

- Establishes health and safety duties, including the primary duty to protect any person from exposure to hazards and risks that arise from work;
- Provides for worker representation, consultation and participation including through Health and Safety Representatives and Health and Safety Committees;
- Enables compliance and enforcement through SafeWork SA, the regulator, and
- Provides for the creation of regulations and Codes of Practice.

### Employers

An employer under the Act is known as a Person conducting a Business or Undertaking (PCBU).

The primary duty of a PCBU is to ensure, so far as is reasonably practicable, that the health and safety of workers (and others like clients and customers) is not put at risk from the conduct of the business or undertaking.

This duty – essentially the same as previously existed – requires PCBU's to provide:

- A safe work environment;
- Safe plant and structures;
- Safe systems of work;
- Safe use and handling of plant, structures and substances;
- Adequate facilities to support the welfare of workers;
- Information, training, instruction or supervision;
- Monitoring of the health of workers and conditions at the workplace to prevent illness or injury of workers.

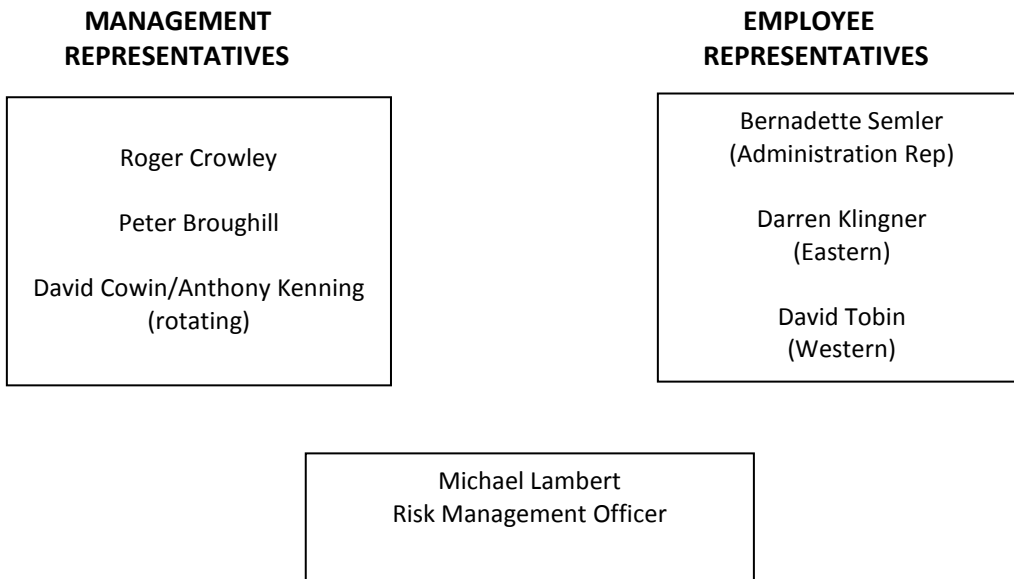
### Officers

An Officer under the Act is a person who makes or helps make decisions that affect the whole, or a substantial part, of a PCBU's activities.

The Act requires Officers to exercise due diligence to ensure PCBU health and safety duties are met. An Officer must actively fulfil his duty and not assume that someone else has taken care of health and safety outcomes. There is no longer a need to appoint and train a Responsible Officer (formerly the CEO).

Council's Work Health & Safety Committee meet (at least) quarterly, with the Committee made up of an equal number of management and employee reps.

Committee comprises as follows:



Council recognises the important contribution both Health and Safety Representatives and the WHS Committee can make to the Northern Areas Council's WHS Programme. Therefore consistent with legislation, the following practices apply:

- Health and Safety Representatives will be invited to participate in regular inspections and workplaces;
- Health and Safety Representatives will be notified of any accidents which occur within their work group and will be invited to participate in the ensuing investigation;
- Representatives and the Committee will be consulted on any proposed changes to the workplace, plant and substances which may affect employee health or safety;
- Representatives and the Committee will be consulted on the planning and programming of action necessary for health and safety;
- Representatives and the Committee will be consulted on any other matters affecting health and safety at the workplace.

Under the WHS Injury Management Policy, all employees of the Northern Areas Council will be provided with:

- A workplace environment, systems of work, plant and substances that minimise the risk of disability while at work and demonstrates a system approach to planning and implementing Occupational Health and Safety;
- Effective Injury Management in accordance with the Workers Rehabilitation and Compensation Act, 1986, and regulations, to assist work injured employees return to work and achieve the best practicable levels of physical and mental recovery;
- Equitable claims management in accordance with the Workers Rehabilitation and Compensation Act, 1986, (and associated Regulations), for all employees who suffer a disability in the course of their employment;
- Effective processes and procedures for consultation in OHS&W and Injury Management.

Under the WHS responsibilities, employees are required:

- To take reasonable care of their own safety and that of others at work;
- To use safety devices and protective equipment correctly and in accordance with

- health and safety procedures;
- To obey all instructions from their supervisors issued to protect their own personal health and safety and that of others and not to perform any procedure or task unless they have received appropriate training and instruction;
  - To take such action as is within their competence and responsibility to report or make such recommendation to a higher level as they deem necessary to avoid, eliminate or minimise hazards of which they are aware in regard to working conditions or methods;
  - To report any accident or injury which arises in the course of their work;
  - To keep work areas in a safe condition;
  - To ensure they are not, by the consumption of alcohol or a drug, in such a state to endanger their own safety or that of others;
  - To not interfere with, remove or displace and safety guards, safety devices or protective equipment unless it is as part of an approved maintenance or repair procedure;
  - To elect Work Health and Safety representatives;
  - To support and use appropriate consultative structures.

## **LOCAL GOVERNMENT ASSOCIATION MUTUAL LIABILITY SCHEME – RISK MANAGEMENT REVIEW 2012/2013**

The Risk Management Review process is an important annual appraisal of LGAMLS Council Members and forms a Risk Management component to the Performance Bonus System for the (2012/2013) contribution period. The Review gives Council the opportunity to be rewarded back (as a “discount”) a certain percentage of the Gross Contribution via the Bonus System.

Information relating to the Performance Bonus System will be included in the Results Report back to the Council.

The establishment of the LGAMLS in 1989 provided Local Government in South Australia with an effective and efficient means of managing public liability and professional indemnity (civil liability) claims. The LGAMLS has secured viable civil liability cover for all South Australian Councils. Through the LGAMLS, Councils in South Australia have been afforded unlimited civil liability cover, access to experienced civil liability claims management, risk management and legal advice and protection from a sometimes volatile commercial insurance industry.

The LGAMLS’ influence on the management of civil liability is reliant to the provision of various products and services to advise Local Government. The management of civil liability in Local Government can only be achieved by the application of risk management within each Council.

### Scope

The Risk Management Review covers most areas of Council operations and specifically areas that have a level of civil liability exposure according to LGAMLS experience, or areas that require a formal risk management approach to prevent potential civil liability claims. As the main pieces of legislation that are administered by Local Government, focus is given to compliance with legislation such as the Local Government Act 1999 and the Development Act 1993.

### Objectives

The objectives of the Risk Management Review continue to:

- Provide an incentive for Council to embrace risk management through the provision of a risk management component within the Performance Bonus System;
- Understand the level of liability management being practised across the Local Government sector;
- Identify failures in the communication of LGAMLS risk management requirements;
- Identify areas require further risk management application;
- Analyse the risk management benchmarks being achieved and result to be translated across the sector;
- Focus on deficiencies via an Action Plan;

### Methodology

The Risk Management Review questions are divided into the following Categories and Sections:

#### **Risk Management**

- Risk/Emergency Management and Professional Indemnity
- Committee/Non employment Management and the management of vulnerable groups;
- Contract Management Systems;

