NORTHERN AREAS COUNCIL

C.E.O. PERFORMANCE MANAGEMENT PANEL

(Established as a Committee of Council pursuant to Section 41 of the Local Government Act 1999, on 18 January 2011)

Minutes of the C.E.O. Performance Management Panel held on Tuesday 7 March 2017, in 94 Ayr Street, Jamestown

PRESENT

Members

Cr. D.V. Clark (Mayor)

Cr. B.J. Browne

Cr. G.W. Lange

Cr. S.V. Scarman (Proxy)

Staff

Colin Byles (Chief Executive Officer)
Jenny Hillam (Governance Officer)

Visitors

Rebecca Hunt (McArthur)

APOLOGIES

Nil

ABSENT

Nil

MEETING COMMENCED: 12:06pm

1. CONFIRMATION OF PREVIOUS MINUTES

MOVED Cr. Lange SECONDED Cr. Brown
That the Minutes of the Northern Areas Council CEO Performance
Management Panel meeting held 13 December 2016 as circulated, be
taken as read and confirmed.

CARRIED 8777

- 2. BUSINESS ARISING FROM THE MINUTES
- 3. BUSINESS
- 3.1 CEO PERFORMANCE MANAGEMENT PANEL

MOVED Cr. Brown SECONDED Cr. Lange that pursuant to section 90 (2) of the Local Government Act 1999, the Council orders that all members of the public, except Colin Byles (Chief Executive Officer), Jenny Hillam (Governance Officer) and Rebecca Hunt (Consultant, McArthur) be excluded from attendance at the meeting for Agenda Item 3.1 – Confidential Item CEO Performance Management Panel.

That Council is satisfied that pursuant to section 90 (9) (b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is related to the employment performance of the staff member.

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In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of the item is related to the employment performance of a staff member.

CARRIED 8778

Cr. Lange left the meeting at 2:02pm

3.2 BUSINESS

3.2.1 Annual Performance Review of CEO

MOVED Cr. Browne SECONDED Cr. Scarman The following Key Performance Indicators (KPI), agreed with the CEO be recommended to the Council subject to change.

- 1. Ensure the preparation and implementation of the Strategic Plan, Annual Business Plan, Asset Management Plans and Long Term Financial Plan by February 2018.
- 2. Ensure the Capital Works Program for the Budgeted year is completed by the 30 June each year.
- 3. To review and consolidate all of Council's Policies by February 2018.

CARRIED 8779

CEO Remuneration Review

MOVED Cr. Browne

SECONDED Cr. Scarman

- The cash component be increased to \$150,000
- Super Contribution 9.3% being \$13,950
- Plus Vehicle at the nominal value of \$15,000
- The pay increase is back dated to the anniversary date.

Total \$178,950

CARRIED 8780

4. OTHER BUSINESS

MOVED Cr. Scarman SECONDED Cr. Brown
That the meeting now resume in open session.

CARRIED 8781

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5. DATE OF NEXT MEETING

MEETING CLOSED The Mayor declared the meeting closed at 2:59pm
Confirmed at the Ordinary Council Meeting held on Tuesday he 21st March 2017.
Mayor