



Northern Areas Council

Temporary Events Food Notification

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Food Notification Form - Temporary Event Organiser

The Organiser of a Temporary Event that includes Food Vendors or Mobile Food Vendors **MUST** submit a completed copy of this Form to the Council, along with a site plan of the event showing the location of Food Vendors, no less than 30 days prior to the scheduled date of the event.

The Organiser of a Temporary Event **MUST NOT** permit the participation of Food Vendors or Mobile Food Vendors who are unable to provide current proof of compliance with Food Safety Standards and Legislation, through the provision of a recent Environmental Health Inspection Report as well as a completed copy of the stall holder notification form.

Please note: Event Organiser to forward separate 'Food Notification Form for Stall Holders' to all Food Vendors to complete.

If the Event is being held on Government Land, an Application for a Permit for Business Purposes must also be made, pursuant to Section 222 of the Local Government Act 1999

Please note that Food Vendors are subject to inspection by an Environmental Health Officer at any time while they are operating.

EVENT DETAILS	
Name of Event:	
Event Location:	
Date/s of Event:	
Number of Event Outlets at Event (Include stalls, mobile food vans & those located in permanent fixtures):	

COMPANY OR BODY DETAILS	
Name of company/body responsible for event:	
Address:	
Postal Address:	

EVENT ORGANISER DETAILS	
Contact Name:	
Postal Address:	
Telephone Number:	
Contact Email:	

DECLARATION			
Notification Submitted By:			
Event Organiser Signature:		Date:	