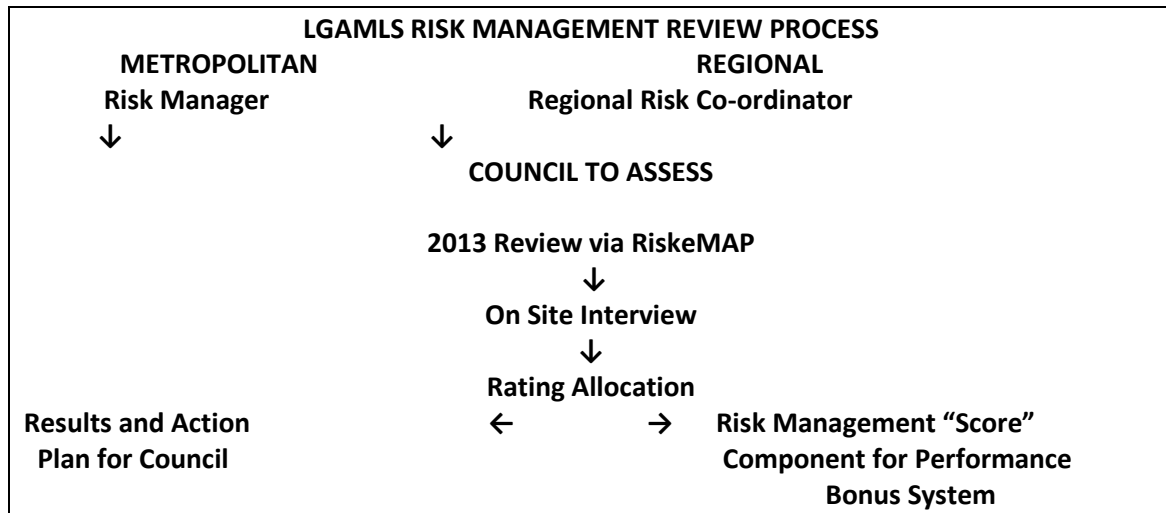
#### **Land Management**

- Legislative requirements;
- Asset management programmes and systems;

- Land use (Lease/Licence/Permit activities)

#### Road Management

- Legislative requirements
- Road management programmes and systems



The review was divided into eight categories as follows:

#### RISK MANAGEMENT REVIEW RESULTS

Section	Local Government	Metropolitan	Regional	Northern Areas Council
<b>Risk Management &amp; BCP</b>	73.7%	89.6%	68.4%	<b>46%</b>
<b>Governance Framework</b>	87.6%	94.9%	85.2%	<b>65%</b>
<b>Procurement Framework</b>	83.9%	93.9%	80.5%	<b>68%</b>
<b>Contract Management Systems</b>	87.8%	93.1%	86.0%	<b>73%</b>
<b>Land Assets/Roads Systems</b>	87.3%	94.7%	84.7%	<b>70%</b>
<b>Land - Events &amp; Facilities</b>	87.6%	93.8%	85.4%	<b>78%</b>
<b>Tree Management</b>	78.9%	91.4%	74.7%	<b>61%</b>
<b>Strategic Frameworks</b>	85.7%	93.9%	82.9%	<b>55%</b>
<b>Average Overall Result :</b>	<b>83.9%</b>	<b>93.0%</b>	<b>80.8%</b>	<b>64%</b>

## **SECTION 41 COMMITTEES OF COUNCIL**

The Local Government Act 199 replaced the former Section 199 Committees of Council with Section 41 Committees of Council.

These Committees play a key role in liaison between Council and the relevant communities or interest groups, and their predominately volunteer member base are a vitally important to Council.

Council's Section 41 Committees are as follows:

### **Organisation**

- Appila Springs Improvement Group
- Ewart Oval Management Committee
- Georgetown Heritage Society
- Gladstone Hall Management Committee
- Gladstone Swimming Pool Management Committee
- Gulnare Memorial Hall Institute Committee
- Jamestown Development Association
- Jamestown Health and Ambulance Centre Management Committee
- Jamestown Regional Hydrotherapy Pool and Gymnasium Management Committee
- Jamestown Swimming Pool Management Committee
- Laura Memorial Civic Centre Management Committee
- Mid North Star Club Management Committee
- Northern Areas Community Road Safety Committee
- Northern Areas Council Youth Advisory Committee
- Southern Flinders Regional Tourism Authority
- Southern Flinders Regional Sports Stadium Committee
- Spalding Community Management Committee
- Spalding Swimming Centre Management Committee
- Stone Hut Development Committee
- Stone Hut Soldiers Memorial Hall Committee
- Victoria Park Trust
- Yacka Community Development Board
- Yacka Hall Committee
- Yacka History Group

Volunteers on these Committees cover such areas as:

- Halls
- Swimming Pools
- Ovals, Recreation Grounds and Sport
- Historical Groups
- Tourism

## **REGISTERS**

As required under the Local Government Act 1999 and Local Government Elections Act, Council is required to keep the following Registers:

- Members Register of Interests (*Section 68*)
- Members Register of Allowances and Benefits (*Section 79*)
- Officers Register of Salaries (*Section 105*)
- Officers Register of Interests (*116*)
- Fees and Charges (*Section 188*)
- Community Land Management Plans (*Section 196*)
- Community Land (*Section 207*)
- Public Roads (*Section 231*)
- By Laws (*Section 252*) \*Please note that Council does not have any by-laws.

## **CODES**

- Members Code of Conduct (*Section 63*)
- Code of Practice for Access to Meetings and Documents (*Section 92*)
- Employees Code of Conduct (*Section 110*)

## **STATUTORY POLICIES**

- Contracts and Tenders Policies (*Section 49*)
- Public Consultation Policy (*Section 50*)
- Reimbursement of Council Member Expenses Policy (*Section 77(1)(b)*)
- Provision of Facilities and support for Council Members Policy (*Section 78*)
- Council Member Training and Development Policy (*Section 80A*)
- Internal Control Policies (*Section 125*)
- Road Naming Policy (*Section 219*)
- Policy on Order Making (*Section 259*)
- Internal Review of Council Decisions Policy (*Section 270*)

## **LOCAL GOVERNMENT (ELECTIONS) ACT 1999**

- Campaign Donation Returns (prepared by candidates) (*Part 14*)

## **FREEDOM OF INFORMATION ACT**

- Information Statement (*Section 9*)

Other Registers maintained by Council include:

- Asset Register
- Plant Register
- Playground Inspection Register
- Dog Registration Register
- Development Register
- Register of Leases and Licences
- Register of Contracts/Tenders
- Register of Wheelie Bins
- Loans Register
- Insurance Register
- Asbestos Register

## **POLICY DOCUMENTS**

- General Policy Manual
- Complaints and Compliments procedure
- Confidentiality of Council Reports Policy

- Continuous Improvement Policy
- Control of Elections Signs for Federal, State and Local Government Elections, Referenda and Polls
- Council Member Conduct Complaint Handling Policy
- Electronic Communication Facilities Policy
- Fraud and Corruption Policy
- Grievance Resolution Policy
- Hire of Public Address System Policy
- Investment Policy
- Privacy Policy
- Procurement Policy
- Records Management Policy and Procedure
- Risk Management Policy
- Rocky River District Health & Care Bus Policy
- Safe Environment Policy
- Sale and Disposal of Council Land and other Assets Policy
- Volunteer Policy
- Whistleblower Protection Policy

## **GENERAL COUNCIL POLICIES**

### **CFS Fire Prevention**

- Burning of Freshwater Creek (Spalding Township)
- CFS Callouts and Council Plant
- Fire Prevention – Roadsides

### **Community**

- Australia Day – Participation
- Caravan Park – Gladstone
- Housing Trust Flats (Jamestown/Spalding townships)
- KESAB/Clean Up Australia
- Roadside cultivation
- Roadside Drainage
- Rural Watch
- Temporary Road Closures – Advertising
- Tourism
- Management of Town Development Boards and/or Associations
- Request for reimbursement of travel costs by community groups or Members of the public

### **Council Buildings**

- Annual allocation for the management of Council owned Caravan Parks

### **Council/Councillors**

- Canvassing of Council Members
- Community Development
- Committees of Council
- Planning and Strategy Meeting
- Professional Services
- Public Relations
- Title
- Training and Development Plan for Council Members
- Council Development Assessment Panel – Sitting Fees and Travel Expenditure



### **Development/Building/Health**

- Access for the Disabled
- Building Inspection Policy
- Construction Industry Training Fund
- Desludging of Septic Tanks
- Secondhand relocatable dwellings
- Subdivisions
- Sub Division Policy
- Subdivisions creating new allotments
- Development application fee waiver for community organisations
- Referral fee for the installation of solar panels and rainwater tanks
- Community Wastewater Management Scheme Policy

### **Finance**

- Closed Roads (Sale of)
- Debt Collection
- Pensioner Concession (payment terms when a concession is removed)
- Purchasing Policy
- Rates
- Rate Fines to be applied
- CWMS service charge for aerobic waste water systems
- Business use of roads – rent
- Appointment of Acting CEO in the absence of the CEO
- Rebate Council rates and lease fees for Clubs
- Annual rental for Development Boards
- Annual donation to Yacka Cemetery Trust

### **Miscellaneous**

- Equipment (Hiring of)
- Economic Incentive Development Policy
- Requests for public street lights
- Theodolite/distance measuring combination unit
- Control of galahs and corellas

