



Colin Byles and Paula Duncan-Tiver left the meeting at 10.01am

### **1.1.1 ANNUAL PERFORMANCE REVIEW**

- 1.1.1.1 Review of Draft Summary Report on Performance of CEO by Panel Members and Consultant (to be distributed once received).
- 1.1.1.2 Discussion with CEO on Draft CEO Performance Report.
- 1.1.1.3 CEO Remuneration Review.

**MOVED Cr. Browne** **SECONDED Cr. Pollard**  
**That the meeting adjourn for a 10 minute break.**

Meeting adjourned at 11.20am

Meeting resumed at 11.30am

Colin Byles entered the room at 11.30am.

Colin Byles left the room at 1.05pm.

**MOVED Cr. Pollard** **SECONDED Cr. Browne**  
**That the meeting adjourn for a 30 minute break for lunch.**

Meeting adjourned at 1.05pm

Meeting resumed at 1.43pm.

Colin Byles entered the room at 3.15pm.

Colin Byles left the room at 3.25pm.

**MOVED Cr. Pollard** **SECONDED Cr. Browne**  
**That Council offer an initial 2 year contract with an option for a further 2 year extension with the same terms and conditions as the initial contract.**  
**CARRIED**

**MOVED Cr. Browne** **SECONDED Cr. Clark**  
**That Council offer a 2.5% increase on the cash component of the Chief Executive Officers remuneration package.**  
**CARRIED**

**MOVED Cr. Pollard** **SECONDED Cr. Browne**  
**Draft Key Performance Indicator's as listed below be presented to the Council subject to agreement with the Chief Executive Officer.**

- 1. Develop processes that ensure all capital projects/purchases that are presented to council for inclusion in the annual budget are in a full cost benefit analysis format.**

**Timeframe: To be fully implemented for the preparation of the 2021 budget.**

2. **A comprehensive review of all Council financial delegations to the Chief Executive Officer (and staff):**

**Timeframe: November 2019**

3. **Conduct a Staff Culture Survey**

**Timeframe: Within 4 months (by 16 August 2019)**

4. **To provide a plan that outlines efficiencies that can be delivered over the term of Council**

**Timeframe: None given**

5. **Develop a comprehensive work plan to support/underpin the Council Asset Management plans for the asset class – Council owned buildings**

**Timeframe: Ongoing**

6. **Ensure the Capital Works Program for the budgeted year is complete.**

**Timeframe: 30 June 2020**

**CARRIED**

Colin Byles entered the meeting at 4.10pm.

Paula Duncan-Tiver entered the meeting at 4.20pm.

## **2. OTHER BUSINESS**

**MOVED Cr.**

**SECONDED Cr.**

**That having considered Agenda Item 1.1 Confidential Item –CEO Performance Review in confidence under Section 90 (9) (b) of the Local Government Act 1999, the Council pursuant to section 91(7) of the Act orders that the confidential report, documents and minutes relevant to Agenda Item 1.1 be retained in confidence until reviewed by Council.**

**CARRIED**

## **3. DATE OF NEXT MEETING**

To be confirmed.

## **4. MEETING CLOSED**

The Mayor declared the meeting closed at 4.35pm

Confirmed at the Ordinary Council Meeting held on Tuesday 16<sup>th</sup> April  
2019.

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Mayor