

NORTHERN AREAS COUNCIL

C.E.O. PERFORMANCE MANAGEMENT PANEL

(Established as a Committee of Council pursuant to Section 41 of the Local Government Act 1999, on 18 January 2011)

Minutes of the C.E.O. Performance Management Panel held on Tuesday 7 July 2015 in the Council Office, 94 Ayr Street, Jamestown.

PRESENT

Members

Cr. D.V. Clark (Mayor)
Cr. B.J. Browne
Cr. G.W. Lange
Cr. S.V. Scarman

Staff

Colin Byles (Chief Executive Officer)
Bernadette Semler (Executive Assistant)

APOLOGIES

Nil

ABSENT

Nil

MEETING COMMENCED: 9.02 am

1. BUSINESS

1.1 CEO PERFORMANCE MANAGEMENT PANEL

MOVED Cr. Lange SECONDED Cr. Browne
That pursuant to section 90 (2) of the Local Government Act 1999, the Council orders that all members of the public, except Colin Byles (Chief Executive Officer), Bernadette Semler, (Executive Assistant), be excluded from attendance at the meeting for Agenda Item 1.1 – Confidential Item CEO Performance Management Panel.

That Council is satisfied that pursuant to section 90 (9) (b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is related to the employment performance of the staff member.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of the item is related to the employment performance of a staff member.

CARRIED

7. OTHER BUSINESS

Nil

8. DATE OF NEXT MEETING

9. MEETING CLOSED

The Mayor declared the meeting closed at 11.11 am.

Confirmed at the meeting held on Monday 13 July 2015

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Mayor

NORTHERN AREAS COUNCIL

CEO PERFORMANCE MANAGEMENT PANEL MEETING 7 JULY 2015

CONFIDENTIAL MINUTES PURSUANT TO SECTION 90 OF THE LOCAL GOVERNMENT ACT 1999.

9.05 am Colin Byles and Bernadette Semler left the meeting room.

1.1 CONFIDENTIAL ITEM - CEO PERFORMANCE MANAGEMENT PANEL

1.2.1 CEO Probationary Performance Review Survey

Elected Members were provided with a CEO Probationary Performance Review Survey on 16 June 2015, for completion and return by 3 July, 2015. Panel Members collated the survey results and discussed the results.

10.53 am Colin Byles and Bernadette Semler entered the meeting room.

1.2.2 Report on CEO Performance during Probation Period

Before the conclusion of the probationary period, the Council must undertake an assessment of the CEO performance to date and record its assessment in writing.

MOVED Cr. Lange SECONDED Cr. Browne
That the report prepared by the CEO Performance Management Panel on the assessment of the CEO during the probationary period be presented to Council for approval.

CARRIED

MOVED Cr. Browne SECONDED Cr. Lange
That the CEO Performance Management Panel recommend to Council that Colin Byles be appointed as the CEO of Northern Areas Council at the end of the probation period in accordance with the terms of his contract.

CARRIED

MOVED Cr. Lange SECONDED Cr. Browne
That having considered Agenda Item 1.1 Confidential Item –CEO Performance Management Panel in confidence under Section 90 (9) (b) of the Local Government Act 1999, the Council pursuant to section 91(7) of the Act orders that the confidential report, documents and minutes relevant to Agenda Item 1.2 be retained in confidence for a period of 12 months or until earlier reviewed by Council.

CARRIED

MOVED Cr. Browne SECONDED Cr. Lange
That the meeting now resume in open session. (11.10 am).

CARRIED

Confirmed at the Special Meeting held on Monday 13 July 2015

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Mayor