### **Staff**

- Discretion
- Emergency Callouts
- Employment/Hiring Staff
- Official Functions
- Private Work
- Training Policy- Staff
- Work Experience/Community Service Order Schemes

### **Traffic/Signage**

- Stock Control Signs/Lights
- Traffic Signs/Flashing lights for special events
- "Truck Wheel Dust" Stopping Zones
- Applications for Bed and Breakfast directional signage

### **Trees/Reserves**

- Heritage Agreement – Endangered species (Spalding Ward)
- Silky Oaks (Spalding Township)
- Tree Maintenance
- Tree Planting

- Tree Removal (footpaths)

### **Waste Management**

- Fire Ban Days
- Plastic Chemical Containers
- Wheelie Bin Household Collection
- Wheelie Bin - prohibitive substances
- Extra wheelie bin being placed on a township property
- Garbage Collection outside townships
- Annual Greenwaste Collection
- Rules for use of Councils waste depots by the public and contractors

### **Works**

- Council Plant
- Grading – Construction or maintenance
- Patrol Grading
- Pipes, cables etc under Council roadways (including electric fence wiring)
- Playground
- Property Access
- Underground Power to properties (installation)
- Weed Spraying
- Plant Replacement Policy

### **WORK HEALTH AND SAFETY POLICIES AND PROCEDURES**

- WHS Injury Management Policy
- WHS Injury Management Procedure
- Design, Purchasing, Hire and Lease Policy
- Pre-Placement Medical Policy
- WHS Responsibilities
- Consultation Policy/ procedure Guidelines
- WHS Committee
- Election of Health & Safety Representatives
- Asbestos Policy/Procedures
- Emergency Procedures Manual
- First Aid Policy
- Smoking in the Workplace Policy
- Induction Procedure
- Inspection/Hazard Control System
- Management of Workplace Substances Policy
- Manual Handling Policy
- Personal Protective Equipment Policy / Procedure
- Inclement Weather Conditions & Skin Cancer policy
- Inclement Weather Cond. & Skin Cancer Procedure
- Training & Development Policy
- Visual Display Unit/Keyboard Policy
- Accident Reporting& Investigation Procedure
- Signage at roadworks Audit Procedure
- Confined Space Policy/Procedure
- Excavation& Trenching Policy
- Workplace Bullying Policy
- Isolation Tagging & Lockout Policy/Procedure
- Noise Control Policy
- Job Safety Analysis Procedure

## **HUMAN RESOURCES POLICIES**

Section 107 (1) of the Local Government Act 1999 states “The chief executive officer must ensure that sound principles of human resource management are applied to employment in the administration of the council, and must take reasonable steps to ensure that those principles are known to all employees.”

A review of Council’s Human Resource Policies was commenced in November 2010.

There are also a number of policies / procedures that also impact on employees which are part of Council’s suite of WHS Policies / Procedures (e.g. Workplace Bullying).

### Policies, Codes and Guidelines adopted by Council that affect Council employees

- Employee Code of Conduct
- Electronic Communication Facilities Policy
- Continuous Improvement Policy
- Grievance Resolution Policy & Guideline
- Fraud and Corruption Prevention Policy
- Media Protocol Policy
- Complaints and Compliments Procedure
- Correspondence Procedure
- Council Induction Policy
- Procurement Policy

### HR Policies, Procedures and forms

- Recruitment & Selection Policy
- Recruitment, Selection & Induction Procedure
- Performance Appraisal Policy
- Performance Appraisal Procedure
- Performance Appraisal for CEO & Senior Officers form
- Performance Appraisal for Administrative Officers form
- Performance Appraisal for Field Employees form
- Conduct, Counselling and Discipline Policy
- Conduct, Counselling and Discipline Procedure
- Conduct, Counselling & Discipline Termination Checklist
- Equal Employment Opportunity
- Training and Development Policy



# Central

## Local Government Region of South Australia

Incorporated under provisions of the Local Government Act

# Annual Report for 2012 – 2013

*A regional subsidiary of:*

- ▲ *The Barossa Council*
- ▲ *District Council of Barunga West*
- ▲ *Clare & Gilbert Valleys Council*
- ▲ *District Council of The Copper Coast*
- ▲ *The Flinders Ranges Council*
- ▲ *Regional Council of Goyder*
- ▲ *Light Regional Council*
- ▲ *District Council of Mallala*
- ▲ *District Council of Mount Remarkable*
- ▲ *Northern Areas Council*
- ▲ *District Council of Orroroo/Carrieton*
- ▲ *District Council of Peterborough*
- ▲ *Port Pirie Regional Council*
- ▲ *Wakefield Regional Council*
- ▲ *District Council of Yorke Peninsula*

## Contact Details

---

**Postal Address:**

PO Box 168  
CRYSTAL BROOK SA 5523

**Telephone:**

(08) 8638 5557  
0427 609 404

**Facsimile:**

(08) 8638 5551

**Email:**

[ceo@centralregion.sa.gov.au](mailto:ceo@centralregion.sa.gov.au)

**Website:**

[www.centralregion.sa.gov.au](http://www.centralregion.sa.gov.au)

# The Central Local Government Region of South Australia

---

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence and as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by virtue of the provisions of Section 25 of the Local Government (Implementation) Act 1999.

The Central Region is established to:

- ✓ undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- ✓ facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- ✓ develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- ✓ develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- ✓ develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- ✓ undertake projects and activities that benefit the region and its communities
- ✓ associate, collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Central Region is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the Central Region and ensure that the Central Region acts in accordance with its Charter. The Board has 15 members, comprising one representative elected from each constituent Council:

- |  |   |
|--|---|
| ♣ Barossa Council                      | ♣ District Council of Mount Remarkable  |
| ♣ District Council of Barunga West     | ♣ Northern Areas Council                |
| ♣ Clare & Gilbert Valleys Council      | ♣ District Council of Orroroo/Carrieton |
| ♣ District Council of The Copper Coast | ♣ District Council of Peterborough      |
| ♣ The Flinders Ranges Council          | ♣ Port Pirie Regional Council           |
| ♣ Regional Council of Goyder           | ♣ Wakefield Regional Council            |
| ♣ Light Regional Council               | ♣ District Council of Yorke Peninsula   |
| ♣ District Council of Mallala          |   |

The Region's area spans the Barossa through the Clare Valley, Yorke Peninsula, Adelaide Plains, Mid and Upper North districts through to the Flinders Ranges, covering 27 per cent of the incorporated area of the State and comprises some 27 per cent of the State's population outside Adelaide.

## **Office Bearers for 2012/13**

---

**Chairman:** Mayor James Maitland (Wakefield)

**Deputy Chairs:** Mayor Ray Agnew (Yorke Peninsula)  
Mayor Allan Aughey (Clare & Gilbert Valleys)

**Executive Members:** Mayor Peter Matthey (Goyder)  
Mayor Ruth Whittle (Peterborough)

**Delegate to the LGA State Executive:** Mayor James Maitland (Wakefield)  
Mayor Allan Aughey (Clare & Gilbert Valleys)  
Mayor Ray Agnew (Yorke Peninsula) – proxy (to April 2013)  
Mayor Denis Clark (Northern Areas) - proxy (from April 2013)

**Executive Officer:** Anita Crisp

**Auditor:** Ian G. McDonald

# Central Local Government Region Board of Management

---

The Central Local Government Region Board of Management comprises an elected delegate appointed from each of the 15 member councils. A proxy delegate is also appointed, with policy provisions allowing for representation by other elected or endorsed members.

Following the November 2010 Local Government elections, constituent Councils of the Central Local Government Region appointed the following Council delegates to the CLGR Board of Management for a term to expire at the 2014 Local Government elections, subject to the provisions within the Charter or amendment by a constituent Council:

<b>Council</b>	<b>Delegate</b>	<b>Proxy Delegate</b>
The Barossa Council	Mayor Brian Hurn	D/Mayor David DeVries
District Council of Barunga West	Mayor Dean Dolling	Cr Brian Rooney
District Council of the Copper Coast	Mayor Paul Thomas	D/Mayor Dean Rodda
Clare & Gilbert Valleys Council	Mayor Allan Aughey	Cr Elizabeth Calvert
Flinders Ranges Council	Mayor Peter Slattery	D/Mayor John Shute
Regional Council of Goyder	Mayor Peter Matthey	D/Mayor Judy Partington (until 11/12) D/Mayor Jane Kellock (from 11/12)
Light Regional Council	D/Mayor Dean Rohrlach	nil
District Council of Mallala	Mayor Marcus Strudwicke (until 11/12) Mayor Duncan Kennington (from 11/12)	nil
District Council of Mount Remarkable	Mayor Sandra Wauchope	D/Mayor Ray Walker (until 11/12) D/Mayor Peter Jacobs (from 11/12)
Northern Areas Council	Chair Ben Browne (until 11/12) Mayor Denis Clark (from 11/12)	D/Chair Denis Clark (until 11/12)
District Council of Orroroo Carrieton	Chair Colin Parkyn	D/Chair Malcolm Byerlee
District Council of Peterborough	Mayor Ruth Whittle	Cr Frank Hardbottle
Port Pirie Regional Council	Cr Neville Wilson	D/Mayor John Rhode
Wakefield Regional Council	Mayor James Maitland	D/Mayor Darryl Ottens
District Council of Yorke Peninsula	Mayor Ray Agnew	Cr John Rich



## **Meetings of the Central Region Board of Management**

---

Four meetings of the Central Local Government Region Board of Management were held during the 2012/13, each hosted by one of the member Councils.

