

INSTRUMENT OF DELEGATION

INSTRUMENT OF DELEGATION UNDER THE  
COMMUNITY TITLES ACT 1996

29 NOVEMBER 2023

## Delegation Sources

- Community Titles Act 1996

### Positions

Abbreviation	Position	Name
CEO	Chief Executive Officer	Kelly Westell
MDRS	Manager Development & Regulatory Services	Gabby Swearse
MIO	Manager Infrastructure & Operations	

### Positions Groups

Positions Group	Position	Positions
PO	Planning Officers	PO1, PO2

## Instrument of Delegation under the Community Titles Act 1996

Community Titles Act 1996				
Provision	Power and Functions Delegated	Delegate	Conditions and Limitations	Capacity of Council
section 3(11)	Endorse scheme description	CEO, MDRS, MIO, PO		relevant development authority
section 15A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination	CEO, MDRS, MIO, PO		council (as holder of a statutory encumbrance)
section 27(1)(b)(i)	Consent to encroachment over land vested in, or under the control, of the council	CEO, MDRS, MIO, PO		council
section 30(4)	Require modification to a scheme description prior to endorsing the scheme description	CEO, MDRS, MIO, PO		relevant development authority
section 31(3)	Endorse a certified copy of an amended scheme description	CEO, MDRS, MIO, PO		relevant development authority

**Community Titles Act 1996**

<b>Provision</b>	<b>Power and Functions Delegated</b>	<b>Delegate</b>	<b>Conditions and Limitations</b>	<b>Capacity of Council</b>
section 53A(b)(i)	Certify compliance with the requirements of the Act under which the encumbrance was enter into, or is in force, as to the variation or termination	CEO, MDRS, MIO, PO		council (as holder of a statutory encumbrance)
section 70(3)	Approve the retention of a primary or secondary lot	CEO, MDRS, MIO, PO		relevant development authority