NORTHERN AREAS COUNCIL

C.E.O. PERFORMANCE MANAGEMENT PANEL

(Established as a Committee of Council pursuant to Section 41 of the Local Government Act 1999, on 18 January 2011)

Minutes of the C.E.O. Performance Management Panel held on Tuesday 1 May 2018, at 94 Ayr Street, Jamestown

PRESENT

Members

Cr. D.V. Clark (Mayor)

Cr. G.W. Lange

Cr. B.J. Browne

Cr. S.V. Scarman (Proxy)

Staff

Colin Byles (Chief Executive Officer)

APOLOGIES

Nil

ABSENT

Nil

MEETING COMMENCED: 5:00pm

1. BUSINESS

1.1 CEO PERFORMANCE MANAGEMENT PANEL

MOVED Cr. Lange SECONDED Cr. Browne that pursuant to section 90 (2) of the Local Government Act 1999, the Council orders that all members of the public, except Colin Byles (Chief Executive Officer), be excluded from attendance at the meeting for Agenda Item 1.2 – Confidential Item CEO Performance Management Panel.

That Council is satisfied that pursuant to section 90 (9) (b) of the Act, the information to be received, discussed or considered in relation to this Agenda item is related to the employment performance of the staff member.

In addition, the disclosure of this information would, on balance, be contrary to the public interest. The public interest in public access to the meeting has been balanced against the public interest in the continued non-disclosure of the information. The benefit to the public at large resulting from withholding the information outweighs the benefit to it of disclosure of the information. The Council is satisfied that the principle that the meeting be conducted in a place open to the public has been outweighed in the circumstances because of the item is related to the employment performance of a staff member.

CARRIED 9208

1.2 BUSINESS

1.2.1 Annual CEO Performance Review

MOVED Cr. Browne SECONDED Cr. Lange
That the CEO Performance Management Panel accept the report
presented by the CEO and recommend the report be approved

CARRIED 9209

CEO left the meeting at 5.20pm

CEO returned to the meeting at 5.50pm

1.2.2 MOVED Cr. Lange SECONDED Cr. Browne
That the Chief Executive Officer Performance Review Panel
recommend the following Key Performance Indicators (KPI) for the
2018-19 period

- 1. Ensure preparation and Implementation of the
 - Strategic Plan
 - Annual Business Plan
 - Asset Management Plans
 - Long Term Financial Plan
- 2. Ensure the Capital Works Program for the budgeted year is complete.
- 3. Develop a comprehensive works plan to support/underpin The asset class Council owned buildings.
- 4. Review all assets currently owned by Council.

CARRIED 9210

MOVED Cr. Browne SECONDED Cr. Lange That the Chief Executive Performance Review Panel recommend that the cash component of the Chief Executive Officer's salary be increased by the Adelaide Consumer Price Index (CPI) yearly figure at the end of March 2018.

CARRIED 9211

2. OTHER BUSINESS

MOVED Cr. Lange SECONDED Cr. Browne That the meeting now resume in open session.

CARRIED 9212

3. DATE OF NEXT MEETING

To be confirmed.

4. MEETING CLOSED

The Mayor declared the meeting closed at 6.24pm

Confirmed at the Ordinary Council Meeting held on Tuesday 15 th May 2018.
Mayor