The meeting host and location is rotated throughout the region on alphabetical order.

Meetings were held:

- ✦ Annual General Meeting, Friday 10<sup>th</sup> August 2012 (hosted by Barossa)
  
- ✦ General Meeting, Friday 9<sup>th</sup> November 2012 (hosted by Barunga West)
  
- ✦ General Meeting, Friday 8<sup>th</sup> February 2013 (hosted by Clare & Gilbert Valleys)
  
- ✦ General Meeting, Friday 10<sup>th</sup> May 2013 (hosted by Copper Coast)

## Committee Meetings

In accordance with its Charter, the Central Local Government Region maintains several sub committees to assist in effective project implementation and governance. The committees generally meet on an as-needs basis and comprise representatives from the various member councils along with, in many cases additional delegates from other relevant regional bodies or state government agencies:

Committee	Members	Meeting Dates
<b>Executive Committee:</b>	Mayor James Maitland, Mayor Ray Agnew, Mayor Allan Aughey, Mayor Ruth Whittle, Mayor Peter Matthey	3 September 2012 17 September 2012 8 January 2013 24 January 2013 1 May 2013
<b>Audit Committee:</b>	Mayor Ray Agnew (Chair), Cr Kathie Bowman, Dr Andrew Johnson, Mr Colin Davies	Nil
<b>Member Councils CEO's Forums:</b>	Mr Martin McCarthy (Barossa), Mr Peter Ward (A/CEO, Barunga West), Mr Roy Blight (Clare & Gilbert Valleys), Mr Peter Harder (Copper Coast), Mr Colin Davies (Flinders Ranges), Mr John Brak (Goyder), Mr Brian Carr (Light), Mr Charles Mansueto (Mallala), Mr Sean Cheriton (to 12/12), Mr Wayne Hart (from 01/13) (Mt Remarkable), Mr Roger Crowley (Northern Areas), Mr Iian Wilson (Orroroo/Carrieton), Mr Peter McGuinness (Peterborough), Dr Andrew Johnson (Pirie Regional), Ms Cate Atkinson (Wakefield), Mr Andrew Cameron (Yorke Peninsula)	13 July 2012 12 October 2012 14 December 2012
<b>Transport Infrastructure Planning Committee:</b>	Mr Iian Wilson - Chair (Orroroo Carrieton), Mr Colin Davies (Flinders Ranges), Mr Peter Broughill (Northern Areas), Mr Steve Kaesler (Barossa), Mr Fred Linke (Barunga West), Mr Brenton Pearce (Mt Remarkable), Ms Joanne Buchanan (Regional Development), Mr Bob Bemmerl (DTEI)	18 October 2012 5 March 2013 16 April 2013
<b>Regional Climate Change Steering Committee:</b>	Ms Anita Crisp (CLGR Executive Officer), Ms Kelly-Anne Saffin (RDA Y&MN), Mr Jarrod White (N&Y NRM Board)	4 February 2013 29 April 2013 3 June 2013
<b>Coastal Councils Network:</b>	Mr Warrick Barnes (Mallala), Ms Lynda Painter (Wakefield), Mr Stephen Goldsworthy (Yorke Peninsula), Mr Andy West (Copper Coast), Ms Deb Brokenshire (Barunga West), Mr Patrick Clifton (Port Pirie), Muriel Scholz (Mt Remarkable). Ms Deborah Allen (Coastcare Facilitator) – ex officio	16 August 2012 13 December 2012 19 February 2013
<b>Regional Waste Management Committee:</b>	Mayor Ruth Whittle (Chair), Ms Cate Atkinson (Wakefield), Cr Ken Anderson (Flinders Ranges), Ms Paula Duncan-Tiver (Northern Areas), Mr Roger Crowley (Northern Areas). Ms Vanessa Loechel (Waste Coordinator) – ex officio	22 October 2012 28 February 2013 20 May 2013
<b>Water Project Steering Committee:</b>	Mr Iian Wilson (Orroroo Carrieton), Cr Denis Clarke (Northern Areas), Mr Ian Baldwin. Ms Kelly-Anne Saffin (RDAY&MN), Ms Jennifer Munro (Northern & Yorke NRM), Ms Kris Swaffer (DFW), Mr Paul Doherty (SA Water)	Nil
<b>Windfarm Project Steering Committee:</b>	Mayor Allan Aughey (C&GV), Cr Paul Kretschmer (Mt Remarkable), Gabby Swearse/Alan Thomson (NAC), Mr John Brak (Goyder). Kelly-Anne Saffin (RDA), Mr Jarrod White. Mr Trevor White (Windfarm Liaison Officer) – ex officio	25 July 2012 24 October 2012 20 March 2013

## Regional Forums and Workshops

---

In order to progress specific priorities and actions, the Central Local Government Region occasionally holds information forums or workshops to allow member councils and other relevant stakeholders to come together and discuss or learn about particular initiatives.

The forums and workshops provide an opportunity for greater awareness, understanding and engagement with various Central Local Government Region activities and increases the level of active involvement by stakeholders. The following issue-specific forums were held during the 2012/13 financial year.

20 August 2012 18 March 2013	ESCOSA Workshop, Balaklava and Crystal Brook
17 April 2013	Combined Central and Eyre Peninsula 'Making Regions Matter' Election Strategy Forum, Adelaide
19 July 2012	Waste Managers Sub-Regional Update Forums
15 November 2012	Waste Management Regional Forum and Special Local Roads Briefing, Clare
22 March 2013	Regional Planning Review Forum, Wallaroo– hosted in conjunction with the Northern & Yorke Natural Resources Management Board and Regional Development Australia Yorke and Mid North

# Achievements for 2012/13

---

During the 2012/13 year, the Central Region continued to progress a number of priority activities, pursued under the three key target areas identified within the strategic and business plan:

## 1. Board Governance and Operations

- ✓ **The operation of the Central Region subsidiary is in accordance with legislative requirements and board policy**
- ✓ **CLGR is well regarded by its member councils and stakeholders as a valid and relevant organisation**

### Achievements for 2012/13

- ⤴ CLGR Board meeting agendas & minutes distributed in accordance with policy
- ⤴ Committee operations executed within terms of reference
- ⤴ Executive support review completed
- ⤴ Audit Committee Ministerial exemption

## 2. Local Government Leadership and Sustainability

- ✓ **The Central Local Government Region Councils supported to collaboratively improve service delivery, resourcing & financial capacity**
- ✓ **Central Local Government Region Councils well represented & regarded at state and national Local Government levels**
- ✓ **Improved awareness & understanding of Central Region Council issues and activities by key stakeholders & political decision makers**

### Achievements for 2012/13

- ⤴ Allocation of \$320,000 CLGR reserve funds towards Council collaborations and shared services
- ⤴ Funding for LGA Outreach Officer – additional research and project support for Councils
- ⤴ Hosted combined Central and Eyre Peninsula Region election strategy forum
- ⤴ Hosted attendance by Local Government Minister to quarterly meetings of Central Region
- ⤴ Submission to the Local Government Excellence Expert Panel
- ⤴ Attendance by Local Government Association (LGA) and Department of Planning and Local Government (DPLG) at Central Region quarterly meetings
- ⤴ Communications with LGA and Office of Local Government staff as required
- ⤴ Workshop with LGA and Local Government Risk Services regarding program rollout
- ⤴ Convened Council Chief Executive Officer forums
- ⤴ Coordination of Central Zone appointments to LGA State Executive Committee
- ⤴ Regional representation at SA Regional Organisation of Councils (SAROC) and LGA State Executive meetings
- ⤴ Attendance at Local Government Association SA general meetings and forums in Adelaide
- ⤴ Attendance at Australian Local Government Association assembly in Canberra
- ⤴ Communication with SAROC Executive Officers on key issues as required
- ⤴ Participation of relevant regional agencies and bodies on Central Region committees and at workshops and forums as appropriate
- ⤴ Member of Parliament briefings as required
- ⤴ Monthly newsletter prepared and distributed
- ⤴ Regular ABC local radio and newspaper media coverage of Central Region projects and events
- ⤴ Central Region website updated

### 3. Regional and Community Sustainability

- ✓ **The long-term economic, environmental and social sustainability of the Central Local Government Region is fostered through pro-active, innovative, efficient and collaborative approaches to issues of priority.**

#### Achievements for 2012/13

##### Regional Identity, Planning & Cohesion

- ✦ Convened Regional Strategic Alliance meetings with Northern & Yorke Natural Resources Management Board (NRM) and Regional Development Australia Yorke and Mid North (RDA)
- ✦ Hosted Yorke/Mid North Annual Planning Review Forum in Wallaroo with NRM and RDA
- ✦ Secured funding and officer support for annual planning forums from State Government
- ✦ Convened workshop with Dept Planning on update of the Mid North and Yorke Peninsula Planning Strategy
- ✦ Submission to State Government's Draft Regional Statement
- ✦ Submission and presentation to Parliamentary Select Committee on Sustainable Farming Practices
- ✦ Participation in Upper Spencer Gulf Working Group
- ✦ Convened update briefings of RDA and NRM to Central Region meetings
- ✦ Convened Regional Government Coordination Network
- ✦ Continued Central Region office co-location with Regional Department of Transport, Crystal Brook

##### Waste Management

- ✦ Funding of \$120,000 secured from ZWSA to engage Regional Waste Coordinator for 2 years
- ✦ Regional waste management committee operational
- ✦ Convened regional waste management forum
- ✦ Supported investigation into future options for Everard regional landfill site
- ✦ Ongoing liaison with national e-waste recycling program, ZWSA, LGA and Councils regarding regional e-waste collection
- ✦ Liaison with EPA regarding Illegal Dumping unit
- ✦ Support to Councils regarding waste management issues – green and hazardous waste, tyres

##### Transport

- ✦ Convened Central Region Transport Committee, including participation by DTEI and RDA
- ✦ Assessment, inspection and regional submission to Special Local Roads program
- ✦ Commitment towards development of Regional Transport Strategy with Regional Development Australia
- ✦ Collate projects for consideration under federal 'Heavy Vehicle Safety and Productivity Program'
- ✦ Coordinated working group input to review of Local Government Disaster Fund arrangements
- ✦ Completed flood remediation research and development project
- ✦ Guest presenter at Local Government Roads Conference, Victor Harbor

##### Environment and Natural Resources

- ✦ Convened meetings of Regional Coastal Councils Network
- ✦ Ongoing delivery of Regional Coastcare in partnership with Australian Government
- ✦ Local Government representative attendance at Regional NRM Board meetings
- ✦ Participation in NRM Conservation Action Planning, Biodiversity fund and statewide NRM Integration workshops
- ✦ Briefing to Environment Minister, Paul Caica on topical issues
- ✦ Participation in regional Native Vegetation Council forum
- ✦ Attended Commonwealth Government 'Regional Sustainability Planning' workshop

##### Water Resources

- ✦ Continued funding of Technical Officer (Water) for access by Central Region Councils
- ✦ Support for development of business cases and funding submissions for water projects
- ✦ Report to SAROC and through LG Turf and Irrigation Working Group on water charges for

- sporting and
- ⤴ community groups
- ⤴ Convened regional briefings by Essential Services Commission on regulation of council CWMS schemes
- ⤴ Submission to ESCOSA highlighting the resourcing implications for rural Councils in reporting requirements under the Water Industry Act

### **Climate Change and Emergency Management**

- ⤴ Funding for regional climate change coordinator to work across local govt, regional development & NRM
- ⤴ Presentation of Regional Climate Change report to various regional, state and national forums
- ⤴ Funding secured for concept and feasibility for regional sustainability centre
- ⤴ University partnership for development of a regional 'low carbon' investment strategy
- ⤴ Liaison with Government for high resolution Digital Elevation Modelling for the region's coastline
- ⤴ Participation on LGA Climate Change Steering Committee
- ⤴ Regional submission to the Local Government Disaster Fund review
- ⤴ Coordinated LG representation to Yorke/Mid North Zone Emergency Management committees (ZEMC)
- ⤴ Convened Central Region Council delegation to meet with Hon Paul Holloway – Review of Fire and Emergency Services Act
- ⤴ Attendance at statewide Climate Change Sector Agreement forum in Adelaide

### **Windfarm Development**

- ⤴ Regional Windfarm Liaison Officer funding through State Government
- ⤴ Regional windfarm project steering committee active, including Councils, NRM and RDA
- ⤴ Draft Council notice of motion to the Australian LGA seeking consistent national approach to windfarm planning
- ⤴ Workshop session convened by Regional Development Australia with Councils, NRM board, Clean Energy Council and wind industry developers and operators
- ⤴ Meeting with South Australian Premier, Jay Weatherill, Environment Minister Paul Caica and EPA Chief Executive Dr Campbell Gemmell regarding windfarm planning and compliance
- ⤴ Ongoing liaison with University of Adelaide wind turbine noise research in the Central Region
- ⤴ Funding through LGA Research and Development fund for preparation of local government planning guidelines for windfarm development
- ⤴ Submission to SA Parliamentary Inquiry into windfarms

### **Community Wellbeing, Health and Prosperity**

- ⤴ Liaison with NBN Co and RDA regarding broadband rollout and regional gaps and opportunities for network extensions
- ⤴ Convened meetings and engagement of legal support for Ngadjuri #2 Native Title Claim Councils
- ⤴ Submission to Parliamentary Inquiry into the Native Title Amendment bill and meeting with Attorney General
- ⤴ Participation on LGA Sport and Recreation Committee
- ⤴ Regional briefing to EPA board on topical issues – waste to resources policy, illegal dumping, windfarm noise compliance, environmental nuisance bill
- ⤴ Mid North University Knowledge Partnerships Steering Committee
- ⤴ Support and participation in 'Dream Australia' television series
- ⤴ Supported Flinders Councils with Corrella Showcase at LGA Conference
- ⤴ Convened presentations by Ombudsman and Country Arts SA to Central Region meetings

# **Audited Financial Statements 2012/13**

---

14 September 2013

Mayor J Maitland  
President  
Central Local Government Region of SA Inc.  
PO Box 94  
MELROSE SA 5483

Dear Mayor Maitland

Please be advised that I have now completed the external financial audit of the Region for the financial year ended 30 June 2013.

The audit opinion has been signed without qualification.

## **1. Report on Matters Arising from the Audit**

There is no matter that requires a report to the Minister.

I am satisfied with the action taken in relation to my audit communication during the year.

The Auditor's Independence Declaration has been provided.

## **2. Adequacy of the Internal Control Environment**

In my opinion the Subsidiary's internal control environment is adequate.

A review of the internal control framework documentation should be undertaken annually.

Please do not hesitate to contact me on 0419620906 if further information is required.

Yours sincerely



Ian Mc Donald

Cc: Griff Campbell



# Central Local Government Region of SA Inc

## General Purpose Financial Reports for the year ended 30 June 2013

### TABLE OF CONTENTS

	<u>Page</u>
<b>Region Certificate</b>	
<b>Principal Financial Statements</b>	
Statement of Comprehensive Income	1
Balance Sheet	2
Statement of Changes in Equity	3
Cash Flow Statement	4
<b>Notes to, and forming part of, the Principal Financial Statements</b>	
Note 1 - Significant Accounting Policies	5
Note 2 - Income	8
Note 3 - Expenses	9
Note 4 - Gain or Loss on Disposal of Assets	10
Note 5 - Current Assets	10
Note 6 - Non-Current Assets	NR
Note 7 - Infrastructure, Property, Plant & Equipment & Investment Property	11
Note 8 - Liabilities	12
Note 9 - Reserves	13
Note 10 - Assets Subject to Restrictions	NR
Note 11 - Reconciliation of Cash Flow Statement	14
Note 12 - Functions	14
Note 13 - Financial Instruments	15
Note 14 - Expenditure Commitments	NR
Note 15 - Financial Indicators	16
Note 16 - Uniform Presentation of Finances	17
Note 17 - Operating Leases	NR
Note 18 - Superannuation	18
Note 19 - Equity accounted Council businesses	19
Note 20 - Discontinued Operations and Non-Current Assets held for sale	NR
Note 21 - Assets & Liabilities not Recognised	NR
Note 22 - Events Occurring After Reporting Date	NR
	(NR - Not Required)
<b>Audit Report</b>	
<b>Council Certificate of Audit Independence</b>	
<b>Audit Certificate of Audit Independence</b>	

**Central Local Government Region of SA Inc**  
**STATEMENT OF COMPREHENSIVE INCOME**  
for the year ended 30 June 2013

	Notes	2013 \$	2012 \$
<b>INCOME</b>			
Grants, subsidies and Council contributions	2	636,060	796,980
Investment income	2	17,433	22,516
Other income	2	159,758	161,863
<b>Total Income</b>		<u>813,251</u>	<u>981,359</u>
<b>EXPENSES</b>			
Employee costs	3	57,201	-
Materials, contracts & other expenses	3	749,118	920,340
Depreciation, amortisation & impairment	3	6,160	6,529
<b>Total Expenses</b>		<u>812,479</u>	<u>926,869</u>
<b>OPERATING SURPLUS / (DEFICIT)</b>		772	54,490
Asset disposal & fair value adjustments	4	<u>(7,140)</u>	-
<b>NET SURPLUS / (DEFICIT)</b>		<b>(6,368)</b>	54,490
transferred to Equity Statement			
Other Comprehensive Income		-	-
<b>TOTAL COMPREHENSIVE INCOME</b>		<u><b>(6,368)</b></u>	<u>54,490</u>

This Statement is to be read in conjunction with the attached Notes.

**Central Local Government Region of SA Inc**

**BALANCE SHEET**  
as at 30 June 2013

	Notes	2013 \$	2012 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	601,152	586,594
Trade & other receivables	5	<u>55,249</u>	<u>86,077</u>
<b>Total Current Assets</b>		<u><b>656,401</b></u>	<u><b>672,671</b></u>
<b>Non-current Assets</b>			
Infrastructure, property, plant & equipment	7	<u>34,008</u>	<u>21,530</u>
<b>Total Non-current Assets</b>		<u><b>34,008</b></u>	<u><b>21,530</b></u>
<b>Total Assets</b>		<u><b>690,409</b></u>	<u><b>694,201</b></u>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	8	54,838	58,041
Provisions	8	<u>5,668</u>	<u>-</u>
<b>Total Current Liabilities</b>		<u><b>60,506</b></u>	<u><b>58,041</b></u>
<b>Non-current Liabilities</b>			
Provisions	8	<u>111</u>	<u>-</u>
<b>Total Non-current Liabilities</b>		<u><b>111</b></u>	<u><b>-</b></u>
<b>Total Liabilities</b>		<u><b>60,617</b></u>	<u><b>58,041</b></u>
<b>NET ASSETS</b>		<u><b>629,792</b></u>	<u><b>636,160</b></u>
<b>EQUITY</b>			
Accumulated Surplus		3,486	303,660
Other Reserves	9	<u>626,306</u>	<u>332,500</u>
<b>TOTAL EQUITY</b>		<u><b>629,792</b></u>	<u><b>636,160</b></u>

This Statement is to be read in conjunction with the attached Notes.

## Central Local Government Region of SA Inc

### STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2013

2013	Notes	Accumulated Surplus \$	Other Reserves \$	TOTAL EQUITY \$
Balance at end of previous reporting period		303,660	332,500	636,160
Restated opening balance		303,660	332,500	636,160
<b>Net Surplus / (Deficit) for Year</b>		<b>(6,368)</b>		<b>(6,368)</b>
Transfers between reserves		(293,806)	293,806	-
<b>Balance at end of period</b>		<b>3,486</b>	<b>626,306</b>	<b>629,792</b>
2012				
Balance at end of previous reporting period		249,170	332,500	581,670
Restated opening balance		249,170	332,500	581,670
<b>Net Surplus / (Deficit) for Year</b>		<b>54,490</b>		<b>54,490</b>
Transfers between reserves		-	-	-
<b>Balance at end of period</b>		<b>303,660</b>	<b>332,500</b>	<b>636,160</b>

This Statement is to be read in conjunction with the attached Notes

## Central Local Government Region of SA Inc

### CASH FLOW STATEMENT for the year ended 30 June 2013

	Notes	2013 \$	2012 \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Investment receipts		17,865	24,457
Grants & Council Contributions		654,641	939,375
Other revenues		250,124	133,453
<u>Payments</u>			
Employee costs		(45,039)	-
Materials, contracts & other expenses		(837,255)	(1,055,053)
<b>Net Cash provided by (or used in) Operating Activities</b>		<b>40,336</b>	<b>42,232</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Sale of replaced assets		10,909	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(36,687)	-
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(25,778)</b>	<b>-</b>
<b>Net Increase (Decrease) in cash held</b>		<b>14,558</b>	<b>42,232</b>
Cash & cash equivalents at beginning of period	11	<u>586,594</u>	<u>544,362</u>
<b>Cash &amp; cash equivalents at end of period</b>	<b>11</b>	<b><u>601,152</u></b>	<b><u>586,594</u></b>

This Statement is to be read in conjunction with the attached Notes

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### 1 Basis of Accounting

This general purpose financial report has been prepared in accordance with Australian equivalents To International Financial Reporting Standards (AIFRS) as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by the Region by certificate under Regulation 14 of the Local Government (Financial Management) Regulations 2011 dated 9<sup>th</sup> August 2013

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Region's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar (\$).

##### 1.1 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.2 The Local Government Reporting Entity

The Central Local Government Region of South Australia Incorporated ("the Region") is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

- |   |  |
|---|--|
| 1. The Barossa Council                  | 2. District Council of Mount Remarkable          |
| 3. District Council of Barunga West     | 4. Northern Areas Council                        |
| 5. Clare and Gilbert Valleys Council    | 6. District Council of Ororoo/Carrieton          |
| 7. District Council of the Copper Coast | 8. District Council of Peterborough              |
| 9. The Flinders Ranges Council          | 10. Port Pirie Regional Council                  |
| 11. Regional Council of Goyder          | 12. Wakefield Regional Council                   |
| 13. Light Regional Council              | 14. District Council of the Yorke Peninsula, and |
| 15. District Council of Mallala.        |  |

All funds received and expended by the Region have been included in the Financial Statements forming part of this Financial Report.

##### 1.3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Region obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 1 - Significant Accounting Policies (cont)

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Region's operations for the current reporting period.

#### 1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Region's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

#### 1.5 Infrastructure, Property, Plant & Equipment

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Region for each type of asset. In determining such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Office Furniture & Equipment	\$1,000
Motor Vehicles, Other Plant & Equipment	\$1,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value

All plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Region, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

#### 1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to The Region's assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 1 - Significant Accounting Policies (cont)

##### 2 Employee Benefits

###### 2.1 Salaries, Wages & Compensated Absences

Liabilities for employee entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by its employee up to the reporting date.

No accrual is made for sick leave as the Region's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Region does not make payment for untaken sick leave.

###### 2.2 Superannuation

The Region makes employer superannuation contributions in respect of its employee to the Statewide Superannuation Scheme.

##### 3 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

##### 4 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2012 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 10	Consolidated Financial Statements
AASB 11	Joint Arrangements
AASB 12	Disclosure of Interests in Other Entities
AASB 13	Fair Value Measurement
AASB 119	Employee Benefits
AASB 127	Separate Financial Statements
AASB 128	Investments in Associates and Joint Ventures
AASB 132	Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2011-7, AASB 2011-8, AASB 2011-10, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6 and AASB 2012-10.

(Standards not affecting local government have been excluded from the above list.)

*The Region is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.*

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.



## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 2 - INCOME

	Notes	2013 \$	2012 \$
<b>INVESTMENT INCOME</b>			
Interest on investments			
Local Government Finance Authority		17,041	21,431
Banks & other		392	1,085
		<u>17,433</u>	<u>22,516</u>
<b>OTHER INCOME</b>			
Council Contributions		145,245	142,395
Roads Project		0	5,148
Motor Vehicle Contribution		5,400	10,000
Sundry		9,113	4,320
		<u>159,758</u>	<u>161,863</u>
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>			
Other grants, subsidies and contributions		636,060	796,980
		<u>636,060</u>	<u>796,980</u>
<i>The functions to which these grants relate are shown in Note 2.</i>			
<b>Sources of grants</b>			
Commonwealth government		402,636	352,000
State government		135,000	334,000
Other		98,424	110,980
		<u>636,060</u>	<u>796,980</u>
<b>Conditions over grants &amp; contributions</b>			
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>			
<i>Unexpended at the close of the previous reporting period</i>		221,816	225,809
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>			
P002-Flood Remediation		(9,910)	
P008-Coastal Councils Project			(126,473)
P009-Climate Change			(74,202)
P010-Windfarm Liaison		(28,462)	
P014-Water Project			(25,134)
<i>Subtotal</i>		<u>(38,372)</u>	<u>(225,809)</u>
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
P002-Flood Remediation			9,910
P003-Waste Management		7,890	5,584
P007-LGA R&D Projects		3,493	
P008-Coastal Councils Project		13,923	55,104
P009-Climate Change		34,229	75,153
P010-Wind Farm Liaison			76,065
P014-Water Project		21,439	
P022-Roads & Transport		21,458	
<i>Subtotal</i>		<u>102,432</u>	<u>221,816</u>
<i>Unexpended at the close of this reporting period</i>		<u>285,876</u>	<u>221,816</u>
<i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>		<u>64,060</u>	<u>(3,993)</u>

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 3 - EXPENSES

	Notes	2013 \$	2012 \$
<b>EMPLOYEE COSTS</b>			
Salaries and Wages		44,653	-
Employee leave expense		5,779	-
Superannuation - defined contribution plan contributions	18	4,019	-
Other : Career Development		2,750	-
<b>Total Operating Employee Costs</b>		<u>57,201</u>	<u>-</u>
<b>Total Number of Employees</b>		<b>1</b>	<b>-</b>
<i>(Full time equivalent at end of reporting period)</i>			
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		1,500	1,500
Other Audit/Accounting Fees		300	220
Subtotal - Prescribed Expenses		<u>1,800</u>	<u>1,720</u>
<u>Other Materials, Contracts &amp; Expenses</u>			
Contractors & Consultants		513,514	769,677
Energy & Fuel		4,502	3,801
Donations - Plants		10,000	11,865
Grants		175,040	87,545
Members Allowances & Support		3,979	5,923
Meetings & Conferences		4,244	2,929
Insurance		7,346	6,920
Professional legal services		1,800	-
Sundry		26,893	29,960
Subtotal - Other Materials, Contracts & Expenses		<u>747,318</u>	<u>918,620</u>
		<u>749,118</u>	<u>920,340</u>
<b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>			
<b>Depreciation</b>			
Motor Vehicle		5,388	6,529
Software		772	-
		<u>6,160</u>	<u>6,529</u>

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2013 \$	2012 \$
<b>INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		10,909	-
Less: Carrying amount of assets sold		<u>18,049</u>	<u>-</u>
<b>Gain (Loss) on disposal</b>		<u>(7,140)</u>	<u>-</u>
<b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>		<u>(7,140)</u>	<u>-</u>

#### Note 5 - CURRENT ASSETS

	Notes	2013 \$	2012 \$
<b>CASH &amp; EQUIVALENT ASSETS</b>			
Cash on Hand and at Bank		2,653	130,568
Deposits at Call		<u>598,499</u>	<u>456,026</u>
		<u>601,152</u>	<u>586,594</u>
<b>TRADE &amp; OTHER RECEIVABLES</b>			
Accrued Revenues		45,947	6,715
Debtors - general		<u>9,302</u>	<u>79,362</u>
		<u>55,249</u>	<u>86,077</u>
<i>Amounts included in receivables that are not expected to be received within 12 months of reporting date.</i>		0	0

**Central Local Government Region of SA Inc**

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS  
for the year ended 30 June 2013**

	2012				2013			
	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
<b>Note 7 - INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>								
Motor Vehicle	-	28,059	(6,529)	21,530	-	35,915	(1,907)	34,008
Software	-	-	-	-	-	772	(772)	-
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	-	28,059	(6,529)	21,530	-	36,687	(2,679)	34,008
<i>Comparatives</i>		28,059		28,059	-	28,059	(6,529)	21,530

	2012	CARRYING AMOUNT MOVEMENTS DURING YEAR							2013
	\$	\$			\$				\$
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals						
<b>Note 7B - INFRASTRUCTURE, PROPERTY, PLANT &amp; EQUIPMENT</b>									
Motor Vehicle	21,530	35,915	-	(18,049)	(5,388)	-	-	-	34,008
Software	-	772	-	-	(772)	-	-	-	-
<b>TOTAL PROPERTY, PLANT &amp; EQUIPMENT</b>	21,530	36,687	-	(18,049)	(6,160)	-	-	-	34,008
<i>Comparatives</i>	28,059				(6,529)				21,530

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 8 - LIABILITIES

	Notes	2013		2012	
		Current	Non-current	Current	Non-current
<b>TRADE &amp; OTHER PAYABLES</b>					
Goods & Services		48,455		58,041	
Accrued expenses - employee entitlements		6,383			
		<b>54,838</b>	-	58,041	-
<i>Amounts included in trade &amp; other payables that are not expected to be settled within 12 months of reporting date.</i>					
		-		-	
<b>PROVISIONS</b>					
Employee entitlements (including oncosts)		5,668	111		
		<b>5,668</b>	<b>111</b>	-	-

*Amounts included in provisions that are not expected to be settled within 12 months of reporting date.*

-

-

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 9 - RESERVES

OTHER RESERVES	1/7/2012	Transfers to Reserve	Transfers from Reserve	30/6/2013
General Reserve	12,500	-	-	12,500
P003-Waste Management	-	13,474	-	13,474
P007-LGA Research & Development	-	3,493	-	3,493
P008-Coastal Councils	-	69,027	-	69,027
P009-Climate Change	-	109,382	-	109,382
P010-Wind Farm Liaison	-	47,603	-	47,603
P011-Regional Broadband	-	2,940	-	2,940
P013-Environment & Roadside Vegetation	-	4,990	-	4,990
P014-Regional Water Supply	-	21,439	-	21,439
P015-Local Government Reform	320,000	-	-	320,000
P022-Roads & Transport	-	21,458	-	21,458
<b>TOTAL OTHER RESERVES</b>	<b>332,500</b>	<b>293,806</b>	<b>-</b>	<b>626,306</b>
<i>Comparatives</i>	<i>332,500</i>	<i>-</i>	<i>-</i>	<i>332,500</i>

#### PURPOSES OF RESERVES

- 1 **P003-Waste Management**  
*State Government funded technical support programme - completion 2013/14*
- 2 **P007-LGA Research & Development**  
*LGA funded support programme - expiry 2013/14*
- 3 **P008-Coastal Councils**  
*Federal Government funded "Caring for our Country" programme - completion 2013/14*
- 4 **P009-Climate Change**  
*Regional Partners and State Government funded programme - Project managed by Yorke and Mid North Alliance and includes engagement of technical support and seed distribution - completion 2013/14*
- 5 **P010-Wind Farm Liaison**  
*LGA funded programme - windfarm planning guide - completion 2013/14*
- 6 **P011-Regional Broadband**  
*Federal Government funded - project management - completion 2013/14*
- 7 **P013-Environment & Roadside Vegetation**  
*Federal Government funded - project management - completion 2013/14*
- 8 **P014-Regional Water Supply**  
*State Government funded - water project technical support - completion 2013/14*
- 9 **P015-Local Government Reform**  
*CLGR funded programme - Council Shared Services*
- 10 **P022-Roads & Transport**  
*CLGR funded programme - Regional Development Australia Freight Strategy - anticipated 2014*

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

**(a) Reconciliation of Cash**

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2013 \$	2012 \$
Total cash & equivalent assets	5	<u>601,152</u>	<u>586,594</u>
Balances per Cash Flow Statement		<u>601,152</u>	<u>586,594</u>

**(b) Reconciliation of Change in Net Assets to Cash from Operating Activities**

Net Surplus (Deficit)		(6,368)	54,490
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		6,160	6,529
Net increase (decrease) in unpaid employee benefits		12,162	-
Net (Gain) Loss on Disposals		<u>7,140</u>	<u>-</u>
		19,094	61,019
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		30,828	(47,877)
Net increase (decrease) in trade & other payables		<u>(9,586)</u>	<u>29,089</u>
<b>Net Cash provided by (or used in) operations</b>		<u>40,336</u>	<u>42,231</u>

**(d) Financing Arrangements**

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards		2,000	-
------------------------	--	-------	---

#### Note 12 - FUNCTIONS

The activities of the Region are categorised into the following programmes

- 1 P002-Flood Damage Remediation
- 2 P003-Regional Waste Management
- 3 P007-LGA Research & Development
- 4 P008-Coastal Councils Coastcare
- 5 P009-Climate Change Co-ordinator
- 6 P010-Wind Farm Liaison
- 7 P011-Regional Broadband
- 8 P013-Environment & Roadside Vegetation
- 9 P014-Regional Water Supply
- 10 P015-Local Government Reform
- 11 P022-Roads & Transport

Income and expenses have been attributed to the above functions/activities throughout the financial year.

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

##### Accounting Policies - Recognised Financial Instruments

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Short term deposits are available on 24 hour call with the LGFA and has an interest rate of 2.75% as at 30 June 2013.</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Fees &amp; other charges</b>	<p><b>Accounting Policy:</b> Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p><b>Terms &amp; conditions:</b> Unsecured, and do not bear interest. Although the Region is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Region's boundaries.</p> <p><b>Carrying amount:</b> approximates fair value (after deduction of any allowance).</p>
<b>Receivables - other levels of government</b>	<p><b>Accounting Policy:</b> Carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Region.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>

##### Liquidity Analysis

2013	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>	\$	\$	\$	\$	\$
Cash & Equivalents	601,152			601,152	601,152
Receivables	55,249			55,249	55,249
<b>Total</b>	<b>656,401</b>	-	-	<b>656,401</b>	<b>656,401</b>
<b>Financial Liabilities</b>					
Payables		48,455		48,455	48,455
<b>Total</b>		<b>48,455</b>	-	<b>48,455</b>	<b>48,455</b>
2012	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>	\$	\$	\$	\$	\$
Cash & Equivalents	586,594			586,594	586,594
Receivables	86,077			86,077	86,077
<b>Total</b>	<b>672,671</b>	-	-	<b>672,671</b>	<b>672,671</b>
<b>Financial Liabilities</b>					
Payables		58,041		58,041	58,041
<b>Total</b>		<b>58,041</b>	-	<b>58,041</b>	<b>58,041</b>

##### Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Region.

##### Risk Exposures

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Region is the carrying amount, net of any allowance for doubtful debts. All Region investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in the Notes in relation to individual classes of receivables, exposure is concentrated within the Region's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Region's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

**Liquidity Risk** is the risk that Region will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. The Region has variable interest rate investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.



## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 15 - FINANCIAL INDICATORS

2013                      2012                      2011

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

#### **Operating Surplus Ratio**

<u>Operating Surplus</u>	0%	0%	0%
Rates - general & other less NRM levy			

*This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy, nil value as the Region does not levy rates.*

#### **Net Financial Liabilities Ratio**

<u>Net Financial Liabilities</u>	-73%	-63%	-74%
Total Operating Revenue less NRM levy			

*Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.*

#### **Asset Sustainability Ratio**

<u>Net Asset Renewals</u>	418%	0%	430%
---------------------------	------	----	------

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Region prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils & subsidiaries provide a common 'core' of financial information, which enables meaningful comparisons of finances

	2013 \$	2012 \$
Income	813,251	981,359
<i>less</i> Expenses	<u>812,479</u>	<u>926,869</u>
<b>Operating Surplus / (Deficit)</b>	<b>772</b>	<b>54,490</b>
<b><i>less</i> Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	<b>36,687</b>	-
<i>less</i> Depreciation, Amortisation and Impairment	<b>6,160</b>	6,529
<i>less</i> Proceeds from Sale of Replaced Assets	<u>10,909</u>	<u>-</u>
	<b>19,618</b>	<b>(6,529)</b>
<b><i>less</i> Net Outlays on New and Upgraded Assets</b>		
	<u>-</u>	<u>-</u>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b><u>(18,846)</u></b>	<b><u>61,019</u></b>

## Central Local Government Region of SA Inc

### NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2013

#### Note 18 – SUPERANNUATION

The Region makes employer superannuation contributions in respect of its employee to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

##### Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9% in 2012/13; 9% in 2011/12). No further liability accrues to the Region as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

##### Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. The Region does not make employer contributions to Salarylink.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), the Region does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to the Region's contribution rates at some future time.

**Central Local Government Region of SA Inc**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2013**

**Note 19 - JOINT VENTURES & ASSOCIATED ENTITIES**

An associate is an entity, including an unincorporated entity such as a partnership, over which the investor has significant influence and that is neither a subsidiary nor an interest in a joint venture.

A joint venture is a contractual agreement whereby two or more parties undertake an economic activity that is subject to joint control.

The Region has no interest in Joint Ventures or Associated Entities

Although the Region itself is a Regional Subsidiary established by the 15 Member Councils (as per Note 1), it is not considered to be an associate of any of the individual Councils as no one Council has significant influence. As such, equity accounting procedures are not used by the individual Councils. It is likely that each Council's interest in the Regional Subsidiary is non-material and as such, it is appropriate for a Council to write off its annual contribution as an expense.

**Central Local Government Region of SA Inc**


**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2013**

**CERTIFICATION OF FINANCIAL STATEMENTS**

We have been authorised by the Central Local Government Region of SA Inc to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Region's financial position at 30 June 2013 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Region provide a reasonable assurance that the Region's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Region's accounting and other records.

  
.....  
Anita Crisp  
CHIEF EXECUTIVE OFFICER

  
.....  
Mayor James Maitland  
PRESIDENT

Date: 09/08/2013

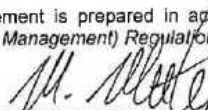
**Central Local Government Region of SA Inc**


**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2013**


**CERTIFICATION OF AUDITOR INDEPENDENCE**

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Central Local Government Region of South Australia Incorporated for the year ended 30 June 2013, the Council's Auditor, Ian G McDonald has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

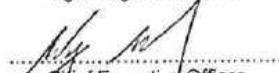
This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

  
.....  
Chief Executive Officer  
The Barossa Council


  
.....  
Chief Executive Officer  
Clare and Gilbert Valleys Council

  
.....  
Chief Executive Officer  
The Flinders Ranges Council

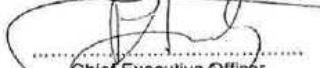
  
.....  
Chief Executive Officer  
Light Regional Council

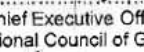
  
.....  
Chief Executive Officer  
District Council of Mount Remarkable

  
.....  
Chief Executive Officer  
Port Pirie Regional Council

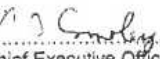
  
.....  
Chief Executive Officer  
District Council of Yorke Peninsula


  
.....  
Chief Executive Officer  
District Council of Barunga West

  
.....  
Chief Executive Officer  
District Council of the Copper Coast

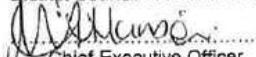
  
.....  
Chief Executive Officer  
Regional Council of Goyder

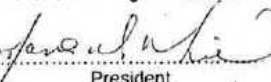
  
.....  
Chief Executive Officer  
District Council of Mallala

  
.....  
Chief Executive Officer  
Northern Areas Council

  
.....  
Chief Executive Officer  
District Council of Peterborough

  
.....  
Chief Executive Officer  
District Council of Peterborough

  
.....  
Chief Executive Officer  
Wakefield Regional Council

  
.....  
President  
Central Local Government Region  
Board of Management

**Central Local Government Region of SA Inc**

**ANNUAL FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 June 2013**

**STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of The Central Local Government Region of SA Inc for the year ended 30 June 2013, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



**Ian G Mc Donald FCA**

Dated this 25 day of July 2013

**INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE CENTRAL LOCAL GOVERNMENT  
REGION OF SA INC**

I have audited the accompanying financial report of the Central Local Government Region of SA Inc which comprises the balance sheet as at 30 June 2013 and the statement of comprehensive income, statement of changes in equity, cash flow statement, summary of significant accounting policies, other explanatory notes and the certification of financial statement for the year ended 30 June 2013.

**Chief Executive Officer's Responsibility for the Financial Report**

The Chief Executive Officer is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011. This responsibility includes establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

**Auditor's Responsibility**

My responsibility is to express an opinion on the financial report based on my audit. I have conducted my audit in accordance with Australian Auditing Standards. These Auditing Standards require that I comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Board of Management, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

**Independence**

In conducting my audit I followed applicable independence requirements of Australian professional and ethical pronouncements and the Local Government Act 1999.

**Auditor's Opinion**

In my opinion, the financial report presents fairly, in all material respects, the financial position of the Central Local Government Region of SA Inc. as of 30 June 2013, and of its financial performance for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1999 together with the Local Government (Financial Management) Regulations 2011.



**IAN G MC DONALD FCA  
CHARTERED ACCOUNTANT  
REGISTERED COMPANY AUDITOR**

Liability limited by a scheme approved under Professional Standards Legislation

Signed 14 day of September 2013, at Eastwood, South Australia

1st Floor,  
206 Greenhill Road,  
Eastwood, SA, 5063

PO Box 75  
Henley Beach  
SA 5022

Mobile: 0419 620 906  
Residence: 8356 0825  
Facsimile: 8356 6397

Email: [imd1962@bigpond.net.au](mailto:imd1962@bigpond.net.au)